

ACADEMIC AFFAIRS COMMITTEE
December 1, 2006
Minutes

Members

Present: Paul Matney, Bob Austin, Robert Boyd, Diane Brice, Sally Evans, David Fike, Ann Hamblin, Michael Kopenits, Duane Lintner, Shawna Lopez, Ed Nolte, Jim Powell, Rathna Prabhakar, Lyndi Shadbolt

Members

Absent: Toni Gordy, Mary Clare Munger, and Vicky Taylor-Gore

Others

Present: Sondra Beighle

FORENSICS SCIENCE

The request was to add a Forensic Science AS degree and add two unique needs courses which have been approved by the Coordinating Board:

FORS 2440 Forensic Science I-Crime Scene Gathering and Analysis

FORS 2450 Forensic Science II-Forensic Psychology and Practicum

Matney asked if the FORS classes will always be team taught between three disciplines (PSYC, BIOL, CJ) and what load would each faculty member receive. Sondra believed the four-hour load would be split evenly between the three faculty.

Matney also asked if a student would be employable with the AS degree. Sondra said the intent of the program is to provide the first two-years of a transfer program, but someone could possibly be employed as an assistant. Matney noted that the curriculum is very tight with very few options. Sondra said the program has been designed to coordinate with the BS program at Weatherford College.

Lintner said that he has looked at other forensics programs and noticed that those programs require "digital forensics" and that area is not addressed in the proposed curriculum. He said there are usually prerequisite courses for such. He found one program that has a four-year degree in digital forensics. Matney said once the program is implemented the Criminal Justice Program will be reviewing it and looking for ways to improve it. Fike noted that with 63 hours there is still room to add a computer course.

Glasscock noted that FORS 2440 and 2450 are unique needs courses

Matney also asked how the lab would be handled. Sondra and Michael said one of the biology labs would accommodate the lab portions of the FORS courses.

Matney noted that the syllabus format is good but does not follow the standard on-line format for syllabus. He also believes the intro paragraph needs to be embellished to describe the program.

There will be a kick-off conference March 30 and representatives from Weatherford College will be present. All students will be invited to the event.

Sondra distributed a couple of handouts – Forensic Science Job Opportunities List and information regarding the Forensic Science program.

Kopenits moved, seconded by Powell, to approve the request with noted changes. The motion carried.

LANGUAGE, COMMUNICATION AND FINE ARTS

Graphic Design– Animation

The request was to replace the following courses as noted and revise the ARTC.AAS degree and ARTC.CERT.GD certificate accordingly:

ARTC 1341: with ARTV 1341: 3-D Animation
IMED 1211 with ARTV 1211: Storyboard
ARTC 1305 with ARTV 1303: Basic Animation
ARTC 2305 with ARTV 1302: Digital Imaging

Matney noted the changes are mandated by WECM changes. The following corrections were noted for ARTC.AAS

Under the Major Requirements ARTV 2305 should be ARTV 1302

Under Animation ARTC/ARTV 2341 should be ARTV 2351

Austin moved, seconded by Prabakar, to approve the request with the above noted corrections. The motion carried.

Photography

The request was to replace the following course and revise the PHTC.AAS degree and PHTC.CERT certificate accordingly:

PHTC 1349 with PHTC 1300: Photo Digital Imaging I

Fike moved, seconded by Nolte, to approve the requests as submitted. The motion carried.

Music

The request was to reinstate:

MUSI 1192: Guitar Class I

MUSI 1193: Guitar Class II

Several years ago SACS cited that the AC's guitar instructor who had been teaching part-time for more than 20 years was not SACS qualified. We could not find a qualified instructor and had to delete the course offerings. We have now secured a qualified instructor.

Powell moved, seconded by Fike, to approve the request as submitted. The motion carried.

Modern Languages

The request was to change the lecture/lab ratio for the following courses from 5 lec, 1 lab to 3 lec, to lab:
FREN 1411, FREN 1412
GERM 1411, GERM 1412
SPAN 1411, SPAN 1412

The new lec/lab ratio will correspond with WTAMU, Texas A&M, and most other Texas colleges. The new Spanish instructor, John Gladstein, said this is the way he taught it in the past. The new format will help with students' scheduling.

It was noted that the request for GERM 1411 needed to be corrected to read 3 lec, 2 lab.

Austin moved, seconded by Lintner, to approve the request with the noted correction. The motion carried.

SUMMER 2007 BASIC SCHEDULE

Matney distributed a copy of the approved Summer 2007 Basic Schedule. The schedule goes back to the traditional start day of the Tuesday after Memorial Day. Summer 07 will offer two three-week sessions. Matney asked that chairs make certain there is a compelling reason to offer a course during the summer. Summer ends August 14. Although the 2007-08 calendar is not "officially" approved, it is proposed that faculty will return August 22 with classes starting August 27. The new faculty orientation will be Aug 20-21. Austin said they will be working on the master calendar for next year and will mesh it with AISD as much as possible.