

ACADEMIC AFFAIRS COMMITTEE
February 22, 2005
MINUTES

Members Present: R. E. Byrd, Bob Austin, Toni Brasher, Diane Brice, Bill Crawford, Vicky Taylor-Gore, Mary Graff, Kim Hays, Judy Johnson, Bob Lee, Paul Matney, Mary Clare Munger, Jim Powell, Lyndi Shadbolt, Bob Sloger, and Mark Usnick

Members Absent: Mike Bellah

FEBRUARY 8, 2005 MINUTES

Austin moved, seconded by Hays, to approve the February 8, 2005 minutes as submitted. The motion carried.

ACADEMIC STANDING POLICY – Austin

Austin expanded on the rationale for the Academic Standing Policy Modification Proposal. The proposal was to modify the current policy to include both semester grade-point average and cumulative grade-point average for the purpose of determining academic probation. The purpose of the proposal is to establish a policy that affects only students who have a reasonable risk of academic failure and avoid inconveniencing students who have a demonstrated record of academic success. The proposed policy was to read as: "A student will be placed on academic probation when the student's semester grade-point average falls below a 2.0 and the student's cumulative grade-point average is less than 2.5. For purposes of determining academic probation, all course work taken during the summer terms (including May term) in a given year will be considered as one semester."

Usnick moved, seconded by Johnson, to approve the proposal as submitted. The motion carried.

PROPOSAL TO MODIFY GENERAL DEGREE REQUIREMENTS

Austin expanded on the rationale to modify current degree completion requirements to accommodate former Amarillo College students who wish to meet Amarillo College degree requirements by completing required course work at another accredited college or university. The proposal will (1) accommodate former AC students who wish to meet AC degree requirements by completing required course work at another accredited college or university, (2) increase the AC graduate rate, and (3) facilitate AC's ability to offer retroactive associate degrees.

The recommendation is to delete the eighth bullet under General Degree Requirements (page 42 2004-05 AC Catalog) and replace with the following

statement: “Any student who has completed a minimum of 42 semester hours of Amarillo College course work may meet Amarillo College degree requirements by completing the required course work at another accredited college or university. Students who wish to graduate under this policy must file an application for graduation and meet all Amarillo College catalog and program requirements in effect at the time of application.”

Powell moved, seconded by Sloger, to approve the proposal as submitted. The motion carried.

DEVELOPMENTAL EDUCATION REPEAT POLICY PROPOSAL

Johnson briefed the members on the proposal and the rationale for such. After some discussion, Dr. Byrd suggested to table the topic for a future meeting.

STUDENT AND ACADEMIC DEVELOPMENT DIVISION

English-as-a Second Language

The request was for changes in the ESL course descriptions to better reflect what is taught in the course and to make the descriptions easier for ESL students to understand. Course descriptions changes for the following courses were reviewed:

ESL 0311, 0312, 0314, 0315, 0321, 0322, 0324, 0325, 0331 0332, 0334, 0335, 0341, 0344, and 0345.

Hays moved, seconded by Powell, to approve the changes as submitted. The motion carried.

ALLIED HEALTH DIVISION

Occupational Therapy Assistant

Crawford expanded on the rationale for the requests. Generally all proposed changes are to bring the curriculum into line with accreditation standards. Change the introductory paragraph to read, “A grade of C or higher is required for all OTHA courses and any prerequisite courses.”

1. Delete OTHA 1301, 1345, 2160, 1349 COSC 1301 and PSYC 2314
2. Add OTHA 1161, 1162, 1211, 1305, 1419, 2201, 1249 and 2330
3. Change the prerequisite/corequisite of OTHA 1341, 1415, 2209, 2266, 2331, 2335, and 2402
4. Change program total from 69 to 71 hours thus changing the program contact hours from 1984 to 2112.

Hays moved, seconded by Powell, to approve the requests as submitted. The motion carried.

BUSINESS DIVISION

Real Estate

Sloger expanded on the rationale for the requests to add the following two hour academic course options:

RELE 1201: Real Estate Principles I
RELE 2209: Real Estate Principles II
RELE 1219: Real Estate Finance

Therefore students may choose to take the following in the AAS degree, Certificate, and Salesperson Certificate:

RELE 1406: Principles of Real Estate
Or
RELE 1201: Principles of Real Estate I
And
RELE 2209: Principles of Real Estate II

RELE 1319: Real Estate Finance
Or
RELE 1219: Real Estate Finance

Munger moved, seconded by Johnson, to approve the request as submitted. The motion carried.

INDUSTRIAL AND TRANSPORTATION TECHNOLOGIES

Automotive Technology, Aviation Maintenance Technology, Drafting, Fire Protection Technology, Industrial Maintenance Technology, and Safety and Environmental Technology

Matney and Lee expanded on the rationale of changing the Humanities/Fine Arts general education requirement on the above programs. The change would provide students with more choices in fulfilling this requirement:

Humanities/Fine Arts	to	Humanities/Fine Arts*
Humanities*		

Hays moved, seconded by Brasher, to approve the requests as submitted. The motion carried.

Aviation Maintenance Technology

Lee expanded on the rationale for the requested changes. The Federal Aviation Administration does not recognize a general certificate.

1. Change contacts and department for degree and certificates
2. Delete the General (AERM.CERT.GEN) certificate.

Crawford moved, seconded by Powell, to approve the requests as submitted. The motion carried.

Drafting

Lee expanded on the rationale for the changes.

AAS:

1. Change major course requirements from 30 to 33 – total hours remain 63
2. Delete the following courses from curriculum and course offerings: DFTG 1317, 1325, 2328, 1392, 1393, 1395, 2359, 2300, 2312, 2366, 2367, 2380, 2381
3. Delete the following courses from the curriculum: CPMT 1347 and GEOL 1473
4. Change the following courses: DFTG 1344 to 2323, DFTG 1348 to 2321, DFTG 1359 to 2327
5. Add the following course to the course offerings and major requirements: DFTG 2338
6. Add the following course to the major course requirements: INDS 2313,
7. Add the following courses to the major course options: INDS 1345, INDS 2317, INDS 2330

Certificate:

1. Revise introductory paragraph
2. Delete the following requirements: DFTG 1325 and COSC 1301
3. Add the following requirements: DFTG 2340 and DFTG 2336
4. Revise introductory paragraph to Autocad Specialist

Hayes moved, seconded by Powell, to approve the request as submitted. The motion carried.

SCIENCES AND ENGINEERING DIVISION

Mathematics and Engineering

The request was to:

1. Add MATH 2412: Precalculus to the math offerings and General Education Course List.
2. Change the prerequisites of MATH 2413 and COSC 1436
3. Change prerequisites in the following classes to read, "A grade of C or higher...." MATH 1316, 1325, 1342, 1348, 1350, 1351, 2305, 2318, 2320, 2413, 2414, 2415, COSC 1317, 1437, 2436, 2425.
4. Revise course descriptions of MATH 0301, 0302, 0303

5. Note that graphing calculator is required for the following course:
MATH 1314, 1316, 1324, 1325, 1333, 1342, 1348, 2305, 2318, 2320, 2412, 2413, 2414, 2415
6. Note classes are offered once a year and note which semester for the following:
 - a. MATH 1348 – Fall Only
 - b. MATH 2318 – Fall Only
 - c. MATH 2320 – Spring Only
 - d. COSC 1317 – Spring Only
 - e. ENGR 2301 – Fall Only
 - f. ENGR 2302 – Spring Only
 - g. ENGR 2405 – Spring Only
7. Mathematics Curriculum
Correct title of GERM 1411/1412 to First Year German I, II
Correct title of FREN 1411/1412 to First Year French I, II
8. Engineering Computer
 - a. General Education Requirements - Delete MATH 1316: Trigonometry – Add MATH 1348: Analytic Geometry
 - b. Major Course Requirements – Delete MATH 1348: Analytic Geometry, ENGR 2311: Technical Writing, and COSC 1317: Computer Programming for Engineers & Scientists – Add MATH 2415: Calculus II and total to from 13 to 11
 - c. Change Recommended Courses from 11 to 13
 - d. Correct CHEM 2233 to 2223

Mortuary Science

Byrd said the request is to revise the introductory paragraph and add MRTS 2179: National Funeral Service Board Review to the course offerings and requirements.

Byrd noted the request is similar to the request which was tabled at the last meeting for the Respiratory Care Program. That request had added a sentence to the introductory paragraph stating that students were required to pass a comprehensive exit exam and take the National Board for Respiratory Care entry level examination prior to graduation. He noted that the Respiratory Care request would be hard to enforce since it was not “tied to” any course or degree requirement. Crawford said they are withdrawing that request. Hays noted that programs that have State Boards, certifications, etc will be moving to such.

Hays moved, seconded by Usnick, to approve the request as submitted. The motion carried.

Biological Science/Criminal Justice

Brasher expanded on the proposal to add a Forensic Science program and a new course FORS 2440. The curriculum will provide the first two years of a four-year bachelor's degree in Criminal Justice that focuses on forensics. Brasher

has met with WTA&MU and CRIJ 1307, 1310, and 2314 will transfer and the curriculum will provide a seamless articulation. FORS 2440 is accepted at UT Arlington, Baylor, Tarleton State, UNT, and Texas Wesleyan.

Hays moved, seconded by Powell, to approve the request as submitted. The motion carried.

WORKFORCE DEVELOPMENT DIVISION

Criminal Justice Programs

Brasher expanded on the requests to:

1. Revise the Criminal Justice Law Enforcement Certificate and AAS to include and increase in hours in the Basic Peace Officer Courses (Basic Peace Officer I, II, III, and IV)
2. Revise the Criminal Justice Law Enforcement Certificate and the AAS to include the newly developed WECM Course: CJLE 1429 – Basic Peace Officer V.
3. Revise the current Basic Peace Officer class descriptions (CJLE 1506, 1512, 1518, 1524) to more accurately reflect actual content after the change in TCLEOSE curriculum
4. Change the program Advisor information and introductory paragraphs as indicated for:
 - a. CRIJ.AS
 - b. CJLE.AAS.CORR
 - c. CJLE.CERT.COR
 - d. CJLE.AAS.LENF
 - e. CJLE.CERT.LE

Austin moved, seconded by Hayes, to approve the request as submitted. The motion carried.