

ACADEMIC AFFAIRS COMMITTEE
October 21, 2005

Members

Present: Paul Matney, Bob Austin, Toni Brasher, Diane Brice, Judy Johnson, Michael Kopenits, Mary Clare Munger, Jim Powell, Rathna Prabakar, Lyndi Shadbolt, Bob Sloger, John Smoot, and Vicky Taylor-Gore and Mark Usnick

Members

Absent: Mike Bellah and Bob Lee

WELCOME

Matney welcomed the members to the first Academic Affairs Committee meeting for 2005-06. The members introduced themselves and Matney gave the charge and the process of the committee. He also gave an overview of WECM (technical side) and ACGM (transfer side).

ALLIED HEALTH DIVISION

Radiography

Smoot said the requests are for WECM mandated changes.

1. Change the course #, corequisite and/or prerequisite, lec/lab hours of the following courses:
 - RADR 1266 to 1167 (Request had error and requested 1166)
 - RADR 1201 to 1301
 - RADR 1411 to 1311
 - RADR 2401 to 2301
 - RADR 2333 to 2233
2. Add:
 - RADR 2340: Sectional Anatomy for Medical Imaging

Powell moved, seconded by Sloger to approve the requests, pending verification of the correct WECM course numbers. Bobbie will research for correct numbers. The motion carried.

Respiratory Care

Requests were mandated WECM changes.

1. Change the following course number:
 - RSPT 1317 to 2317
2. Change the course descriptions of the following courses:
 - RSPT 2131
 - RSPT 2139
 - RSPT 2314
 - RSPT 2353
3. Change the course titles of:
 - RSPT 1307 to **Cardiopulmonary Anatomy and Physiology**
 - RSPT 2358 to **Advanced Respiratory Care Patient Assessment**

Austin moved, seconded by Prabhakar, to approve the requests as submitted. The motion carried

SCEINCES AND ENGINEERING DIVISION

Requests were to:

Electronics Systems Technology

1. Change:
 - ITNEW 1343 to 1300
 - CETT 2189/2289/2389 Title Change to Internship-Computer Engineering Technology/Technician
 - INTC 1309 to 2339
 - CETT 2439 change to 2 lec, 2 lab
 - ITCC 1302 change to 3 lec, 2 lab
 - ITCC 1306 change to 3 lec, 2 lab
 - ITCC 1342 change to 3 lec, 2 lab
 - ITCC 1346 change to 3 lec, 2 lab
2. Delete:
 - CPMT 1311
 - CPMT 1345
 - CPMT 2333
 - CPMT 2337

Instrument & Control Technology

1. Change:
 - INTC 1309 to 2339

Austin moved, seconded by Powell, to approve the requests as submitted. The motion carried.

Physical Sciences

Request was to change title/descriptions of the following courses to bring them in line with the ACGM:

PHYS 1311/1111: Descriptive Astronomy I to Astronomy I: Stars and Galaxies

PHYS 1312/1112: Descriptive Astronomy II to Descriptive Astronomy II: Solar Systems

Sloger moved, seconded by Prabakar, to approve the requests as submitted. The motion carried.

BUSINESS DIVISION

Paralegal Studies

Matney said the Paralegal Program is seeking ABA accreditation. Sloger noted the national committee is meeting this month and he expects AC's accreditation to be approved at that meeting.

The request was to add the following item to the "Transfer Credit Policy for AC's Paralegal Studies Program"

"A student may transfer legal specialty courses consistent with institutional policies; however, as a requirement of the ABA accreditation, a student must complete a minimum of 18 hours of legal specialty courses at Amarillo College."

Sloger explained that the rationale for the request is to ensure that students have at least 18 hours from AC since they will be graduating from an ABA accredited school. This policy will insure that they cannot come and take a couple of LGLA courses at AC and have a degree with ABA accreditation.

Powell moved, seconded by Kopenits, to approve the request as submitted. The motion passed.

DROP DEADLINE

The drop deadline for Fall 05 is November 23. Matney said in the past a few students have been encouraged to approach instructors to seek approval for late drops. Now students are referred to Brice and she reviews their requests. Very few requests are approved but there are times during extenuating circumstances (documented health reason, etc) that she will process a late drop. At other times, she will refer a student to their instructor(s) for recommendation(s).

Kopenits explained that the Biology Department faculty reviews requests by students and decides as a group.