

ACADEMIC AFFAIRS COMMITTEE
September 12, 2008
Minutes

Present: Paul Matney, Bob Austin, LaVon Barrett, Lynda Barksdale, Diane Brice, Toni Gray, David Hernandez, Judy Jackman, Duane Lintner, Shawna Lopez, Jerry Moller, Carol Moore, Terry Moore, Ed Nolte, Jack Stanley, Carol Summers

Absent: Courtney Milleson, Jim Powell

WELCOME

Dr. Matney welcomed the members to the 2008-09 Academic Affairs Committee. He noted that the committee is the “quality control” for academic affairs at Amarillo College and outlined responsibilities of the committee. Dr. Matney noted that in the future the agenda, along with supporting documents, will be distributed to members of the committee prior to the scheduled meeting. He directed members to read the documents and research agenda items if necessary in order to make informed decisions. He asked members of the committee to become familiar with submissions within their division in order to walk the committee through submissions.

During this academic year, we need to re-evaluate the courses listed on the general education course list. The committee needs to develop a system to review the courses and submit updates to the Coordinating Board.

Matney hopes the committee will encourage divisions and departments to update syllabi that are available on the website.

Matney and Austin described to the committee the difference between the complete academic catalog available on the AC website and the abbreviated printed document that contains only programs and courses.

Nolte shared with the committee the proposal to pursue a machining program.

This summer’s marketing campaign didn’t have the desired effect. The upcoming advertising campaign will focus on testimonials of current/former successful students.

Fall 2008 enrollment is down by approximately 1%.

ALLIED HEALTH
Surgical Technology

Lopez indicated many Allied Health program representatives attended WECM Workshops during the summer and many courses were updated in the process. The Surgical Technology program has submitted changes to 3 courses including:

SRGT 1409: Fundamentals of Aseptic Technique

In depth coverage of ~~preoperative~~ perioperative concepts such as aseptic/sterile principles and practices, infectious processes, wound healing and creation and maintenance of a

sterile field.

SRGT 1441: Surgical Procedures I

Introduction to surgical ~~pathology~~ procedures and its related pathologies. Relationship to ~~surgical procedures~~. Emphasis on surgical procedures related to the general, ~~obstetrics/gynecology~~, ~~OB/GYN~~, genitourinary, ~~otorhinolaryngology~~ and orthopedic surgical specialties incorporating instruments, equipment and supplies required for perioperative safe patient care.

SRGT 1442: Surgical Procedures II

Introduction to surgical ~~pathology~~ procedures and its relationship to surgical procedures related pathologies. Emphasis on surgical procedures related to ~~the~~ thoracic, peripheral vascular, plastic/reconstructive, ~~EENT~~ ophthalmology, cardiac and neurological surgical specialties incorporating instruments, equipment and supplies required for perioperative safe patient care.

Brice moved, seconded by Jackman to approve recommended WECM changes to the Surgical Technology courses. The motion carried.

BEHAVIORAL STUDIES

Physical Education

Currently, lifetime fitness course options include only freshman level Physical Education activity courses. Many students transfer in with higher level activity courses and a large number of course substitutions are being processed to fulfill the Lifetime Activity requirement. The current proposal includes sophomore level activity courses as approved options for the lifetime fitness requirement in AA and AS degrees. The suggested statement for the General Education Course List is "Any PHED course numbered 1101-2127 excluding PHED 1123, 1124 and 1125." **PHED 1123: Pre-Certification Applications**, **PHED 1124: Pre-Certification Exercise Physiology** and **PHED 1125: Certified Trainer Internship** courses also need to be moved from the Activity Courses section of the catalog to the Physical Education section.

Hernandez moved, seconded by Barrett to add sophomore level activity courses to the approved General Education course list and move PHED 1123, 1124 and 1125 to the Physical Education section of the catalog. The motion carried.

LANGUAGE, COMMUNICATION & FINE ARTS

English

ENGL 2331: Literature of the Non-Western World and **ENGL 2341: Selected Studies in Literature** currently require only ENGL 1301 as a pre-requisite. Students completing only ENGL 1301 are not prepared for these courses. It is also inconsistent with the pre-requisite requirement on all other sophomore literature courses. The proposed pre-requisite is "ENGL 1302-minimum grade of C or Department Chair consent".

Barksdale moved, seconded by Summers to change the prerequisite on **ENGL 2331:**

Literature of the Non-Western World and ENGL 2341: Selected Studies in Literature to
“ENGL 1302-minimum grade of C or Department Chair consent”. The motion carried.

SCIENCES & ENGINEERING
Renewable Energy

Matney shared with the committee the ongoing development of a new Renewable Energy associate degree and two certificate programs. The initial focus is wind energy. Amarillo College has met with both industry and educational institutions and plans to submit the program to the Coordinating Board by the end of September for implementation by Spring 2009.

The proposed curriculum was distributed to the committee and Stanley explained the courses are modeled after the TSTC-Sweetwater program.

Austin moved, seconded by Moller and approved by the committee to support the proposal for Amarillo College to submit 2 certificate programs and an AAS degree in Renewable Energy-Wind to the Texas Higher Education Coordinating Board for approval. No action was taken by the committee. Upon Coordinating Board approval of the program, Mr. Stanley will submit a program curriculum to Academic Affairs.