

**CLASSIFIED EMPLOYEES COUNCIL
OCTOBER 27, 2000
SUMMARY**

Present: Tommie Ausbrooks, Cindy McCormick, Jeanette Nelson, Janice Newburg, Lee Proctor, Debra Russell, Mart Self, Britt Sosebee, Kim Thompson, Beverly Vinson

Absent: Lesa Merritt, Kathe Tow

Classified Salary Schedule

Gary Waren was invited to this council meeting to explain the changes between the old salary schedule with grades and steps and the new salary schedule that shows minimum, midpoint and maximum salary ranges. The basic reason for the change is the new Colleague computer software. Colleague will not accept the structured table system that is currently being used. The basic structure of pay has not changed. The new chart shows beginning minimum salaries that are equivalent to entry pay at the old Step 4. The Midpoint rate is equivalent to the old Steps 12 and 13. The Maximum rate is approximately equal to the old Step 24. There have been no changes to how a new employee is hired and placed on the salary chart. It is according to their experience, education and skills.

Retreat Evaluations

The results of the retreat evaluation were distributed and discussed. Overall, the results were very good. There were several positive comments made.

Retreat Expenses

The majority of the expenses have been turned in. The retreat expenses were within the budgeted amount.

Board of Regents Observations

Debra Russell reported that the new Mission Statement for AC was approved. The Bereavement Policy has been changed. Those changes should be reflected on the college web site.

Pinning Ceremony

The next Service Pinning Ceremony, hosted by the Administrators Association and the CEC, will be November 1, at 2:00 p.m., in the Concert Hall Theatre., with the reception in the Common Lobby area.

Pinning Ceremony Checklist

An updated checklist was distributed with the agenda package. Beverly had also created a checklist that she used. It will be distributed to council members.

Questions

One new question was received. It was discussed and will be forwarded to the appropriate person for response. Two responses were received and will be published. The Council discussed a response paragraph that will explain why some questions will not be published.

Dr. Williams Joins the Council

During the Board of Regents Meeting, many items were discussed, including:

- Technology Master Plan
- Workers Compensation Insurance
- Enrollment and Appropriations Growth Funds
- Demolition of two houses for parking, to be available for Spring 2001 Semester
- Educational Channel partnership between AC, AISD and Highland Park
- Recruitment and Retention Committees

Dr. Williams has the following objectives for next year:

- Benchmarking
- SACS and Self-Study
- Colleague implementation
- Enrollment Management
- Planning:
 - Technology Master Plan
 - Distance Ed Plan
 - Facilities Plan
 - Institutional Long Range Plan
 - Marketing (for the college)
 - Communications Plan
 - Partnerships

Next Meeting

Regular Council Meeting
Thursday, November 30, 2000
Oak/Acorn Room (CUB)
2:00 - 4:00 p.m.