

ACADEMIC AFFAIRS COMMITTEE
September 28, 2004

Members

Present: R. E. Byrd, Bob Austin, Mike Bellah, Toni Brasher, Diane Brice, Bill Crawford, Vicky Taylor-Gore, Mary Graff, Kim Hays, Judy Johnson, Bob Lee, Paul Matney, Mary Clare Munger, Jim Powell, Lyndi Shadbolt, Bob Sloger, Mark Usnick

Members

Absent:

WELCOME

Byrd welcomed and introduced the new members: Vicky Taylor-Gore, Lyndi Shadbolt, Mary Clare Munger, and Bob Lee. Paul Matney will also be a member by virtue of his new position.

The make up of the committee requires 3 division chairs, 3 department chairs, and 6 faculty. Byrd tries to have a broad-based representation from each division. This committee exists for the right reasons as well as a SACS requirement. Faculty should have the voice in curriculum and academic policies. The committee has extensive authority and Byrd noted that a decision of this committee has never been overruled by the president or Board of Regents.

The committee reviews and approves/disapproves requests from departments and programs. If there are concerns about whether the request should be approved, clarification is sought and at times the department/program chair attends the next meeting.

ALLIED HEALTH DIVISION

Emergency Medical Services Professions

Request is to add EMSP 2332: Mass Disaster Response. The request is for an existing WECM course and will be taken by allied health and nursing students on a voluntary basis. It will be offered by as credit and non-credit. The offering of the course is in direct result of a \$2,000,000 Homeland Security Grant awarded to the University of Texas.

Byrd noted that with WECM courses the WECM course description must be used – schools can enhance the description but cannot delineate from it.

Bellah moved, seconded by Powell, to approve the request as submitted. The motion carried.

Radiography

Crawford expanded on the rationale. The accreditation board for radiography has relaxed the guidelines for this program and the request is to:

1. Change PSYC 2301 to Any general education social or behavioral science course
2. Change Humanities* to Humanities/Fine Arts*.

Austin moved, seconded by Hays, to approve request as submitted.

INDUSTRIAL TRANSPORTATION AND TECHNOLOGIES

Drafting

Lee noted that the request is to come into compliance with WECM changes:

DFTG 1348 to DFTG 2321: Topographical Drafting

DFTG 1344 to DFTG 2323: Pipe Drafting

DFTG 1359 to DFTG 2327: Landscape Drafting

Also requesting change of Humanities* to Humanities/Fine Arts*.

Updates to WECM are posted on the WECM site. Amarillo College is fortunate to usually have representation on WECM maintenance teams.

Graff moved, seconded by Powell, to approve the request as submitted. The motion carried.

LANGUAGE, COMMUNICATION AND FINE ARTS

English

Bellah noted that the request is to change the prerequisite of ENGL 2341 from “ENGL 1301 and 1302 and three hours of sophomore literature” to “ENGL 1301 and 1302”. It was also noted that ENGL 1301 was not needed as a prerequisite since it is a prerequisite for ENGL 1302. Therefore the request was revised to require “ENGL 1302” as the prerequisite.

Bellah moved, seconded by Johnson, to approve the request with the noted change. The motion carried.

SCIENCES AND ENGINEERING DIVISION

Biology

The request is to change the total hours of the Biology degree from 66 hours to 65 hours and change the Recommended Courses total from 13 to 12 hours. It was noted that the list of recommended courses for biology are 4 hours courses and students are unable to take exactly 13 hours and end up taking an additional 4 hour course to meet the 13 hour requirement.

Usnick moved, seconded by Sloger, to approve the request as submitted. It was noted that the Humanities/Fine Arts listing needed to be corrected to reflect the 6 hours requirement. Glasscock will correct. The motion carried.

SCIENCES AND ENGINEERING

Electronics Technology – Instrument and Control Technology

Usnick expanded on the rationale for adding the Process Technology Specialist certificate option in Instrument and Control Technology along with the following courses which will be required in such:

PTAC 2420: Process Technology II – Systems

PTAC 2438: Process Technology III – Operations

It was questioned if there is a “Technology I” course. Byrd noted that there probably is but that the requested program may not need it.

Graff moved, seconded by Austin, to approve the request as submitted. The motion carried.

BUSINESS DIVISION

Paralegal Program

Sloger said they are working with the American Bar Association to seek ABA accreditation and the ABA requires specific program transfer credit and credit by exam policies and to have them reflected in the catalog. Therefore they are asking for approval to add the following paragraph to the introductory paragraph of the curriculum

“Paralegal Studies majors may request credit by exam for a maximum of six (6) credit hours of legal specialty courses (LGLA prefix courses only). The student must score a minimum of 75

percent on the exam to receive credit for the course. See Legal Studies Coordinator for the details.”

They are also establishing and requesting approval for an institutional policy for the Paralegal program entitled “Transfer Credit Policy for AC’s Paralegal Studies Program” and “Paralegal Studies Credit by Exam Policy” which will be provided to the students

Bellah noted that this going against what WECM was created for. Lee asked if making students repeat courses taken at another institution would affect student’s financial aid. Austin said it would not. Austin also noted that institutional policy requires 18 credit hours at Amarillo College and needs to be changed in the proposed policy.

Bellah moved, seconded by Matney, to approve with noted correction. The motion carried.

SCIENCES AND ENGINEERING

Education – Associate of Arts in Teaching

Matney noted that the request is to add the new Associate in Arts in Teaching awards :

EC-8 AAT (EDUC.EC-8.AAT)

SECO.AAT (EDUC.SECO.AAT)

GENS.AAT (EDUC.GENS.AAT)

Munger noted that earlier the first step was to add 4 TECA transfer courses at the community college level that would be accepted at universities.

Request also includes

Addition of:

EDUC 1301: Introduction to Teaching Professions

EDUC 2301: Introduction to Special Populations

Deletion of the following curricula:

GENS.AS.ED

ARTS.AS.ED

BIOL.AS.ED

BUSI.AS.ED

CHEM.AS.ED

COSC.AS.ED

ENGL.AA.ED

MATH.AS.ED

PHED.AS.ED

SOCS.AS.ED

SPCH.AS.ED

THEA.AS.ED

Deletion of the following courses:

EDUC 1101: Schools and Society I

EDUC 1102: Schools and Society II

EDUC 1103: Schools and Society III

Brice suggested that the major code GENS.AAT be changed because it could easily be confused with the GENS.AS major. She, Bobbie, and Mindy Adams will review and possibly revise.

Byrd noted that the Field of study also brought together community college and university faculty in agreement with degrees leading to certification in these areas.

Amarillo College has received approval confirmation from the Coordinating Board for the AAT degree and universities cannot require students who complete the AAT to take more hours than their native students. He hopes that this is the first step toward the same policy for students completing an AA or AS degree.

Byrd noted that we have two grants that support the Teacher Education Center. One of the grants came through WTA&MU.

Matney moved, seconded by Graff, to approve the request as submitted. The motion carried.