

Administrator's Association Meeting Minutes – October 11, 2006

Present: James Bauchert, Lulu Cowan, Cara Crowley, Sharon Doggett, Linda Hendrick, Lola Hornstra, Delton Moore, Jim Morris, Lou Ann Seabourn, Alexandra Vargas, Beverly Vinson

James Bauchert was delayed because of weather conditions, so Lou Ann Seabourn presided until he arrived. Minutes were reviewed. Motion to approve minutes carried. Plans for the upcoming Chili Cookoff were discussed.

President's Council Report (Lola Hornstra):

- The ethanol plant in Hereford held a job fair; 350 showed up to inquire. The ethanol plant has agreed to reimburse those who are hired for the training.
- Community Link's Center for Academic Excellence has been awarded grant monies. Free ESL classes to be conducted on East campus.

Professional Development Committee Report:

- Cara Crowley reported that the committee will meet October 17.

AC Benefit Plan Report (Sharon Doggett):

- Sharon Doggett reported a 3.61% return as of September with over \$78 million assets. The last quarter was historically good.

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Salary Committee:

Volunteers (Sharon Doggett, Teresa Rider, Delton Moore, Alex Vargas)

Old Business:

- **SECC: Sharon Doggett** – Goal of \$48,000 – 91% of goal has been collected. The Chili Cookoff at East campus is scheduled for October 13 (11:30 a.m. – 1:00 p.m.) Assignments are as follows: Jim Morris, chili; Linda Hendrick, cobbler, Lou Ann Seabourn, corn bread. Others will provide fritos, onions, sour cream. The theme will be “Roy Rogers RR Ranch.” Lou Ann volunteered to decorate the booth. Silent Auction fundraiser will be held the week of October 16-20. Items are needed. Call or e-mail Sharon to donate items. Items can be viewed on the AC website. Bids will be updated daily. Lip Synck is scheduled for October 25, at West Campus as the last fund raising event.
- Christmas Project: One project per campus
- Linda Hendrick gave an update on myAC portal. There have been 1.25 million hits to date, with 6500 unique users—greater than anticipated at this point. Adoption is going well. In fact, the portal providers are using AC as a case study for implementing.

New Business:

- New member, Kara Larkan-Skinner Director of Outcomes Assessment was introduced and welcomed.

Meeting adjourned at 8:40. Next meeting is scheduled in Parcels Hall Room 207 (ITV Room) on Wednesday, November 8, 2006.