

**CLASSIFIED EMPLOYEES COUNCIL  
MARCH 6, 2001  
SUMMARY**

**Present:** Tommie Ausbrooks, Cindy McCormick, Lesa Merritt, Jeanette Nelson, Janice Newburg, Lee Proctor, Debra Russell, Mart Self, Britt Sosebee, Kim Thompson, Kathe Tow, Beverly Vinson

**Minutes**

The minutes from February 2, 2001 were approved as they appeared in the Everyone email.

**Board of Regents Meeting 2/27/01**

Jeanette Nelson reported that the meeting seemed to be routine in nature. Items of interest included: Neil Moseley's report on the AC Benefit Plan; Grant explanation by Art Schneider; The Student Government earned \$17,000 for scholarships from the recent Patch Adams Distinguished Lecture Series; Dr. Byrd explained several catalog changes that will meet Self-Study requirements; Dr. Williams gave a Legislative update; The West Campus signage is complete, and the old billboard is down.

**Sneak Peek**

Sneak Peek is scheduled for Friday, April 20, 2001. It will be combined with Badgerama. CEC may be asked for volunteers to help with registration or other areas.

**Salary Committee Recommendation**

Kim reported that the committee would be starting their processes soon.

**Council Description Revision**

The description was accepted with one revision. It will be forwarded to Dr. Byrd's office soon.

**Compensation for Education**

Lesla sent out a draft of the Classified Employee Education Award Proposal last week. Discussions included existing degrees and certificates, multiple degrees at multiple levels and professional certifications. The Committee agreed to submit the proposal in its current form, with comments on the cover page about professional certifications to be addressed at a later date.

**CEC Election Preparation**

Kim provided a draft of the nomination form which will be distributed to all Classified Employees. Information about the council and membership expectations will be made available to those interested. The election should be completed by late April.

**Service Award Pinning**

Cindy McCormick suggested that the next two ceremonies be combined to have a larger group of employees to award. Cindy will contact Brenda Wilkes with the suggestion. The council thought that the third week of May would be a good time to schedule it.

**AC Intranet Site**

There is now a master calendar on the AC Intranet site. The committee needs to remember to submit scheduled events that need to be posted on the calendar.

**Questions**

**Two questions were received. They will be forwarded to the appropriate people for response.**

### Miscellaneous

Lesa Merritt has been contacted by the Professional Development office about being more involved with the CEC retreat.

Ten Year Pictures - Lesa has contacted the Ten Year Pin recipients about their opportunity to have their pictures placed on the wall display. Some people choose not to have their picture displayed.

Mart reported that the project to make more space for the pictures has been postponed due to additional projects being assigned to his department.

### Dr. Williams Joins the Council

*Legislative Session* - There is a possibility that there will be an increase more in appropriations this biennium than last term. There is a bill that proposes a transfer of the ATC property to AC's ownership. Currently there is approximately 1500 acres leased by AC. There are no expected problems with the bill, and TSTC System is not objecting to the bill.

AC's Financial Aid student loan default rate is at 4.5%. This is a very low rate. Dr. Williams commended Financial Aid's outstanding efforts.

The current budget process will emphasize the Institutional Effectiveness evaluation system. There will be evaluations from last year's budgets, effects of money spent and how to better plan and spend future budget funds.

Our enrollment growth over the last biennium will cause a 7-1/2% increase in appropriations for AC.

The AC Bridge has been designated a school zone by the City of Amarillo. Plans include a school zone light to be installed by the city, and additional lighting under the bridge to be installed by AC. Work should be planned and completed some time this summer.

*AC Priorities* - AC has three major projects in progress at this time. The Self Study is conducted once every ten years. Budgeting is a yearly project. The Colleague conversion process is making steady progress. Dr. Williams expressed his appreciation for the extra efforts by everyone that has been affected by these three labor intensive projects.

Dr. Williams was asked what information he could provide for the council regarding the creation of a fourth employee group. He indicated that Gary Warren is working on a project that will create a fourth employee group that will potentially affect 30-40 technical, administrative and classified employees. Dr. Williams will send CEC a copy of the draft proposal received from the Administrator's Association last summer.

### Next Meeting

Regular Council Meeting

Thursday, March 29, 2001

ATC Student Activity Center, Teal Room

12:00 - 2:00 p.m.