

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES ADN MEETING

DATE: December 6, 2005

TIME & PLACE: 1:30 p.m. - West Campus Room 108

ATTENDANCE: Present: Jan Cannon, Michelle Conrad, Sandy Fricks, D'dee Grove, Dale Hoggatt, Paul Hogue, Rhonda Howard, Brenda Johnson, Marianne Jones, Jana Kidd, Marjeanne Moore, Sheryl Mueller, Pat Murray, Richard Pullen, Kathy Reed, Jill Rushing, Delores Thompson and Kim Wright.

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
1. BNE RECOMMENDATION IN-SERVICE CHAPTER 215: PROFESSIONAL NURSING EDUCATION S. MUELLER	1. BNE RECOMMENDATION/IN-SERVICE – S. MUELLER <ul style="list-style-type: none"> Ms. Mueller called the meeting to order at 1:30 p.m. During the recent on-site VN Program survey, Betty Sims, BNE Nurse Consultant, strongly recommended that A.D.N. faculty review the rule for professional nursing education (Rule 215) and VN faculty review the rule for vocational nursing education (Rule 214). A copy of the Nursing Practice Act, Nursing Peer Review & Nurse Licensure Compact and Excerpts from the BNE Rules and Regulations Relating to Nurse Education, Licensure and Practice (as amended September 2005) has been purchased and given to each full-time A.D.N. and VN faculty member. Each full-time faculty member has also received a folder with a copy of Rule 215 or Rule 214 as applicable and selected Education Guidelines for reference. Texas Administrative Code, Title 22, Part 11, Chapter 215: Professional Nursing Education contains 13 rules for professional nursing education programs. The Education Guidelines on the BNE web site provide additional information and guidelines for implementation of the rules governing nursing education programs. Rule 215.1: General Requirements state that the program dean/director and faculty are accountable for complying with BNE rules and regulations and the NPA. Further, Rule 215.1 specifies that rules for programs shall provide standards based on sound educational principles. Rule 215.2: Definitions contains definitions for 36 words and terms used in Chapter 215. Many of these 36 definitions contain sub-definitions, i.e. (24) Objectives/Outcomes contains definitions for: (A) Program 	

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	<p>objectives/Outcomes, (B) Clinical Objectives/Outcomes, and (C) Course Objectives/Outcomes.</p> <ul style="list-style-type: none"> ▪ Rule 215.3: Program Development, Expansion and Closure contains four sections: 1) Development of a new program, 2) Initiation/modification of an extension program, 3) Transfer of administrative control by governing institutions, and 4) Closing a program. Each section provides details about how to proceed with each of these four processes. ▪ Rule 215.4: Approval is based upon program performance, demonstrated compliance to Board requirements, and responses to Board recommendations. Change of program status is based upon NCLEX pass rates, annual reports, survey visits and other factors. Types of approval include: <ul style="list-style-type: none"> <u>Initial</u> <u>Full</u> – must be in compliance with all requirements and have responded to all recommendations, may propose extension programs and petition for faculty waivers. <u>Full approval with warning</u> <u>Conditional approval</u> <p>Factors that jeopardize approval status include deficiencies in rule compliance, using students to meet HC staffing needs, noncompliance with the program philosophy/mission, program design, objectives/outcomes, and/or policies, the continual failure to submit records and reports in a timely manner, failure to provide sufficient variety and number of clinical experiences, failure to comply with Board requirements or respond to recommendations within specified time, student enrollments without sufficient faculty, facilities and/or patient census. Other factors that may jeopardize approval status include failure to maintain an 80% first-time pass rate, failure of the program dean/director to document currency of faculty licenses annually, and other activities/situations that demonstrate that the program is not meeting legal requirements/standards.</p> <p>Approval status is determined annually based on a review of the annual report, the pass rate of graduates on the NCLEX-RN exam, and other pertinent data. 80% of first-time candidates who complete the program of study must achieve a passing score each exam year. Designation of program approval status progressively changes with declining pass rates of first-time candidates.</p> <p>Survey visits occur every 6 years after full approval unless the Board authorizes a visit, which may occur at any time, or the Board accepts a voluntary accrediting body status report in lieu of a survey visit.</p> <p>Written reports of the survey visit (if conducted), the annual report, and the NCLEX-RN pass rate are reviewed at a regularly scheduled Board meeting annually.</p> <ul style="list-style-type: none"> ▪ Rule 215.5: Philosophy/Mission and Objectives/Outcomes shall be consistent 	

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	<p>with the philosophy/mission of the governing institution, reflect diversity of the community served, and be consistent with professional, educational and ethical standards of nursing. Program objectives/outcomes shall reflect the DELCs (2002). Clinical objectives/outcomes shall be stated in behavioral terms and serve as a mechanism for evaluating student progression. The conceptual framework should provide organization of the major concepts from the philosophy/mission, provide the underlying structure or theme of the curriculum and facilitate achievement of program objectives/outcomes. The faculty shall periodically review philosophy/mission and objectives/outcomes and make revisions to maintain currency.</p>	
2. ASSOCIATE DEGREE NURSING REPORTS	<p>2. ASSOCIATE DEGREE NURSING REPORTS</p> <p><u>2.1 Level I - M. Moore</u></p> <ul style="list-style-type: none"> ▪ RNSG 1331/RNSG 1362 4 students not passing before final exam. ▪ Intro to Nursing 70 students currently enrolled. 7 not passing. ▪ Pharmacology 1301 73 students currently enrolled. 3 dropped, 1 not attending, 22 failing after 4th exam (9 will probably be able to pass final). <p><u>2.2 Level II- J. Kidd</u></p> <ul style="list-style-type: none"> ▪ M/S RNSG 1248/RNSG 1263 61 students enrolled. 2 possibly not passing. ▪ OB RNSG 1251/RNSG 1260- 61 students enrolled. 2 possibly not passing. ▪ Transition- RNSG 2307 31 students enrolled with 1 not attending and 1 possibly not passing. ▪ RNSG 1115 (Wednesday Section) Paul Hogue Section complete. ▪ RNSG 1115 (Web Section) Richard Pullen Section complete. <p><u>2.3 Level III – R. Pullen</u></p> <ul style="list-style-type: none"> ▪ RNSG 2201/2260 Care of Children & Families- 63 students enrolled. ▪ RNSG 2213/2161 Mental Health 66 students enrolled. ▪ RNSG 1248/2261 Concepts of Clinical Decision Making II 51 students enrolled. 	

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	<p><u>2.4 Level IV – K. Reed</u></p> <ul style="list-style-type: none"> ▪ RNSG 2231/2262 –Advanced Concepts of Clinical Decision Making 64 students enrolled with 7 not passing ▪ RNSG 2221/2263 – Management of Client Care 64 students enrolled ▪ RNSG 1110/2163 – Intro. to Community Based Nursing 49 students enrolled 	
<p>3. ADN COMMITTEE REPORTS</p>	<p>3.ADN COMMITTEE REPORTS</p> <p><u>3.1 Admission/Progression – M. Moore</u></p> <ul style="list-style-type: none"> ▪ The committee met on November 23rd & 24th. We reviewed 23 petitions and also addressed several policies related to transferring students, transition students and students transferring in nursing courses after admission to the program. Next meeting will be on Friday, December 16th. <p><u>3.2 Curriculum – J. Kidd</u></p> <ul style="list-style-type: none"> ▪ No new action taken with the Faculty Handbook or the Student Handbook. ▪ Public Relations: Faculty are to update their information and have new pictures for the Web Site- Please see either Michelle Conrad or Kim Wright. ▪ The last Faculty Development for this semester was Nov. 30th - Jan Cannon presented on the Nursing Care Plan.; 15 faculty were in attendance. ▪ Faculty Development--- Next Faculty Development will be January 13th from 0900-1530--Room WCA 108--Testing Workshop--Test writing skills. ▪ The Faculty Development for February will be Plagiarism - possibly February 22, 2006. ▪ D'dee reported on the HESI-RN Exit Exam Summary report from Fall 2005--- 22 students out of 62 students made 850 or above. After a lengthy discussion and attempts to identify if all content was covered, A TASK FORCE was established with Kathy Reed as Chair. The Task Force will meet next semester to review the content being taught and where it is taught in the curriculum. ▪ Documentation Task Force chaired by Richard Pullen has been meeting- Richard will report on the progress of that committee-Shortly. ▪ Kim Wright will contact the Bookstore representative to request additional copies of "Real Nursing Skills" be placed individually on the shelves for students. ▪ Pinning Ceremony preparation is moving right along. Jan is getting the Power Point presentation together and the "Thank-you's". ▪ SNA- Popcorn and Candy sale netted approximately \$100.00. ▪ Level IV drawings (fundraiser for Pinning)--Items given away included many restaurant vouchers, massages, hair and nail certificates, Toot N' Totum gift packages and car washes, diamond earrings, 3 nursing pins, uniform 	

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	<p>certificates, hospital cafeteria vouchers, candles and decorative items--profit was approximately \$300.00.</p> <ul style="list-style-type: none"> ▪ SNA would like to thank Paul, Brenda, and Michelle who helped Jan and Jill at the popcorn sale. ▪ Thank you to those who donated nursing pins for the drawing— (Richard and Jan) ▪ Next meeting will be February 6th, 2006 at 2:00 in room WCA 105. <p><u>3.3 Research and Program Effectiveness – R. Pullen</u></p> <ul style="list-style-type: none"> ▪ The Systematic Plan is being updated. ▪ Graduate Exit Surveys were administered this week. ▪ 1 and 5 year Alumni Surveys are being received. ▪ Employer Surveys of 1 year alumni are being received. D'dee Grove is compiling the surveys and analyzing the data. The information will be used to incorporate into college PET form. 	
<p>4. ADDITIONAL ITEMS</p> <p>Awards for Graduating class</p> <p>Documentation Task Force</p> <p>BNE Requirements</p>	<p>4. ADDITIONAL ITEMS:</p> <ul style="list-style-type: none"> ▪ Awards for December 2005: Honor Graduate: Sarah Deaver 3.88 G.P.A. Outstanding Major: Sarah Deaver Clinical Awards: S. Lynn Smith Tom Dameron ▪ Dr. Pullen reported in the past week, some feedback has been received about typographical errors. However, Task Force believes we've addressed the concerns and suggestions of students and faculty in the pilot. ▪ The overwhelming majority of students and faculty in the pilot found the Documentation Guidelines + Assessment Tools + Flowsheets helpful to them in the medical surgical and management clinical courses. ▪ Task Force brings these guidelines and forms from Curriculum to faculty for a vote. ▪ Task Force is working with faculty in OB, Pedi, and MH to develop a draft of assessment tools to pilot for spring 2006. We had a productive brainstorming meeting on November 22, 2005. Those of you in these areas, please bring your ideas and suggestions to D'dee so that she can incorporate them into assessment tools. ▪ A VN Program Survey requirement from the November visit is to update the video collection in the NRC. No video can be on the shelf that is more than 5 years old unless it is labeled as "archived or historical". We actually have 200 videos that are more than 10 years old. ▪ The faculty must update and weed these videos immediately. ▪ All books greater than 5 years old must be off the shelves also. 	<p>A vote was taken on the Documentaion Guidelines +Assessment Tools + Flowsheets. The vote was 9 for and 6 against.</p>

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Faculty Reference Corner Preceptor Use Miscellaneous	<ul style="list-style-type: none"> ▪ A policy is in place and has been in place for all books older than 5 years to be removed from the NRC shelves. However, there is not currently a written policy for video weeding and updating. This will need to be addressed as a Nursing Division policy. ▪ The budget process for 07 will begin in February. If videos or books need to be replaced in the NRC, Ms. Mueller needs to know soon in order to get them into the budgeting process. ▪ A faculty reference corner in the NRC is currently being developed. ▪ Ms. Mueller announced that we will begin the process of deciding how to reduce preceptor usage during the spring semester. The new state-legislated tuition exemption program for preceptors and their dependents, which is set to begin in fall 2006, has been discussed with Dr. Matney, and he has asked for an institutional financial impact statement which includes a plan to minimize the use of preceptors in the A.D.N. Program. ▪ Paula Garrison, Karen Russell and Jeanetta Smiley all received Outstanding Classified Performance Awards. The award is \$500.00 to each individual. ▪ Dale Hoggatt, Brenda Johnson and Michelle Conrad successfully completed Androgogy 101 this semester. 	
12. ADJOURNMENT	12. ADJOURNMENT <ul style="list-style-type: none"> ▪ The meeting was adjourned at 3:25 p.m. 	

Jeanetta Smiley, Recording Secretary

Date