

ACADEMIC AFFAIRS COMMITTEE
February 8, 2005
MINUTES

Members Present: R. E. Byrd, Bob Austin, Mike Bellah, Diane Brice, Bill Crawford, Vicky Taylor-Gore, Mary Graff, Kim Hays, Judy Johnson, Bob Lee, Paul Matney, Mary Clare Munger, Lyndi Shadbolt, Bob Sloger, and Mark Usnick

Members Absent: Toni Bracher and Jim Powell

HEREFORD BANCH CAMPUS

The topic of the Hereford Branch Campus was on the agenda for the members to discuss endorsement of opening such with the understanding that it be self-sustaining financially and that it along with the Moore County Campus pay the 8 percent indirect cost back to the institution.

Enrollment went from about 125 Dumas student attending Amarillo College to 265 enrolling at the Moore County Campus the spring it opened. There are now about 358 students attending the Moore County Campus. Hereford is renovating an old elementary school building which will have 9 classrooms and a multi-purpose room. At Moore County the taxing district is Moore County whereas at Hereford it will be the Hereford ISD District.

Matney moved, seconded by Johnson, that the Academic Affairs Committee endorse Amarillo College opening a campus at Hereford effective Fall 05.

ALLIED HEALTH DIVISION

Dentist Aide Program

Crawford noted that a recent ruling has impacted the immunization criteria for several programs.

The request was to restructure the program's clinical hours to meet the immunization criteria.

1. Delete DNTA 1166 and DNTA 1167 from the course offerings and major course requirements
2. Add DNTA 1266 to the course offerings and major course requirements.

Austin moved, seconded by Hays, to approve with noted corrections.

EMSP

Request was to delete the following courses which were added to the catalog several years ago and have never been offered.

EMSP 1208: Emergency Vehicle Operations
EMSP 1209: Emergency Medical Dispatching
EMSP 1314: Non-Emergency Transport
EMSP 1358: Street Sense
EMSP 2137: Emergency Procedures
EMSP 2345: EMS Supervision/Management

Bellah moved, seconded by Graff, to approve the request. The motion carried.

Medical Data Specialist

Crawford noted that changing the requirements noted in the introductory paragraph will bring this program in alignment with the other Allied Health programs. After discussion it was agreed to change the request to read, "A grade of C or higher is required for satisfactory completion of all courses. To continue in the program a student may repeat a required course only one time, and may repeat no more than two required courses while enrolled in the program. The term "repeat" shall be interpreted to mean re-enrollment following withdrawal, drop or an unsatisfactory grade from a class."

It was also noted that in the curriculum outline "General Education" should read, "Major Course Requirements"

Requested changes in prerequisites of:

POFM 1264: Practicum
MDCA 1220: Administrative Procedures I
POFM 1313: Medical Terminology I

Hays moved, and the motion was seconded, that the requests with noted changes be approved. The motion carried.

Respiratory Care

The committee reviewed the requested changes:

1. Changes in the Practicum are due to the immunization ruling
 - Delete RSPT 1163: Clinical – Respiratory Therapy Technician
 - Delete RSPT 1166: Practicum I – Respiratory Therapy Technician
 - Add RSPT1266: Practicum I – Respiratory Therapy Technician
2. Add the following statement to the introduction: "A grade of "C" or better is required for satisfactory completion of all courses in the Respiratory Care curriculum.
3. Request to add "... and take the National Board for Respiratory Care entry level examination..." - Crawford believes they are trying to address the

issue of students procrastinating taking the exam. There is a two year limit to do such. There was discussion as to whether it is philosophically correct to require sitting for the national exam and how to manage the requirement of such for graduation without tying it to a course. Bellah suggested that the requirement be tied to one of the last courses students take and give them an option such as write an extensive research paper or sit for the exam.

4. Change/Add the following courses:
RSPT 1101 from (1 sem hr; 1 lec, **2 lab**)
Add RSPT 1266: Practicum I –Respiratory Therapy Technician
RSPT 1167 – Change prerequisite
RSPT 2266 Change prerequisite

Byrd took the prerogative of the chair to table the request to require National Exam testing for Respiratory Care and Mortuary Science (which he has also received).

Hays moved, seconded by Graff, to approve the above requests except requiring students to take the National exam. The motion carried.

Additional changes distributed at the meeting:

Change lab hours of the following courses:

RSPT 1410 from 4 lab to 6 lab

RSPT 1411 from 4 lab to 6 lab

RSPT 2314 from 4 lab to 2 lab

Bellah moved, seconded by Johnson, to approve the requests as submitted. The motion carried.

LANGUAGE, COMMUNICATION, AND FINE ARTS

Art, Art-Graphic Design, and Photography

Requests are house cleaning. The Visual Arts Department requested prerequisite changes and deletion of the “old” course numbers in several courses. Taylor-Gore noted that since the request had been submitted she and Pirtle had discussed the requests and she noted some revisions to a few of the courses*.

ARTS 2313, 2314, 2316, 2317, 2323, 2324, 2326, 2327, 2333*, 2334, 2341, 2342, 2346, 2347, 2366*, 2367, 2348*

ARTC 1305, 1313, 1327*, 1341, 1345, 1353*, 2305, 2313, 2317, 2341
IMED 1316, 1345, 2345

Austin moved, seconded by Munger, to approve the requests as amended. The motion carried

SCIENCES & ENGINEERING DIVISION

Physical Science Department

Requests to delete the following courses which are no longer being taught.

CHEM 1405: Essentials of Chemistry

PHYS 1317: Concepts of Physical Science II

Crawford moved, seconded by Graff, to approve the requests as submitted. The motion carried.