

Classified Employee's Council Monthly Meeting Minutes

Date: July 28, 2005

Time: 2:00 p.m.

Place: Washington Street Campus, Private Dining Room

Members Present: Angie Alvarez, Brenda Bussey, Joel Goucher, Cherie Haney, Rhonda Higgs, Andrea Loyd, Vickie Shelton, Tracy Young

Members Absent: Deborah Brown, Kathe Tow, Chere Whitfield, Cheryl Howard

Topic Merit Committee

Discussion/Information Rhonda expressed appreciation to Katie Ahlbom and her committee for their efforts to date. Katie, chair of the Merit Committee gave the group an overview on what the committee is working on and some of the criteria that they are discussing for the merit pay proposal.

Topic June BOR meeting

Discussion/Information Andrea Loyd gave a quick overview of BOR meeting. The Board approved the 3 year food service contract for AC to be Great Western Dining. The Board also approved the recommendation of the Investment Committee to select Amarillo National Bank for our depository bank. The August 30 Board of Regents meeting will be attended by Brenda Bussey on the Washington St. Campus.

Topic Approval of Minutes

Discussion/Information Brenda Bussey moved to approve the June 23, 2005 minutes with revisions. Angie Alvarez seconded. Motioned carried. Rhonda thanked Kathe Tow for emailing minutes.

Topic Quarterly Report

Discussion/Information Rhonda expressed appreciation to Kathe Tow for the fabulous job she did on the Quarterly Report. Rhonda also stated that she is getting a lot of positive feedback from the classified employees on the quarterly report.

Topic AC2

Discussion/Information Tracy Young reported that the new mentor program will not be like it used to be. He said that it's a really neat thing and that the committee at this time is working on contacting past mentors to be mentors again.

Topic Performance Awards

Discussion/Information Rhonda shared information that the Classified Employee Salary Committee will be using the new evaluation forms this year for consideration of performance awards. Since the new evaluation ratings are 3, 4, & 5, the committee members should not just look at ratings of 4's and 5's because the employee may be qualified for a performance award with ratings of 3.

Topic Forum & Classified Employee Appreciations

Discussion/Information Tabled.

Topic July Pinning Ceremony

Discussion/Information Rhonda thanked Andrea and Vickie for their assistance with the pinning ceremony. This pinning ceremony recognized 135 years of service.

Topic Dispersing Information to ALL Classified Employees

Discussion/Information Rhonda informed the CEC that some employees were still not getting information such as the quarterly report and minutes and a lot of the employees do not have access to email. A suggestion was made to have central locations at each campus identified where all information can be posted and can be viewed by the employees.

Topic Miscellaneous

Discussion/Information A question that has already been addressed by Lynn Thornton was submitted to the committee. Rhonda will send that employee a copy of his response. Angie Alvarez stated her chiropractor is willing to come and offer free chiropractic services and offer other wellness information for classified employees. Rhonda stated that she would like to meet with Patsy Lemaster to discuss if we could do something like this.

Adjournment: 3:30 p.m.

Next Meeting: August 25, 2005 2:00 p.m. Private Dining Room