

ACADEMIC AFFAIRS COMMITTEE

September 24, 2010

Minutes

Present: Bob Austin, Diane Brice, Carol Buse, Craig Clifton, Matt Craig, Shawn Fouts, Ann Fry, John Gladstein, Toni Gray, Judy Johnson, Jerry Moller, Carol Moore, Jason Norman, Jack Stanley, Carol Summers, Henry Wyckoff

Absent: Russell Lowery-Hart, Judy Massie, Danita McAnally, John Robertson

ALLIED HEALTH

Medical Laboratory Technology

Jan Martin submitted a request to make the following changes to the Medical Laboratory Technology program:

- Remove the corequisite from MDCA 1409: Anatomy and Physiology for Medical Assistants
- In the Related Required Courses section of the program, remove SPNL 1201: Health Care Spanish as a requirement and include the following courses as acceptable options:
 - BCIS 1305: Business Computer Applications
 - COSC 1300: Introduction to Computing
 - HITT 1303: Medical Terminology II
 - HPRS 1205: Medical Law/Ethics for Health Professionals
 - POFI 1204: Computer Fundamentals
 - SPNL 1201: Health Care Spanish

Austin moved, seconded by Johnson to approve changes to the Medical Laboratory Technology program. The motion carried.

BUSINESS

Real Estate

Beverly Vinson submitted a request to add the following course to the course inventory:

- RELE 1215: Property Management
Shall include but not be limited to the role of the property manager, landlord policies, operational guidelines, leases, lease negotiations, tenant relations, maintenance, reports, habitability laws and the Fair Housing Act.
Hours (2 sem hrs; 2 lec)

The course should be added to the list of Major Options in the Real Estate AAS (RELE.AAS), the list of Major Options in Real Estate Salesperson Certificate (RELE.CERT.SAL) and the list of Related Course Requirements in the Real Estate Certificate (RELE.CERT)

Wyckoff moved, seconded by Norman to approve the addition of RELE 1215 to the course inventory and the associated programs. The motion carried.

ITT

Consumable Fees

Programs within the Industrial and Transportation Technology division have high cost consumable supplies; course fees have not kept pace with the actual expenses. Leadership within the ITT division met with the Business Office and developed a process to identify courses with consumable supplies and attach appropriate fees. The consumable fee will also be attached to the CE offering of the courses. The current list is not exhaustive, but includes:

Course	Semester	Fee
WLDG 1372	Spring 1	\$60.00
WLDG 1373	Spring	\$60.00
WLDG 1375	Spring 1	\$60.00
WLDG 2377	Spring 1	\$60.00
WLDG 1376	Spring 2	\$60.00
WLDG 2378	Spring 2	\$60.00
WLDG 2379	Spring 2	\$60.00
WLDG 1377	Summer	\$60.00
WLDG 1378	Summer	\$60.00
ELMT 1305	Spring 1	\$60.00
HART 2345	Spring 1	\$60.00
IEIR 1306	Spring 1	\$60.00
ELMT 2341	Spring 2	\$60.00
HART 2336	Spring 2	\$60.00
HART 2342	Spring 2	\$60.00
IEIR 1312	Spring 2	\$60.00
INMT 2301	Spring 2	\$60.00
MCHN 1341	Spring 2	\$60.00
MCHN 1305	Summer	\$60.00
MCHN 2303	Summer	\$60.00
AERM 2341	Spring	\$5.00
AERM 2352	Spring	\$10.00
AERM 1349	Spring	\$7.00
AERM 1350	Spring	\$5.00
AERM 1352	Spring	\$25.00
AERM 1253	Summer	\$20.00
AERM 1254	Summer	\$20.00
AERM 2233	Summer	\$5.00
AERM 1391	Spring 1	\$10.00
AIRP 2333	Spring 1	\$5.00
AVNC 1343	Spring 2	\$5.00
AVNC 2308	Spring 2	\$5.00
AERM 1303	Summer	\$10.00
AERM 1300	Summer	\$5.00
FIRS 1329	Spring	\$10.00

FIRS 1433	Spring	\$20.00
FIRS 1543	Summer	\$20.00
ABDR 1349	Spring	\$25.00
ABDR 1431	Fall	\$25.00
ABDR 1455	Fall	\$25.00
ABDR 2449	Fall	\$25.00
ABDR 2402	Summer	\$25.00

Fry moved, seconded by Wyckoff to support the implementation of consumable fees to the ITT division programs. The motion carried.