

**ACADEMIC AFFAIRS COMMITTEE**  
**September 15, 2006**  
**Minutes**

**Members**

**Present:** Paul Matney, Robert Boyd, Diane Brice, Sally Evans, David Fike, Michael Kopenits, Shawna Lopez, Ed Nolte, Jim Powell, Rathna Prabhakar, Lyndi Shadbolt, Bob Sloger (for Duane Lintner) and Victoria Taylor-Gore

**Members**

**Absent:** Bob Austin, Toni Gordy, Duane Lintner, Mary Clare Munger, and Tony Tackitt

**WELCOME**

Dr. Matney welcomed the members to the 2006-07 Academic Affairs Committee. He noted that the committee is the “quality control” for academic functions at Amarillo College. Dr. Matney noted that the guidelines for submission of academic affairs requests had not been revised since 1996 and that he plans to have them reviewed and updated this year.

Prabhakar noted that new members should be informed that they need to be briefed prior to meetings by chairs in their division who have submitted requests.

Dr. Matney introduced Daniel Esquivel, Executive Director of the Hereford Campus, as a guest at the meeting. Matney noted that Daniel is very talented and is teaching the continuing education ballroom dancing class.

**STUDENT DEVELOPMENT**

**Student Success Class**

Evans briefed the group on the rationale for the request to delete SPCH 1171: College Success (previously SPCOM 3111: College Success Seminar) and add STUD 0211: Student Success. She said experience has shown that new students benefit from a college orientation class. They hope the course will frontload a student’s college success. Matney said many colleges call this type of course “freshman orientation” When implemented in 1988, SPCOM 3111 was copied from the “Master Student” course at Texas Tech. In 1999 it became SPCH 1171, a one-hour unique needs course. Since we’ve created that course, the Coordinating Board has added “Student Success Course” to the approved Developmental Courses in the Academic Course Guide Manual. STUD 0211 is a funded, non-transfer course. This semester we are still teaching SPCH 1171, but using the proposed STUD 0211 syllabus. STUD 0211 will not be a required course, but will be an asset to many students. There are twelve sections of SPCH 1171 running this semester.

Taylor-Gore suggested that it would be good to create the course as an on-line offering. Powell noted that he has added the “master student” to his online courses. Boyd noted that SPCH 1171 has been taught online. Matney believes STUD 0211 will eventually be offered on-line.

The committee questioned how the course was offered. Bobbie said it was offered as 2 lecture with an instructional load of 2. Matney noted that the counselors are the primary instructors for SPCH 1171. If the class is a day class, usually the counselors teach it as part of their duty. If the class is an evening class or they teach during their lunch hour, they receive compensation.

There were also questions as to how the course will be scheduled (time wise). It was noted that the classes would need to be scheduled in compliance with the standard schedule but since it is a two hour class, students would finish class an hour earlier than a traditional 3 lecture hour class.

Prabhakar moved, seconded by Powell, to approve the request to add STUD 0211 and delete SPCH 1171. The motion carried.

**NOTE: After the meeting after discussion with Dr. Jones, STUD 0211 was changed to STSU 0211.**

## **BUSINESS DIVISION**

### **Computer Information Systems**

Sloger expanded on the rationale for the request. He explained ITSC 1313: Internet/Web Page Development is being archived by the Coordinating Board and they recommend replacing it with IMED 1316: WEB Page Design I. Sloger said IMED 1316 is a graphic design oriented class. He said Lintner believes that replacing it with ITSE 1311: Beginning Web Page Programming will meet the CIS students' needs better because is a programming oriented course. ITSE 1311 is an existing WECM course which would need to be added to our course offerings.

Fike noted that if ITSE 1311 is going to be a prerequisite to others courses that needs to be noted in the catalog and put in the Colleague system. Sloger said that yes, ITSE 1311 will be a prerequisite for ITSE 2402 and needs to be added to the course description.

Kopenits moved, seconded by Powell, to approve the request with the noted corrections. The motion carried.

### **Real Estate**

Sloger expanded on the rationale for the request. Since there is the option of students taking either 2 or 3 hour course requirements, clarification is needed to inform the students that they may need to take more major options hours. Matney noted that the minimum requirement for the AAS should be 62 rather than 59 hours and the curriculum needs to reflect such.

Matney said he believes the complexity of the issue is in the request but that it is not clearly stated.

Boyd moved, seconded by Gore, to approve the request as submitted pending clarification. The motion carried.

## **CRIMINAL JUSTICE**

### **Forensic Science**

Matney noted that this request has been withdrawn and an updated request will be submitted in the near future. The FORS courses are unique needs courses and are not in the ACGM. They can be approved individually as unique needs courses. The course(s) must be of college rigor and two letters from transfer universities must be obtained verifying that they will accept the course(s) a major requirement(s).

Fike attended a meeting yesterday regarding the new Forencis Science program. The degree proposal is still evolving and will be resubmitted.

Kopenits questioned the level of biology required. Fike noted that programs can focus on psychology, biology, or the criminal justice aspect of forensic science. Depending on the focus of the program, the sciences courses will vary at the upper level. Students will select a university which offers a program in their interest of study.

Matney suggested that David and Michael take their concerns/questions to Toni as she prepares her revised request.

## **INDUSTRIAL AND TRANSPORTATION TECHNOLOGIES DIVISION**

### **Transportation Technologies**

DEMR 1242 has been taught strictly at the prison program and has been archived by the Coordinating Board. In order to meet the requirements of the prison program the request is to add DEMR 1291 to replace it.

Nolte moved to table the request, seconded by Powell, for further clarification and submission. The motion carried.

## **LANGUAGE, COMMUNICATION AND FINE ARTS DIVISION**

### **Speech and Theatre**

Boyd noted that SPCH 1342: Voice and Diction has not been offered in several years. They are requesting that the course be deleted from course offerings and as a requirement in the Speech Communication AA and AS degrees and the Theatre AS degree.

Fike noted that SPCH.AA should have a range of 62 to 65 total hours.

Fike moved, seconded by Kopenits, to approve the request with the noted correction. The motion carried.