

**Dean's Council
August 4, 2010
Minutes**

Members Present: Russell Lowery-Hart, Bill Crawford, Daniel Esquivel, Shawn Fouts, Patsy Lemaster, Jerry Moller, Carol Moore and Renee Vincent

Members Absent: Joy Brenneman, Lou Ann Seabourn

Others Present:

Fall Course Enrollments

Russell received a fall enrollment report from Bob Austin and will forward the report to Dean's Council members. He asked them to review the report, particularly closed classes, and start developing a plan to identify and address the needs for additional courses.

Fall headcount is currently 1000 ahead of the same time last year.

Program Review Update

President's cabinet members received a list of upcoming planned Program Reviews. In the future Russell plans to use program review results to improve curriculum.

Capital Needs Assessment Priority List

The Capital Needs Assessment list was created as a foundation for the bond election and a copy was distributed at the last President's Cabinet meeting. Several projects have been added to the original list. The President's Cabinet is bringing in a consultant to evaluate the current needs of the College and make recommendations.

Also, due to the decline in the economy, construction costs have been less than expected. Therefore there are bond funds available for more projects than anticipated.

Action: Russell asked members to make **specific** recommendations for their areas to add to or modify the project list.

2010 CCSSE Report

The results of the 2010 report are positive and should be shared with faculty. Numbers compared to 2009 increased and should be celebrated.

Academic Priorities

Recommendations:

- Alignment of academic and CE courses with a goal to improve the academic/CE process
- Curricula improvement/innovation based on assessment results
 - Career clusters, SACS
 - Syllabi alignment (HB 2504) lead Career Cluster issues
 - Use data to improve curriculum
- Curricular alignment
 - Faculty conversations with transfer institutions (TTU, WTAMU, Wayland, FPC, CC)
 - Transferability
- Improve Retention and Graduation Rates
 - Industry takes students before programs are complete
 - Better preparation by developmental students
 - Higher competency levels in some courses than the level of course requires (2000 level course at 4000 level difficulty)
 - Early alert, FYE

Reorganization

Pending retirements at the Division level will create opportunities to make organizational changes.

Identifying Specific Questions for Bruce Cotgreave

Action Item: Council members need to identify specific questions they would like Bruce to address relating to facilities maintenance and construction. Members also need to create a list of standardized data reports they regularly use. Bring both lists to the next Dean's Council meeting.

First Week Activities and Faculty Meeting

Russell reviewed the items to be covered at the Faculty meeting and asked for comments and additions to agenda.

Task Force for Compensation Equity

A task force has been formed to assess the equity, consistency and viability of summer parity pay and department head compensation. Jerry Moller will chair the task force.

Priorities of Faculty Senate

Russell will send the identified priorities of Faculty Senate for the 2010-11 academic year to the Council via email.

Developmental Technologies Class

Faculty have expressed concern that many students enroll in courses without having the necessary technology skills to be successful. The Center for Teaching and Learning has developed a pilot program to assist students in developing those skills.

House Bill 2504

A committee led by Patsy Lemaster developed a plan to address the requirements of House Bill 2504 and will submit it by August 15.

Adjourned at 4:00.