

**Classified Employees Council
Monthly Meeting Minutes**

Date: July 24, 2008

Time: 2:00 p.m.

Place: Washington Street Campus, Private Dining Room 106

Members Present: Holly Hicks, Lissa Merchant, Felicity Swann, Mike Jager, Corey Willis, Catfish Evans, Suzette Overstreet

Members Absent: Connie deJesus, Tina Maloney, David Snelson, Paula Garrison, Manuel Luera

Meeting called to order at 2:07 p.m. by Holly Hicks.

Presidents Report: Neither Dr. Jones nor Dr. Matney were available.

Topic Introduction of new member

Information/Discussion

Due to Melissa Wilson being promoted to administration, Suzette Overstreet was welcomed as the newest member of the Classified Employees Council.

Topic Board of Regents Meeting_

Information/Discussion

No board meeting this month

Topic Classified Development Committee_

Information/Discussion

This committee develops group activities for the classified employees. Catfish Evans volunteered to serve.

Topic July Pinning Ceremony_

Information/Discussion

Felicity gave discussion of the success of the pinning ceremony. Three employees and their supervisors attended and received their pins. Dr. Matney attended.

Mike Jager and Corey Willis will assist with the next ceremony, possibly October.

Topic Approval of June Minutes

Information/Discussion

CEC Minutes were not ready for approval

Topic Ask It Basket**Information/Discussion**

Mike's submission concerning the college policy of driving a college vehicle while talking on a cell phone was reviewed. Bruce Cotgreave, Physical Plant Director, said there is no policy concerning this. Ed Wynn, Occupational Safety and Environmental Officer, said it might be safer to answer a phone call while driving than to find a place to pull over and answer the phone. The question was asked if there are city laws concerning this. Mike agrees it is a high risk activity and will research.

Manuel Luera's request to stop the volume of paper that is sent to employee mailboxes was not able to be answered. This will be addressed at the next meeting.

Topic CEC E-mail_**Information/Discussion**

Holly is continuing to work on the CEC email. It is agreed this will give better communication among employees.

Topic SECC (State Employees Charitable Campaign) Chili Cook-off_**Information/Discussion**

Holly has checked with David White, AskAC Information Support Assistant. He stated a committee is being formed. More information will be given at a later time.

Topic IT (Information Technology) Council meeting_**Information/Discussion**

Lissa Merchant gave discussion. I.T. is wanting to transition from their watch dog role. They want to get away from being responsible to report the abuse of employees using the internet during work hours. They currently monitor the amount of time spent on the internet. In addition, they are researching policies and procedures from other colleges to adapt to AC, instead of creating our own from scratch.

Topic Miscellaneous**Information/Discussion**

Due to the Disaster relief plan, all employees will be required to wear a name badge, containing their picture, first/last name, and job title. Employees will be required to have this with them at all times. An email will soon be sent about this.

ACCEA (Amarillo College Classified Employees Association) is ending. There are not enough volunteers to serve on the board. A large number of people have given their time to help, and not enough new members are interested in participating. Moral is down. The money from the association will be given to the Foundation Office. There is a possibility for the group to reform at a later time.

Think of an annual project to be discussed at the next meeting.

Adjourned

2:47 p.m.

Next meeting August 28, 2008

