

CLASSIFIED EMPLOYEES COUNCIL
February 27, 2003
Washington Campus, LIB 112
MINUTES SUMMARY

Present: Angie Alvarez, Brenda Andrews, Margie Clements, Rhoda Key, Angie Kleffman, Janice Newburg, Lee Proctor

Absent: Trey Merritt, Nora Moore, Janie Roach, Claudia Robinson, Billy Touchstone

Item 1: Call to Order

The meeting was called to order at 2:16 pm.

Item 2: Approve Minutes

Lee Proctor made a motion to approve the minutes from the January 30, 2003 meeting and Margie Clements seconded the motion. The minutes were unanimously approved.

Item 3: Board of Regent Meeting Observation

Brenda Andrews attended the February 26, 2003 Board of Regents meeting and she reviewed her notes of the meeting.

Item 4: Report on Retreat Pictures

Rhoda Key stated that she had distributed all the October 2002 CEC Retreat Pictures to all the participants.

Item 5: Email from Patsy Lemaster

Janice Newburg received an email from Patsy Lemaster, Professional Development Coordinator, stating that due to the current budget crisis, funding for all retreats has been eliminated. Therefore, there will not be a CEC retreat during the 2003-04 fiscal year.

Item 6: OCEPA Pins

Janice Newburg received a memo from Dr. Joyner stating that due to the current budget cuts, funding will not be available to purchase the OCEPA Pins. Angie Kleffman suggested that the Council look at alternative funding sources.

Item 7: Dr. Bud Joyner to Join Council (3:00 pm)

Dr. Joyner joined the Council at 3:00 pm. Janice Newburg welcomed him and brought him current with the events the Council had been discussing. Dr. Joyner reassured the Council that even with the current budget cuts, no involuntary layoffs should occur and that no viable jobs would be affected by cuts. Positions that are vacated from this point forward will not be re-filled without Executive approval. He also said there will be no salary cuts.

Dr. Joyner asked the Council to discuss with him any rumors that have been circulating. He said that the only way he can dispel or reassure employees if he knows what is being circulated.

Janice Newburg asked Dr. Joyner about the email she had received from Patsy Lemaster regarding the 2003-04 CEC retreat. Dr. Joyner said that due to current budget cuts no employee group would be able to have a retreat. Funding for employee retreats for the next two fiscal years will be determined during the budget process.

Dr. Joyner stated the following estimated budget savings were submitted to the Texas Senate Finance Committee:

Hiring Freeze	\$556,000
Equipment Freeze	379,292
Travel Freeze	215,000
Concert Series	70,000
Summer Terms (inc. class sizes)	66,000
Cancellation of May Mini-Semester	65,000
Institutional Support	42,000
Contract Services and Overtime Pay	32,000
Printing, Publications, Advertising	32,000
Utilities	30,000
Supplies	25,000
Summer Arts Festival	10,000
TOTAL SAVINGS	\$1,522,292

Dr. Joyner stated that the next two fiscal year budgets may have to be reduced by 12 ½ % or 3 million dollars because of the current State budget crisis. Dr. Joyner stated that the basic 2003-04 fiscal year budgets should be completed by June.

Dr. Lindermann will be on campus two days each month until June 1 or at the very latest July 1.

Lee Proctor asked Dr. Joyner what the Council could do to help with the current budget cuts. Dr. Joyner said he would like the Council to help with rumor control, inform him of any ideas to reduce spending or create cost savings, and let him know of any structure changes that would benefit the institution.

Item 8: Next Meeting

2:00 pm, Thursday, March 27, 2003, East Campus, Administration Bldg. Billy or Nora will let us know the exact room number.

Trey Merritt will attend the next Board of Regents meeting on March 25, 2003.

Item 9: Adjournment

The meeting adjourned at 4:00 pm.

Respectfully submitted,

Angie Kleffman, Secretary
Classified Employees Council

Janice Newburg, Chair
Classified Employees Council