

ACADEMIC AFFAIRS COMMITTEE
January 16, 2009
Minutes

Present: Paul Matney, Bob Austin, Diane Brice, Judy Jackman, Courtney Milleson, Jerry Moller, Carol Moore, Terry Moore, Ed Nolte, Jim Powell, Jack Stanley, Carol Summers

Absent: LaVon Barrett, Lynda Barksdale, Toni Gray, David Hernandez, Duane Lintner, Shawna Lopez

ANNOUNCEMENTS

Dr. Matney indicated that enrollment is up and he is guardedly optimistic for Spring 2009. We are in a base year and need to do everything possible to make space for students who want to take classes.

With the appointment of Jerry Moller as acting Vice President and Dean of Instruction, Jerry will begin chairing the Academic Affairs committee January 30, 2009.

Danita McAnally has been added as an ad hoc member of the Committee due to her involvement in SACS.

The Academic Affairs Procedures, Curriculum Revision Request form and Routing form are now available on the website under "Forms & Procedures".

Minutes

Minutes from the November 21, 2008 were approved.

ALLIED HEALTH

Respiratory Care

At the last meeting, members of the Committee had concerns about the timing of the deletion of Respiratory Care courses based on current students in the program.

Hansen verified there are currently students in the program that need to complete the courses scheduled for deletion. Hansen will submit request in 2010 to delete courses once students have graduated from current catalogs.

The Committee still has questions regarding the implementation of courses into the Respiratory Care curriculum

T. Moore moved, seconded by Powell to table all requests for Respiratory Care until Val Hansen can clarify the request and present it to the Committee. The motion carried.

BEHAVIORAL STUDIES

Anthropology

Jerry Moller submitted a request to update the course descriptions for ANTH 2301:

Introduction to Archeology and ANTH 2351: Cultural Anthropology in order to more accurately reflect course content. Prerequisites remain the same. The updated descriptions are:

- ANTH 2302: Introduction to Archeology
Archeology is the study of human history through the material traces that it has left behind. This course introduces the methods and theories used in the excavation and interpretation of material remains of past cultures.
- ANTH 2351: Cultural Anthropology
Anthropology is the study of human beings in all times and all places. This course introduces the major sub-fields of anthropology and presents key concepts in the study of cultural diversity among world peoples.

Austin moved, seconded by Milleson to approve the updated course descriptions for ANTH 2302 and ANTH 2351. The motion carried.

Physical Education

Craig Clifton submitted a request to update physical education courses in order to enhance and more accurately reflect the content of each course. Obsolete courses will be removed from the course inventory. Changes include the following:

Additions:

- PHED 2122: Recreational Sports II
A continuation of PHED 1122. Informal recreational basketball, flag football or soccer; adaptive to all skill levels. Specific sport varies by semester.
- PHED 1128: Fitness Fusion I
An eight-week course meeting four days per week with workouts tailored to the individual. Activity/activities alternate between Monday/Wednesday and Tuesday/Thursday and produce accelerated results.
- PHED 2128: Fitness Fusion II
A continuation of PHED 1128. An eight-week course meeting four days per week with workouts tailored to the individual. Activity/activities alternate between Monday/Wednesday and Tuesday/Thursday and produce accelerated results.
- PHED 1126: Group Exercise Leader Precertification Lab
Corequisite: PHED 1272
Allows the student to gain practical experience as a Group Exercise Leader in a non-threatening learning environment. Allows observation and participation in group exercise classes while transitioning the student into a leadership role.
(1 sem hr; 3 lab)
- PHED 1127: Group Exercise Leader Internship

Prerequisite: PHED 1272

Internship conducted through Amarillo College or an area fitness facility. The student applies skills learned in PHED 1272.

(1 sem hr; 3 lab)

Deletions:

- PHED 2111: Swimming II
- PHED 2127: Advanced Golf

Title and Course Description Updates:

- PHED 1102: Cardio Training I
Course offers a variety of cardio components such as step, slide, kickbox, Hi/Lo, dance, intervals, circuits and more. Course content varies by semester; always includes abdominal work.
- PHED 2102: Cardio Training II
A continuation of PHED 1102. Course offers a variety of cardio components such as step, slide, kickbox, Hi/Lo, dance, intervals, circuits and more. Course content varies by semester; always includes abdominal work.
- PHED 1103: Dance Mix I
Aerobic workout set to hip-hop, pop, salsa, country music and more.
- PHED 2103: Dance Mix II
A continuation of PHED 1103. Aerobic workout set to hip-hop, pop, salsa, country music and more.
- PHED 1106: Fat Burner I
Interval training and target heart rate training designed to boost metabolism and burn calories.
- PHED 2106: Fat Burner II
A continuation of PHED 1106. Interval training and target heart rate training designed to boost metabolism and burn calories.
- PHED 1107: Weight Loss Challenge I
An eight-week course meeting four days per week. Interval training and target heart rate training designed to boost metabolism and burn calories.
- PHED 2107: Weight Loss Challenge II
A continuation of PHED 1107. An eight-week course meeting four days per week. Interval training and target heart rate training designed to boost metabolism and burn calories.
- PHED 1108: Cardio Kickbox I
Kicking, boxing and self-defense moves choreographed to music. Abdominal work

included.

- **PHED 2108: Cardio Kickbox II**
A continuation of PHED 1108. Kicking, boxing and self-defense moves choreographed to music. Abdominal work included.
- **PHED 1109: Cardio Combo I**
Step, slide, kickbox, Hi/Lo, dance intervals, circuits and more; abdominal work included.
- **PHED 2109 Cardio Combo II**
A continuation of PHED 1109. Step, slide, kickbox, Hi/Lo, dance intervals, circuits and more; abdominal work included.
- **PHED 1111: Swimming for Beginners I**
Instruction in basic swimming skills for non-swimmers or elementary swimmers; low impact. Classes meet off campus; fees allow the student full access to off campus facility.
- **PHED 1112: Swimming for Fitness I**
Lap swimming for fitness through a variety of lap pool workouts and techniques. Classes meet off campus; fees allow the student full access to off campus facility.
- **PHED 2112: Swimming for Fitness I**
A continuation of PHED 1112. Lap swimming for fitness through a variety of lap pool workouts and techniques. Classes meet off campus; fees allow the student full access to off campus facility.
- **PHED 1114: Pilates I**
Workout program designed for all fitness levels incorporating Pilates stretches and postures along with breathing and relaxation techniques.
- **PHED 2114: Pilates II**
A continuation of PHED 1114. Workout program designed for all fitness levels incorporating Pilates stretches and postures along with breathing and relaxation techniques.
- **PHED 1115: Yoga I**
Workout program designed for all fitness levels incorporating yoga stretches and postures along with breathing and relaxation techniques.
- **PHED 2115: Yoga II**
A continuation of PHED 1115. Workout program designed for all fitness levels incorporating yoga stretches and postures along with breathing and relaxation techniques.
- **PHED 1116: Guts 'n Glutes I**
Focus on firming, toning and losing inches. Targets abdominal muscles, glutes, hips

and thighs but also includes toning exercises for the entire body.

- PHED 2116: Guts 'n Glutes II
A continuation of PHED 1116. Focus on firming, toning and losing inches. Targets abdominal muscles, glutes, hips and thighs but also includes toning exercises for the entire body.
- PHED 1121: Runfit I
Running for fitness through a variety of workouts and challenging techniques. Adaptive to all fitness levels.
- PHED 2121: Runfit II
A continuation of PHED 1121. Running for fitness through a variety of workouts and challenging techniques. Adaptive to all fitness levels.
- PHED 1122: Recreational Sports I
Informal recreational basketball, flag football or soccer; adaptive to all skill levels. Specific sport varies by semester.
- PHED 1133: Pre-Natal Fitness
Combines low-impact aerobics, toning and yoga exercises; doctor's release required.
- PHED 1134: Pre-Natal Yoga
Program designed specifically for pregnancy incorporating yoga stretches and postures along with breathing and relaxation techniques to alleviate discomfort and prepare for delivery; doctor's release required.
- PHED 1123: Personal Trainer Pre-Certification Lab
Corequisite: PHED 1271
The student will gain practical experience as a Personal Trainer by working with a client in a learning environment.
- PHED 1125: Personal Trainer Pre-Certification Internship
Internship at area fitness facility or at Amarillo College that allows the student to directly apply Personal Trainer skills learned in PHED 1271.
- PHED 1272: Group Exercise Leader Pre-Certification
Corequisite: PHED 1126
Designed to prepare students to take the Aerobic Fitness Association of America (AFAA) examination. The student will gain experience and knowledge in group exercise instruction. All aspects of the certification exam will be covered. Upon successful completion of this course the student will be ready to take the appropriate certification exam to become a certified group exercise instructor.

Powell moved, seconded by Stanley to approve the proposed additions, deletions and changes to the Physical Education courses. The motion carried.

LANGUAGE, COMMUNICATION & FINE ARTS

Art

The proposal of the addition of ARTS 2289 was tabled at the last meeting. The updated course information is:

ARTS 2289: Academic Cooperative

Prerequisite: ENGL 1301, ARTS 1303 and ARTS 1304

One Art History course (ARTS 1303 or ARTS 1304) may be taken concurrently

An instructional program designed to integrate on-campus study with practical hands-on work experience. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of studio art and/or art history.

(2 sem hrs; 1 lec, 10 hours of work/week)

Jackman moved, seconded by T. Moore to approve the addition of ARTS 2289: Academic Cooperative to the course inventory. The motion carried.

Interior Design

Ann Fry submitted recommended changes to the Interior Design program in response to changing industry needs, advisory committee recommendations and student feedback.

The following courses need to be added to the AC course inventory:

- INDS 1291: ST – Introduction to Interior Design
Topics address recently identified current events, skills, knowledge and/or attitudes and behaviors pertinent to the technology or occupation and relevant to the professional development of the student. This course was designed to be repeated multiple times to improve student proficiency.
- INDS 1311: Fundamentals of Interior Design
An introduction to the elements and principles of design, the interior design profession and the interior design problem-solving process
- INDS 1300: Interior Design Drafting Applications
Computer-aided drafting (CAD) as a tool for interior design, illustration, drafting and design development; concentration on kitchen and bath industry-specific software
- INDS 2310: Kitchen and Bath Design
Principles of kitchen and bath design. Emphasizes programming, space planning and universal design. Includes innovative products and finishes.
- INDS 2417: Rendering Techniques
A study of rendering techniques for formal interior design presentation using a variety of media; technical drawing techniques for the kitchen and bath industry as required by NKBA will be emphasized.

Interior Design Certificate (INDS.CERT)

- Delete INDS 1301: Basic Elements of Design and INDS 1341: Color Theory and Application
- Replace INDS 2321: Presentation Drawing with INDS 2307: Textiles for Interior Design
- Add INDS 1291: ST – Introduction to Interior Design
- Add INDS 1311: Fundamentals of Interior Design
- Decrease certificate from 27 to 26 semester hours

Interior Design AAS Degree (INDS.AAS)

- Delete INDS 1301: Basic Elements of Design and INDS 1341: Color Theory and Application and INDS 2317: Rendering Techniques
- Add INDS 1291: ST – Introduction to Interior Design
- Add INDS 1311: Fundamentals of Interior Design
- Add 3 hour elective
- Increase degree from 63 to 64 semester hours

Interior Design Professional Certificate (INDS.CERT.PRO)

- Delete INDS 2431: Commercial Design II, INDS 2237: Portfolio Presentation, INDS 2435: Residential Design II, ARTS 1303: Art History I and ARTS 1304: Art History II
- Add INDS 1300: Interior Design Drafting Applications
- Add INDS 2310: Kitchen and Bath Design
- Add INDS 2417: Rendering Techniques
- Add INDS 2311: Interior Environmental Factors
- Add DFTG 2338: Final Project-Advanced Drafting
- Increase total hours from 25-26 to 29 semester hours

Update program description to:

This advanced technical certificate in interior design is an additional course of study offered to the graduate of the AAS degree program and professionals seeking to diversity their skills. The emphasis is on kitchen and bath design with additional studio project opportunities in residential and/or commercial design.

Stanley moved, seconded by Austin to approve all submitted changes to the Interior Design certificate, AAS and advanced certificate programs. The motion carried

SCIENCES & ENGINEERING

Physical Sciences

The Physical Sciences department currently has unique needs courses in chemistry, geology and physics. The ACGM now has comparable courses listed in the inventory. Mary Graff submitted a request to update the courses as follows:

- Delete CHEM 2279: Academic Cooperative in Chemistry and replace with CHEM 2289: Academic Cooperative in Chemistry
- Delete PHYS 2279: Academic Cooperative in Physics and replace with PHYS 2289: Academic Cooperative in Physics
- Delete GEOL 2279: Academic Cooperative in Geology and replace with GEOL 2289: Academic Cooperative in Geology

Mary Graff also submitted a request to add the following courses to the course inventory:

- PHYS 1415: Physical Science I
Prerequisite: Math 0303-minimum grade of C, Accuplacer score of 75, THEA score of 270 or an equivalent score on a state-approved test; RDNG 0331-minimum grade of C or a score on a state-approved test indicating college-level reading skills

Science course designed for non-science majors. Primary emphasis will be fundamental concepts of chemistry, such as atoms, density, equations, reactions, acids and bases and solutions. May also include integration with physics, geology and astronomy.

(4 sem hrs; 3 lec, 3 lab)

- PHYS 1417: Physical Science II
Prerequisite: Math 0303-minimum grade of C, Accuplacer score of 75, THEA score of 270 or an equivalent score on a state-approved test; RDNG 0331-minimum grade of C or a score on a state-approved test indicating college-level reading skills

Science course designed for non-science majors. Primary emphasis will be fundamental concepts of physics, such as force and motion, sound, waves, momentum and heat. May also include integration with chemistry, geology and astronomy.

(4 sem hrs; 3 lec, 3 lab)

Powell moved, seconded by T. Moore to delete CHEM 2279, PHYS 2279 and GEOL 2279 and replace them with CHEM 2289, PHYS 2289 and GEOL 2289; add PHYS 1415 and PHYS 1417 to the course inventory and the General Education Course List; delete CHEM 1375 and PHYS 1375 from the inventory; remove CHEM 1375, PHYS 1375, PHYS 2373 and BIOL 2374 from the General Education Course List. The motion carried

CREDIT BY DEPARTMENTAL EXAM PROCESS

There is concern regarding the Credit by Exam policy, Credit by Professional Licensure/Certification policy, corresponding request forms and fees. Matney wants to appoint an ad hoc committee to evaluate the processes and fee structure regarding the awarding of academic credit by alternative methods. Matney appointed Jerry Moller-chair, Jack Stanley, Ed Nolte, Diane Brice, Beverly Vinson and Terry Moore.