

CLASSIFIED EMPLOYEES COUNCIL
September 6, 2001
SUMMARY

Present: Margie Clements, Tracey Hines, Angie Kleffman, Lesa Merritt, Janice Newburg, Lee Proctor, Debra Russell, Kathe Tow, Beverly Vinson

Absent: Brenda Andrews, Britt Sosebee

MINUTES:

The minutes for the August 8, 2001 meeting and the special meeting held August 16, 2001 were approved as distributed.

OFFICER CHANGE:

Beverly Vinson agreed to serve as Secretary in lieu of Janice Newburg.

RETREAT CONSULTANT:

Patsy LeMaster joined as a consultant in the retreat planning process. She offered suggestions and answered questions regarding facilitating round table discussions.

BOARD OF REGENTS MEETING:

Lesla Merritt shared observations from the August 31, 2001, meeting.

COUNCIL VACANCY:

The committee was polled to determine who would serve on the committee in Jerry Stacker's vacated position. The vote favored David McKnight from Business and Industry Center. Tom Deckard received second highest number of votes. Lesa Merritt will contact David McKnight.

DR. WILLIAMS JOINS THE COUNCIL:

Dr. Williams explained the role of the Executive Committee: to serve as an advisor to the President. Currently serving on the Executive Committee are Dr. Byrd, J. R. Couser, Victor Fite, Joyce Herring, Neil Moseley, Glen Phillips, Damaris Schlong, Renee Vincent. Peggy Southall attends to be aware of issues that need to be covered by College Relations. The organizational chart and description of duties can be accessed on the web page.

Dr. Williams summarized the past two Board meetings. Discussion included approval of the \$36.5 million budget for the 2001-2002 (a 5% increase), the tax rate increase, grants awarded, approval of new faculty and re-appointments, approval of budget amendments, approval of recommended salary increase, ITS/Colleague conversion, the partnership between the City of Amarillo and AC to construct a library on the West Campus property, and annexation of property to West Campus.

A discussion ensued regarding the recent announcement of Collegis personnel being contracted to assist in the Colleague conversion and management of the ITS division. Collegis contracts with approximately 50 colleges and universities, 17-19 of which use Colleague software, so they should be very helpful in implementation of the Colleague system. Dr. Williams commended the ITS staff and others on the Colleague team, but he decided that it was time to protect the investment already made in the system and expedite the implementation process. The Collegis CIO will serve on the Executive Committee; employees will remain under AC. Faculty and staff will enjoy the benefits of the software once training has been done and the software implemented.

The Council suggested that official communication of the transition would prevent further grapevine rumors and help all staff and faculty to feel like they are included in the process.

QUESTION:

The question submitted will be referred to Gary Waren for response.

RETREAT PLANNING:

Lesa Merritt announced confirmation of October 25-26 as the date for the retreat at Ceta Canyon. The Council discussed potential speakers and a theme for the event. Assignments were made for various duties in preparation for the retreat. A special meeting is planned for September 20, to determine the theme and to further develop retreat plans.

Meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Beverly Vinson
Secretary

Lesa Merritt
Chair