

Advisory Board User Committee Minutes

Date	May 13, 2008
Time	Called to order at 10:37 and adjourned at 11:55
Place	Amarillo College – West Campus, Lab School
Members Present	Mary Clare Munger, Jana Rice, Tina Maloney, Cathy Adkins, Calla Walshe, Cheri Sherley, Beverly Harrison, Jeanette Waters, Jerry Moller, Kathy Moore, Manon Bradley
Members Absent	Paul Matney, Diane Hill, Elaine Vivins, Gwen Hicks, Debbie Stich, Steve Burton, Linda Pitner, Bryce Oeschger
Guests Present	
Purpose	Annual review of program and planning for 08 - 09

Topic	Information/Discussion	Action to be Taken, Decisions, Recommendation, Timeline
Minutes		
	<p>Mary Clare opened by discussing the departmental changes in the Amarillo College Education and Child Development Department. She let everyone know that they are now under one program and went on to say where everyone was located.</p> <p>Mary Clare discussed the TEEM background and addressed the handout as well as acknowledged us at the lead TEEM agency.</p> <p>Cheri walked through research on the handout regarding TEEM findings. Beverly asked questions on where they were tested and Mary Clare clarified that the scores were on an average. Cheri then went on to discuss an additional chart not found in the handout, regarding “Teacher Change”. Mary Clare also briefed on TEEM expansion and work force dollars. Tina asked for clarification on workforce money and higher reimbursement from quality initiatives.</p> <p>Mary Clare went on to discuss graduation statistics in the Amarillo College Education Department and Student Success. There were 41 Education majors, followed by 12 Child Development majors and 3 Child Development certificates awarded.</p> <p>Mary Clare discussed conference times, partnerships and speakers. Beverly acknowledged that 300 to 500 people received training at each conference.</p>	

	<p>Mary Clare talked about hybrid classes and night / online scheduling. She also discussed summer online TECA classes. Beverly asked about enrollment and Mary Clare clarified.</p> <p>Tina discussed the Lab School and mentioned that they are waiting on the accreditation results. She talked about new suggestions that were made for the Lab School portfolio. The next visit will be in March. She went on to talk about the center's high enrollment and center updates. Jerry asked questions on where the new equipment was going to be placed and Beverly asked how it would be monitored. Jerry then went on to discuss security and other deterrents.</p> <p>Tina continued discussing NAEYC and its restructuring process (EX: accreditation, National and local reconstruction, etc.) She also mentions that on September 30 the candidacy will be ready. Jerry spoke about the rules and expectations and how the Lab School has benefited from all of the changes made to the center. Mary Clare recognized Tina's success with new materials and center improvements.</p> <p>Mary Clare discussed the academic side of NAEYC accreditation and explained the work being done to better match the Associates Degrees that Amarillo College offers to the national standards.</p> <p>Mary Clare spoke about Melonye Curtis and the reasons for the Melonye Curtis Memorial Conference. The first conference is going to be held August 7th and will be the first conference directed towards what Directors need including; recruitment and staffing. All monies earned will go toward the Melonye Curtis scholarship fund.</p> <p>Mary Clare continued by speaking about the Online CEU programs and the 8hour pre-service training. The goal is to have the course available everyday to potential hires and announced at the Melonye Curtis Conference in August.</p> <p>Mary Clare discussed the Amarillo College technology systems and changes in classroom</p>	<p>Tina will report back on Security camera progress.</p>
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	<p>technology. She mentioned the idea of having all “Smart Rooms” on campus. Jerry talked about institute technology progression and growth of online instruction.</p> <p>Mary Clare opened discussion to stakeholders. Jeanette talked highly of her staff and child success. She would like student recommendation and referrals from Amarillo College Students. Kathy spoke about her work with keeping staff and staff wanting more education but due to money it is making it difficult. Beverly says that her center is doing well, however she would like to see more parent education and perhaps a community based loan system for equipment.</p> <p>Discussion was followed by open discussion regarding TEEM classrooms, accomplishments and ideas for the future. (IE: New conferences, new technology, and new online class improvements)</p> <p>Mary Clare thanked everyone for their work with children and for the support of the department. Beverly plans to meet again next spring.</p>	<p>Mary Clare wants a follow up on TEEM track at conferences.</p>
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Submitted by: Calla Walshe