

CLASSIFIED EMPLOYEES COUNCIL
July 25, 2002
Library 112
MINUTES SUMMARY

Present: Brenda Andrews, Margie Clements, Rhoda Key, Angie Kleffman, Trey Merritt, Nora Moore, Janice Newburg, Lee Proctor, Janie Roach, Claudia Robinson, Billy Touchstone

Others Present: Patsy LeMaster

Absent: Angie Alvarez

Item 1: Call to Order
The meeting was called to order at 2:05 pm.

Item 2: Approve Minutes
Claudia Robinson made a motion to approve the minutes from the June 26, 2002 meeting and Rhoda Key seconded the motion. The June 26, 2002 minutes were unanimously approved.

Item 3: CEC Proposed Meeting List
It was unanimously agreed that the Council will rotate campuses for the 2002-03 fiscal year meetings. A list of meeting locations was distributed by Janice Newburg.

Item 4: Board of Regent Meeting Observation
The July 23, 2002 Board of Regents was re-scheduled for July 31, 2002 and Trey Merritt will attend the meeting for the Council.

Item 5: Pinning Ceremony for July (Angie Alvarez & Claudia Robinson)
Claudia Robinson said everything was coming along just fine with the July Pinning Ceremony. The Pinning Ceremony will be on Monday, July 29, at 2:00 pm in the CUB.

Item 6: Ten Year Pictures
Lee Proctor stated that the carpenters were working on the wall. Lee Proctor will contact Tracey Hines (former CEC Vice Chair) to ask about the pictures she had that needed to be hung on the wall. Lee Proctor will also contact Personnel to get a list of Classified employees who should have a ten year picture on display.

Item 7: CEC Retreat at Ceta Canyon, October 24-25, 2002
The Council Retreat Duties were discussed and volunteers were requested. Patsy LeMaster attended the meeting and gave three possible speaker names: LouAnn Seabourn, Angela Hughes, & Kalina Hill. Patsy said she has heard all of these individuals speak and they are all great. Janice Newburg and Angie Kleffman are to get with Patsy to discuss speaker topics before the August Council meeting.

Item 8: CEC Communication Sub-Committee
Angie Kleffman stated that she and Janice Newburg, Lee Proctor, Billy Touchstone, and Patsy LeMaster met with Dr. Joyner on July 18th to welcome him back to the College and to give him background information about Classified issues. The meeting was positive and productive.

Item 9: Any New Business
Janice Newburg clarified Committee assignments for the 2002-03 fiscal year. Several new names were submitted to Janice Newburg for the following committees:

ACExcellence Award Committee (Wynne Ann Mayhew)
ACBP Investment Committee (Jim Haile, Trey Merritt, & Joy Conners)
Distinguished Alumnus (Rhonda Stephenson, Kim Lacey, & Nan Kemp)
Safety Committee (Angie Kleffman, Gabe Escoto)
Web Committee (Lil Withrow, Roberta Smart, JoLaine Montana)
Wellness Committee (Janie Roach)

Item 10: Dr. Bud Joyner to Join Council (3:00 pm)
Angie Kleffman gave Dr. Joyner background information about the Classified salary scale and asked if supervisors could have more input into Classified salaries. Dr. Joyner stated that he would look into the situation and if the Council could get unanimous support from all Classified employees the Council might be able to look into Merit systems.

Angie Kleffman asked Dr. Joyner the status of the Print Shop and he said it was still on hold at this time. He said he is still reviewing information given to him.

Janice Newburg asked Dr. Joyner if any employee group had 30 year pins because we have a Classified Employee, Leona Chadwick, who has reached this level of service. Dr. Joyner said he would look into this topic.

The Council asked Dr. Joyner to provide his support for the upcoming Fall CEC Retreat. Dr. Joyner asked Janice Newburg to get a copy of the letter that is sent to the supervisors about the retreat to him and he will mention the retreat in the upcoming executive meetings.

Item 13: Next Regular Meeting
2:00 pm, Thursday, August 29, 2002, ATC (Nora will schedule meeting room)

Item 14: Adjournment
The meeting adjourned at 3:55 pm.

Respectfully submitted,

Angie Kleffman, Secretary
Classified Employees Council

Janice Newburg, Chair
Classified Employees Council

