

Classified Employees Council
Monthly Meeting Minutes

Date: June 29, 2006

Time: 2:00 p.m.

Place: Washington Street Campus, Private Dining Room

Members Present: Katie Ahlbom, Connie deJesus, Kathy Green, Cherie Haney, Holly Hicks, Rhonda Higgs, Cheryl Howard, Donna Pergrem, Vickie Shelton, Chere Whitfield

Members Absent: Tonja Hester, Anthony Ramos

The meeting was called to order by Chere Whitfield.

Chere thanked Rhonda for chairing the CEC the past year.

Topic Merit Pay Award Committee Update

Discussion/Information Katie Ahlbom brought the new members up-to-date on the Merit Pay Award Committee. She explained that the CEC was charged with creating a program proposal for an equitable system of merit pay awards. As a result, the Merit Pay Award Committee was formed. The committee was made up of classified and administrative employees who worked diligently for over a year on the proposal. The proposal went to the President's Cabinet twice with revisions. At this point, activity has been suspended as the committee waits for direction from the President's Cabinet. Rhonda expressed that the committee worked very hard on this proposal.

Topic Board of Regents Meeting

Discussion/Information Chere Whitfield attended the June BOR meeting and gave the following report.

1. There were no public comments.
2. Prenis Williams will be taking Lisa Cherry's place on the Board of Regents. He was to be sworn in but was not in attendance. They will give him the Oath of Office at a later date.
3. Minutes were approved for the May 23rd meeting.
4. Student Government is still looking for a Distinguished Speaker. Wonderland night is July 14th. The cost is \$10. Student Government is trying to make itself more visible to the public. They will be in two upcoming parades. Fallfest is planned for the end of September.
5. The AC Foundation gave a report on the many changes they are going through; a new investment program, adding an administrative fee for setting up a scholarship to help with the overhead costs, revised policies concerning

scholarships, and new marketing. They have hired 2 co-executive directors. They have \$30 million in assets.

6. East Campus Development - Damaris gave a report on the progress at East Campus. There are temporary signs on the buildings for the students this fall. She thanked Physical Plant for getting them created so fast. A couple of buildings have come down because of the asbestos problem and others are in the plan to come down. Maps are being updated. At the next meeting she will address a new contract with an employer in town. AC's Workforce Development Division is planning to do the training for them.
7. Vickie Shelton was acknowledged as moving into the Director of Purchasing position.
8. Three small tracts of land have been annexed into the AC taxing district around the City View area.
9. The Board was to determine Ad Hoc Committees. They tabled this until all parties could be contacted.
10. We are 75% into the budget year and it is looking good. Rental property is doing very well. There have been some delinquent taxes being collected that has helped. Some things were pulled from the '07 budget and are going to be added to a bond issue this fall. Final approval of the Budget will be at the August 29th BOR meeting.
11. It was presented that 5500 signatures had been collected to force an election on the proposed tax freeze for 65 and older and the disabled. The Board recognized the required signatures and moved that it go to a vote in the November 2006 elections.
12. The President did not give a report as he said most of the information had already been given to the Board in their planning meetings that they have had the last few weeks.
13. The last items: Regent's reports and comments on AC Affiliates and the considering of a method of election for Board members were taken into closed session. Meeting adjourned at 6:45.

Topic Vickie Shelton

Discussion/Information Vickie has accepted an administrator's position within the college and will be leaving the CEC. Cynthia Urbina will replace her in July.

Topic Approval of Minutes

Discussion/Information Rhonda moved to accept the May minutes and Cherie seconded. Motion carried. March and April minutes have not been approved yet. March, April, May, and June minutes will be sent to classified employees all at once.

Topic Temporary Parking Permits

Discussion/Information A question was submitted to the CEC asking if it was possible to issue each Division temporary parking passes for new employees to use prior to receiving their personal tag. The question was forwarded to the Non-Student Traffic Citation Appeals Committee. A response will be included in the Quarterly Report.

Topic July Pinning

Discussion/Information Pinning packets were sent out to Cheryl and Tonja. Chere will replace Vickie on the July pinning. Pinning is set for July 12th. Rhonda expressed that Tonja did a great job getting the pinning email out to everyone.

Topic Outstanding Administrator Committee

Discussion/Information Donna Pergrem will serve on the committee.

Topic Committees Needing Classified Employee Representation

Discussion/Information Recommendations were made by the CEC and will be submitted to the President's Cabinet.

Topic Miscellaneous

Discussion/Information Katie will serve on the Classified Development Committee as the CEC representative.

The Student Traffic Citations Appeals Committee is investigating different types of parking stickers for students. The paper ones that are issued to students are not lasting.

Katie reminded those wanting CEC nametags to let her know.

Topic Dr. Jones

Discussion/Information Dr. Jones joined the meeting at 3:00 p.m.

He stated that the merit pay award proposal was taken to the Board of Regents planning retreat this month.

The council discussed with Dr. Jones the email he sent to everyone regarding the revision of the election process, bond issue, and tax freeze.

Dr. Jones stated that this is a base year for future funding. Students should be encouraged to enroll in summer and fall classes. Classes are starting every 3 weeks in the summer so it is not too late to enroll.

There will be a portal demonstration July 6th.

Dr. Jones stated that the Call Center receives a thousand calls a day and is doing a good job handling them.

Adjournment 4:00 p.m.

Next Meeting TBA