

**CLASSIFIED EMPLOYEES COUNCIL
FEBRUARY 24, 2000
SUMMARY**

Present: Tommie Ausbrooks, Bobbie Glasscock, Alan Greer, Sharon Hemphill, Lesa Merritt, Carol Moore, Jamey Neill, Jeanette Nelson, Debra Russell, Mart Self, Kim Thompson, Beverly Vinson

Meeting Location: ATC Campus

Minutes

The minutes from the meeting on February 3, were approved as submitted.

Service Pins

The council agreed to draft a proposal to create a 30 year pin for those who achieve 30 years of service. The proposal will be sent to the Administrative Council and Faculty Senate for their approval and signatures before it is sent to Personnel.

Dr. Williams Joins the Council

ACE Suggestions - Dr. Williams explained that the ACE Suggestions for the past two years have been distributed to appropriate employee groups and departments. There are suggestions that have been awarded money, but have not received action to implement them. This is an effort to bring results to those suggestions.

Phone Directory Suggestion - Lesa Merritt offered to make a cover sheet that would follow the format of the suggestion submitted. She will bring a draft to the next council meeting.

Employee Motivation Suggestion - Carole Moore explained that a questionnaire for the public and students could provide useful information about the service they received. Discussion included the type of form, where the forms should be located, and how the questionnaires would be tabulated. Kim Thompson offered to present this suggestion to the Professional Development committee, asking for their response.

All-College Party - A suggestion was made to change the time of the All-College Party from after hours to a lunch held in conjunction with the General Assembly. After discussion, the council recommends keeping the All-College Party as an after hours event.

Board of Regents Update

The SACS Self Study is starting to take shape. It will be an 18-24 month process, with 136 people currently involved in the process. Most of the work will be completed in the first year. The visitation will be in the following year. Moore County campus will also be included in the visit. This is an opportunity to showcase what we do well.

Most of the meeting items were on the consent agenda. All were approved.

The Regents Election will be on Saturday, May 6, 2000.

The Co-Op Purchasing Network Agreement is a statewide opportunity for any community college in this association to make purchases off of other contracts entered into by other Colleges in the state of Texas. AC was recently visited by two accreditation teams. The first for the Medical Labs, and the second for Mortuary Science. Both received good reviews.

The Executive Committee will be looking for a new name for the ATC campus. They will be asking the three employee groups for their input.

There will be a Regents Luncheon scheduled to say "Thank You" for all past and present Regents.

Legislative Agenda - The major items on the Legislative agenda include Formula Funding; Workforce Development including academic, technical and workforce development; K-16 Partnership; and Employee Benefits.

Budget

The budget process at AC has never been tied with institutional effectiveness. It must be for SACS purposes.

AC must find a way to fund salary increases for all employees.

The Self-Study expense will run about \$100,000.00 per year.

Our continued growth will help offset some of these expenses.

Because tuition has not been increased recently, this may be an avenue for increased funds.

A technology fee will not be implemented, due to a lawsuit that Dallas Community College is involved in at this time.

AC Day is an attempt to get more High School students on this campus. It will be planned in conjunction with Badegerama.

The Land Use Committee is continuing their efforts, looking at parking problems and property acquisition.

Senator Bivins was picked as Outstanding Legislator by Texas Community College Teachers Association.

AC is planning an appreciation luncheon for local community and business leaders that support the college.

The student default rate is currently at 10-1/2%. This is an acceptable rate for a two year institution.

Dr. Williams made a recommendation to the Board of Regents not to continue with the Privatized Housing opportunity. There are several long term liabilities that the college would face if this project were approved.

Enrollment - Credit enrollment is up 5.84%. Contact hours are up over 9%. Continuing Ed is up 19-1/2%.

Miscellaneous

CEC elections will be in April. The council needs to prepare for this next month.

Salary Committee will meet March 8, L 214 at 2:00 p.m. Anyone on the council who is interested in serving on the committee is invited to attend.

Next Meeting

March 23, 2000 at 3:00 p.m.

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