

**Classified Employee's Council
Emergency Meeting Minutes**

Date	February 23, 2005	
Time	8:00 AM	
Place	Washington Street, Private Dining Room	
Members Present	Katie Ahlbom, Deborah Brown, Cherie Haney, Rhonda Higgs, Andrea Loyd, Janie Roach, Vickie Shelton, Kathe Tow, Tracy Young	
Members Absent	Angie Alvarez	
Topic	Discussion/Information	Action to be taken, Decision, Recommendation, Timeline
Emergency Meeting called by Rhonda Higgs	On Tuesday February 22, 2005, Rhonda Higgs was notified by Human Resources that Susan Brown was no longer employed with Amarillo College. Since Susan was the Chair of the CEC this left a vacancy. Therefore, according to the CEC Constitution the Vice-Chair becomes the Chair which in this case will be Rhonda Higgs. It was also noted that a new Vice-Chair be elected. Tracy Young made the motion for Katie Ahlbom to become the Vice-Chair and Cherie Haney seconded. The "ayes" were unanimous by the remaining council members. Rhonda requested the regular CEC meeting scheduled for Thursday February 24, 2005 be rescheduled for a later date to allow time to gather information needed for the meeting.	Rhonda Higgs will take over the duties of Chair and Katie Ahlbom will take over duties of Vice-Chair. The regular meeting scheduled for February 24, 2005 will be rescheduled at a later date. Rhonda Higgs will remain on the Classified Employee Salary Committee.
Relay for Life	Vickie Shelton updated the council about the Relay for Life which will be held on April 8-9, 2005. She reported that classified employees at each campus were helping sell candles. At least 70 candles have been sold. March 10 will be Sonic Night and proceeds from sales will be split among the teams.	
Adjournment	There being no further business to discuss, the meeting was adjourned at 8:30 AM.	The regular February meeting will be rescheduled.

Respectfully Submitted,

Rhonda Higgs
Chair, CEC

Kathe Tow
Secretary, CEC