

**ACADEMIC AFFAIRS COMMITTEE**  
**February 27, 2009**  
**Minutes**

**Present:** Jerry Moller, LaVon Barrett, Diane Brice, Toni Gray, David Hernandez, Judy Jackman, Duane Lintner, Shawna Lopez, Courtney Milleson, Carol Moore, Terry Moore, Ed Nolte, Jim Powell, Jack Stanley, Carol Summers

**Absent:** Bob Austin, Danita McAnally, Jason Norman

**ALLIED HEALTH**  
**Pre-Occupational Therapy**

Sheree Talkington submitted a request update the requirements of the Pre-Occupational Therapy AS degree. The updates include:

- Add SOCI 1301: Introduction to Sociology to the major course requirements
- Delete CHEM 1311 and 1111: Principles of Chemistry I and Lab
- Delete CHEM 1312 and 1112: Principles of Chemistry II and Lab
- Total number of semester hours for the degree reduced from 66 to 61 semester hours

T. Moore moved, seconded by Stanley to approve the changes to the Pre-Occupational Therapy degree. The motion carried.

**Physical Therapist Assistant**

Kelly Jones submitted a request to update Physical Therapist Assistant course descriptions based on changes in WECM. The updates include the following courses:

- PTHA 1201: The Profession of Physical Therapy  
Introduction to the profession of physical therapy and the role of the physical therapist assistant.
- PTHA 1229: Applied Physical Principles  
The application of physical principles to selected interventions in physical therapy.
- PTHA 1321: Pathophysiology  
Study of the pathophysiology of diseases/conditions commonly encountered in physical therapy.
- PTHA 1405: Basic Patient Care Skills  
The application of basic patient handling, functional skills, communication and selected data collection techniques.
- PTHA 1413: Functional Anatomy  
The relationship of the musculoskeletal and neuromuscular systems to normal and abnormal movement.

- PTHA 1431: Physical Agents  
Biophysical principles, physiological effects, intervention efficacy and application of physical agents.
- PTHA 2301: Essentials of Data Collection  
Data collection techniques used to prepare the physical therapist assistant to assist in patient/client management.
- PTHA 2317: Issues in Health Care  
Organizational patterns, administrative principles, legal and ethical issues in physical therapy, and preparation for licensure and employment.
- PTHA 2435: Rehabilitation Techniques  
Advanced course integrating previously learned and new skills/techniques into the comprehensive rehabilitation of selected musculoskeletal, neuromuscular, cardiopulmonary and integumentary disorders.

Lintner moved, seconded by Powell to approve all course updates in the Physical Therapist Assistant program. The motion carried.

### **Pre-Physical Therapy**

Kelly Jones submitted a request to make the following changes to the Pre-Physical Therapy AS program:

- Delete PSYC 2308: Child Psychology and PSYC 2319: Social Psychology
- Add PSYC 2314: Lifespan Developmental Psychology
- Delete MATH 1316: Trigonometry
- Add MATH 1314: College Algebra
- Reduce the number of semester hours from 64 to 61 for degree completion

Powell moved, seconded by Jackman to approve the course changes in the Pre-Physical Therapy program. The motion carried.

### **Surgical Technology**

Lisa Holdaway submitted a request to update the title of the following course due to a WECM change:

- SRGT 1409: Fundamentals of Aseptic Technique changed to Fundamentals of Perioperative Concepts and Techniques

Hernandez moved, seconded by T. Moore to approve the course title change. The motion carried.

### **BEHAVIORAL STUDIES**

## **Education**

Mary Clare Munger submitted recommended changes for all AAT education degrees. The Committee had many questions about course selections and limitations included in the requests.

No action was taken. Committee asked that Moller meet with Munger to address concerns regarding the curriculum submissions.

## **BUSINESS**

### **Business Administration**

In October 2006, the Academic Affairs committee reduced the minimum number of hours required to complete an associate degree from 62 to 60. However, no programs were updated at the time. David Hernandez submitted a request to delete 3 semester hours of recommended coursework from the Business Administration degree reducing the number of hours required for graduation from 63 to 60.

Powell moved, seconded by Lintner to reduce the number of hours to 60 for completion of the Business Administration degree. The motion carried.

## **ITT**

### **Aviation Maintenance Technology**

Ed Nolte submitted a request to modify the following courses in the Aviation Maintenance Technology program:

- Delete AERM1101: Introduction to Aviation due to the deactivation of the course in WECM
- Increase the instructional hours in AERM 1210: Ground Operations from 32 to 48 (2 lec, 2 lab)

As a result of the deletion of AERM 1101, changes occurred in the following programs:

- Aviation Maintenance Technology (AERM.AAS)
  - Major Course Requirements were reduced from 16 to 15 semester hours
  - Total degree requirements were reduced from 63-64 to 62-63 semester hours
- Airframe Mechanic Certificate (AERM.CERT.AM)
  - Major Course Requirements and total degree requirements were reduced from 42 to 41 semester hours
- Powerplant Mechanic Certificate (AERM.CERT.PM)
  - Major Course Requirements and total degree requirements were reduced from 41 to 40 semester hours

Brice moved, seconded by Lintner to approve the deletion of AERM 1101 and the modification of AERM 1210. The motion carried.

## **LCFA**

## **English**

Research is a major component of ENGL 2311: Technical Writing and is not reflected in the current course description. Dan Ferguson submitted a request to update the course description of ENGL 2311: Technical Writing as follows:

- ENGL 2311: Technical Writing  
Prerequisite: ENGL 1301  
Introduction to the principles, techniques and skills needed for college level scientific, technical or business writing. Includes a service project, research, digital design, web publishing and collaborative writing in various genres.

Nolte moved, seconded by Hernandez to approve the updated course description for ENGL 2311. The motion carried.