

## **Minutes of the Meeting of February 18, 2009**

Members present: Nancy Brent, Angie Alvarez, Pat Conley, Tony & Yolanda Salazar, Donna Moore, Elayne Shults, Mike Bellah, Moselle Ford, Jason Norman, Eveline Rivers, Debra Hix, Glennnda Cook, Rebecca Bybee, Pam Kinnan, Louise Ross, Debby Carey, Lynda Barksdale, Janice Joyner, Stephanie Kordas.

Nancy Brent stated that the Advising office has had new assigned positions. Lynda Barksdale is now the Transfer Coordinator/ Academic Advisor, and Jason Norman is now the Director of Advising.

The new fax machine donated by Janice Joyner has been installed in the West Campus Adult Students Program office.

Nancy showed the committee a painting donated to the Adult Students Program by the IdaMae Gorsline estate, painted by IdaMae and titled Colorado.

Nancy reviewed the spring awards from the Adult Students Program. She explained that a majority of the transportation awards are for Allied Health students, who sometimes have out-of-town clinicals.

Nancy also reviewed the Advising monthly program reports for December and January for the Adult Students Program. Retirees work in the Advising office to assist with advising, allowing Adult Students Program to have more time to work on awarding.

Nancy has served on the board for the Panhandle Community Services, and now Angie Alvarez is on the board. Adult Students Program is working closely with the FIT program which is growing

Janice Joyner asked about available assistance for students who might need help purchasing their graduation cap and gown. Nancy will discuss the need with the AC Bookstore.