

ACADEMIC AFFAIRS COMMITTEE
March 24, 2010
Minutes

Present: Jerry Moller, Bob Austin, LaVon Barrett, Diane Brice, Carol Buse, Toni Gray, David Hernandez, Judy Jackman, Judy Johnson, Courtney Milleson, Carol Moore, Terry Moore, Jason Norman, Jack Stanley, Henry Wyckoff

Absent: Danita McAnally, John Robertson, Carol Summers

Hernandez moved, seconded by Stanley to approve the 3/12/10 minutes. The motion carried.

ALLIED HEALTH
Dental Assisting

Dana Scott submitted a request to increase the practicum hours for DNTA 1266: Practicum – Dental Assistant I from 16 to 19 hours.

Jackman moved, seconded by Milleson to approve the changes to DNTA 1266. The motion carried.

Dental Hygiene

Donna Cleere submitted a request to update the program description to state:

This associate degree program prepares individuals for a career as a dental hygienist. After graduating from an accredited program, dental hygiene graduates are required to successfully complete comprehensive written and clinical exams given under the direction of the State Dentistry Examining Board and the American Dental Association's Joint Commission.

A request was submitted to update requisites for the following courses:

- DHYG 1123: Dental Hygiene Practice
Delete prerequisites and corequisites
- DHYG 1260: Clinical – Dental Hygiene
Delete corequisite
- DHYG 1261: Clinical – Dental Hygienist II
Delete prerequisites
- DHYG 1311: Periodontology
Delete prerequisites
- DHYG 2201: Contemporary Dental Hygiene Care I
Delete corequisite
- DHYG 2261: Clinical – Dental Hygienist IV

Delete prerequisite

- DHYG 2231: Contemporary Dental Hygiene Care II

Delete corequisite

- DHYG 2360: Clinical – Dental Hygienist II

Delete prerequisite

Milleson moved, seconded by Wyckoff to approve changes to the Dental Hygiene program. The motion carried.

Occupational Therapy Assistant

Sheree Talkington submitted a request to add the following courses to the Amarillo College course inventory:

- OTHA 2262: Clinical III
Prerequisite: OTHA 1161
A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. Direct supervision is provided by the clinical professional.
(2 sem hr; 8 clinic)
- OTHA 1353: Occupational Performance for Elders
Prerequisite: OTHA 2201
Occupational performance of elders. Includes frames of reference, evaluation tools and techniques and intervention strategies specific to this population.
(3 sem hrs; 3 lec)
- OTHA 1349: Occupational Performance in Adulthood
Prerequisite: OTHA 1305, OTHA 1309, OTHA 1341 and OTHA 1319
Corequisites: OTHA 1160 and OTHA 2402
Occupational performance of adults. Includes frames of reference, evaluation tools and techniques, and intervention strategies specific to this population.
(3 sem hrs; 3 lec)

A request was submitted to update the following courses:

- OTHA 2201: Pathophysiology in Occupational Therapy
Prerequisite: OTHA 1349
Corequisite: OTHA 1161
- OTHA 2331: Physical Function in Occupational Therapy
Prerequisite: OTHA 2201
Corequisites: OTHA 2262, OTHA 1253 and OTHA 1419
- OTHA 2335: Healthcare Management in Occupational Therapy
Corequisites: OTHA 2402, OTHA 1349 and OTHA 1161

A request was submitted to delete the following courses from the Amarillo College course inventory:

- OTHA 1211: Occupational Performance Throughout the Lifespan
- OTHA 1162: Clinical III
- OTHA 2309: Mental Health in Occupational Therapy
- OTHA 1253: Occupational Performance of Elders

A request was submitted to make the following changes to the Occupational Therapy Assistant AAS degree:

- Replace OTHA 1162: Clinical III Occupational Therapy Assistant with OTHA 2262: Clinical III Occupational Therapy Assistant
- Delete OHTA 2309: Mental Health in Occupational Therapy
- Replace OTHA 1211: Occupational Performance/Lifespan with OTHA 1349: Occupational Performance in Adulthood
- Replace OTHA 1253: Occupational Performance for Elders with OTHA 1353: Occupational Performance for Elders
- Replace SPCH 1318: Interpersonal Speech with any speech from the approved General Education Course List

Norman moved, seconded by Milleson to approve changes to the Occupational Therapy Assistant program. The motion carried.

BUSINESS

Travel & Tourism

Catherine Lankford submitted a request to add the following course to the AC course inventory:

- HAMG 1321: Introduction to Hospitality
Introduction to the elements of the hospitality industry.
(3 sem hrs; 3 lec)

Delete the following course from the AC course inventory:

- TRVM 1331: Introduction to Hospitality Industry

A request was submitted to make the following changes to the Travel & Tourism – Hospitality Certificate:

- Change the title from Travel and Tourism – Hospitality Certificate to Management – Hospitality Management Certificate and move the certificate to the Management listings

- Update program description
 - For students interested in the hospitality, travel and food service industries. Includes the three core management courses required for the Business management Short Term Certificate.
- Delete
 - TRVM 1101: Customer Sales and Service
 - TRVM 1331: Introduction to Hospitality Industry
- Add
 - HAMG 1321: Introduction to Hospitality
 - BMGT 1373: Professional Image Development
 - BMGT 1171: Customer Service
 - TRVM 1308: Travel Destination I Western Hemisphere
 - TRVM 1341: Travel Destination II Eastern Hemisphere
 - MRKG 2333: Principles of Selling
- Increase the total from 16 to 28 semester hours

Wyckoff moved, seconded by T. Moore to approve all changes to the Travel & Tourism – Hospitality Certificate. The motion carried.

A request was also submitted to deactivate the following programs:

- Travel & Tourism AAS
- Travel & Tourism Certificate

Milleson moved, seconded by Barrett to approve the deactivation of the Travel & Tourism programs. The motion carried.

INDUSTRIAL & TRANSPORTATION TECHNOLOGY

Fire Protection

Ed Nolte submitted a request to add the following courses to the AC course inventory:

- FIRT 2305- Fire Instructor I
Preparation of fire and emergency services personnel to deliver instruction from a prepared lesson plan. Includes the use of instructional aids and evaluation instruments to meet the Texas Commission on Fire Protection requirements for Fire Instructor I certification.
Hours (3 sem hrs; 3 lec)
- FIRT 2307- Fire Instructor II
Development of individual lesson plans for a specific topic including learning objectives, instructional aids and evaluation instruments. Includes techniques for

supervision and coordination of activities of other instructors to meet Texas Commission on Fire Protection requirements for Fire Instructor II certification.
Hours (3 sem hrs; 3 lec)

A request was submitted to delete the following courses from the AC course inventory:

- FIRS 1100 – Firefighter Agility & Fitness Preparation
- FIRS 1141 – Aircraft Rescue & Firefighting Skills
- FIRS 1340 – Aircraft Rescue & Firefighting Classroom
- FIRT 1303 – Fire & Arson Investigation I
- FIRT 1309 - Fire Administration I
- FIRT 1311 – Fire Service Hydraulics
- FIRT 1315 – Hazardous Materials I
- FIRT 1319 – Firefighter Health and Safety
- FIRT 1329 – Building Codes and Construction
- FIRT 1331 – Firefighter Strategies & Tactics I
- FIRT 1349 – Fire Administration II
- FIRT 1355 – Methods of Teaching
- FIRT 1445 – Hazardous Materials II
- FIRT 2331 – Firefighter Strategies & Tactics II
- FIRT 2333 – Fire & Arson Investigation II
- FIRT 2345 – Hazardous Materials III
- FIRT 2351 – Company Fire Officer
- FIRT 2388 - Internship
- FIRT 2389 – Internship

A request was submitted to make the following changes to the Fire Protection Technology AAS degree:

- Natural Sciences
 - Replace Chemistry options with BIOL 2401: Human Anatomy & Physiology I
- Social/Behavioral Science
 - Replace GOVT 2306: Government of Texas with any Social/Behavioral Science from the approved General Education Course List
- Major Course Requirements
 - Increase from 48 to 50 semester hours
 - Delete FIRT 1319: Firefighter Health and Safety and FIRT 1331: Firefighting Strategies and Tactics I
 - Delete 12 optional hours from FIRT and FIRS courses
 - Add:

- FIRS 1171: Firefighter Orientation
- FIRS 1343: Aircraft Rescue & Firefighting
or
- FIRS 2344 – Driver/Operator-Pumper
- FIRT 1342 – Fire Officer I
- FIRT 1343 – Fire Officer II
- FIRT 2305 – Fire Instructor I
- FIRT 2307 – Fire Instructor II
- FIRT 2474 – Hazardous Materials Technician
- Increase total from 67 to 69 semester hours

Stanley moved, seconded by Milleson to approve changes to the Fire Protection Technology courses and AAS degree. The motion carried.

Machining

A request was submitted to add a Machining Technology Certificate to the Amarillo College program inventory, pending approval by the Amarillo College Board of Regents and the Texas Higher Education Coordinating Board. The curriculum includes the following courses:

- Manufacturing Core
 - DFTG 1325: Blueprint Reading & Sketching
 - EPCT 1307: Introduction to Environmental Safety & Health
 - QCTC 1341: Statistical Process Control
 - TECM 1343: Technical Algebra & Trigonometry
- Major Course Requirements
 - INMT 1345: Computer Numerical Controls
 - MCHN 1305: Metals & Heat Treatment
 - MCHN 1320: Precision Tools & Measurement
 - MCHN 1338: Basic Machine Shop I
 - MCHN 1341: Basic Machine Shop II
 - MCHN 2303: Fundamentals of CNC
 - MCHN 2341: Advanced Machining I
 - MCHN 2345: Advanced Machining II
- Related Course Requirements
 - ELMT 1305: Basic Fluid Power
 - ELPT 1311: Basic Electrical Theory

Jackman moved, seconded by Milleson to approve the addition of the Machining Certificate pending the approval of the AC Board of Regents and the Texas Higher Education Coordinating Board. A note will be included in the published catalog indicating the program will be offered pending Board approval. The motion carried

LANGUAGE, COMMUNICATION & FINE ARTS

Interior Design

Ann Fry submitted a request to add the following courses as approved elective options in the Interior Design AAS degree:

- ARTS 1301: Art Appreciation
- ARTS 1303: Art History I
- ARTS 1304: Art History II
- ARTS 2356: Fundamentals of Photography I
- BUSI 1301: Introduction to Business
- BUSI 1307: Personal Finance
- COMM 1318: Photography I
- DFTG 1376: Rendering
- DRAM 1330: Stagecraft I
- ECON 1301: Introduction to Economics
- GEOL 1304: Historical Geology
- HUMA 1301: Humanities – Ancient to Medieval
- HUMA 1302: Humanities – Renaissance to Modern
- HUMA 1315: Survey of Art and Music
- MRKG 1311: Principles of Marketing
- MRKG 2333: Principles of Selling
- PHTC 1335: Basic Camera Techniques

T. Moore moved, seconded by Stanley to approve elective option courses to the Interior Design AAS degree. The motion carried.

MILITARY SERVICE CREDIT

An Amarillo College policy currently exists allowing physical education credit to be awarded based on military service. Bob Austin submitted a request to add the following statement to the policy:

Credit for Military Experience:

Students may be granted up to 42 semester credit hours for officially documented military experiences. If applicable, credit may include 3 semester of Physical Education (see Physical Education Credit for Military Service). Credit will be awarded according to recommendations published by the American Council of Education (ACE).

Petitioners are encouraged to submit one of the following military transcripts to

the Office of the Registrar: Army/ACE Registry Transcript System (AARTS), Sailor/Marine American Council on Education Registry Transcript (SMART), or Community College of the Air Force Transcript (CCAF). In some cases, other military documentation may be required.

Jackman moved, seconded by Milleson to approve the addition of the policy for Credit for Military Experience. The motion carried.