

CLASSIFIED EMPLOYEES COUNCIL
May 29, 2002
CUB Private Dining Room
MINUTES SUMMARY

Present: Angie Alvarez, Brenda Andrews, Margie Clements, Rhoda Key, Angie Kleffman, Trey Merritt, Janice Newburg, Lee Proctor, Claudia Robinson, Debra Russell, Britt Sosebee, Billy Touchstone,

Absent: Nora Moore, Janie Roach, Beverly Vinson

Item 1: Call to Order

The meeting was called to order at 2:05 pm.

Item 2: Approve Minutes

Angie Kleffman made a motion to approve the minutes from the April 25, 2002 meeting with one correction and Margie Clements seconded the motion. The April 25, 2002 minutes were unanimously approved.

Item 3: Introduction of New Members

Janice Newburg stated that Jemma Thomas had resigned from the College; therefore, her Council position was given to the next candidate from the April 2002 Ballot, Angie Alvarez.

Item 4: Sign-up for Board Meetings & Pinning Ceremonies

Sign-up sheets were passed around and Council members signed-up for one Board of Regents meeting and one pinning ceremony.

Item 5: Board of Regent Meeting Observations

Brenda Andrews gave a summary of the April 30, 2002 meeting and Margie Clements gave a summary of the May 28, 2002 meeting.

Item 6: Salary Recommendation

The Council concurred with the Classified Employees Salary Sub-Committee that the full increase go to everyone employed at AC as of August 31, 2002, and that the salary table be adjusted by the same amount.

Item 7: Questions Received

The Council received a question regarding the possible out sourcing of the Print Shop. In addition, a question was received about Groupwise access for Classified Employees at ATC.

Item 7 (cont.): After long discussions, the Council recommended that they approach Dr. Williams to set-up an issues and answers session regarding the Print

Shop status. Regarding the Groupwise access for ATC employees, a Communication Sub-Committee has been established (Angie Kleffman, Trey Merritt, & Billy Touchstone). The Communication Sub-Committee's charge is to determine possible solutions to the communication barriers at all campuses.

Item 8: Election of New CEC Officers (2002-03)

Chair, Janice Newburg
Vice Chair, Lee Proctor
Secretary, Angie Kleffman

Item 9: Election of CEC Representatives (2002-03)

Classified Development Committee, Rhoda Key
Classified Salary Committee, Lee Proctor & Trey Merritt

Item 10: CEC Miscellaneous Committee Recommendations

Janice Newburg will forward Bobbie Glasscock a copy of the Council committee recommendations for 2002-03.

Item 11: Sponsorship of an ACCEA Tee Box

Angie Kleffman explained the history of the Council sponsoring a tee box for the scholarship golf tournament. Each Council member is to give Janice Newburg \$3.50 by June 15, 2002.

Item 12: Dr. Fred Williams to Join Council

Dr. Williams was unable to attend the Council meeting.

Item 13: Next Regular Meeting

2:00 pm, Wednesday, June 26, 2002, Library - Room 112

Item 14: Adjournment

The meeting adjourned at 3:50 pm.

Respectfully submitted,

Angie Kleffman, Secretary
Classified Employees Council

Janice Newburg, Chair
Classified Employees Council