

**Dean's Council
June 19, 2013
Minutes**

Members Present: Joy Brenneman, Tamara Clunis, Kim Davis, Daniel Esquivel, Russell Lowery-Hart, Jerry Moller, Carol Moore, Mark Rowh, Renee Vincent and Lyndy Wilkinson

Members Absent: Patsy Lemaster

Others Present:

House Bill 5 Implications

An ad hoc committee met for the first time yesterday with Leann Estep of AISD to discuss marketing needs for programs after passage of House Bill 5 legislation. The first step of the committee is to identify occupations corresponding with programs offered by AC.

Area schools are beginning to inquire about the possibility of technical dual credit course offerings. The Council needs to be proactive in discussions of the inclusion of technical courses in the dual credit arena. Hereford and MCC also need to be involved in those discussions as smaller regional schools seek us out for instruction.

Teleconference with Dr. Prince

A conference call was made to Dr. Prince regarding cultural competency training. Dr. Prince will be emailing an assessment instrument, the Intercultural Development Inventory or IDI, to Council members. The assessment will take approximately 20 minutes to complete. Once completed, Dr. Prince will conduct feed-back sessions with each Council member by phone. Individual profiles will be included in a group profile that will eventually be presented to the Dean's Council.

Faculty Review Form

Faculty Evaluation Committee created a new Faculty Review Form which was piloted this year in several departments. The new form was presented to the Dean's Council at the last meeting.

Tamara Clunis moved, seconded by Mark Rowh, to accept the new Faculty Review Form for permanent use. The Council voted unanimously to adopt the new form.

Faculty Excellence Awards Announcement

The Council agreed the Faculty Excellence Awards winners should remain confidential until the Faculty Meeting in August.

First Week Activities

First week activities will occur on Friday, September 6 from 9:00am to 1:30pm. General Assembly will be 9 to 11 followed by lunch. Break-out sessions will be conducted from noon to 1:30.

The Faculty Meeting will be held on Wednesday, August 21 from 9:00am to 10:30am in Ordway Hall.

Faculty meeting will include:

- Training on Risk Score (Student Success Score)
- Faculty Excellence Awards
- No Excuses plan and data
- Blackboard update
- Core Curriculum Update
- Benefit Bank
- President presentation

Targets

At the Faculty Meeting Russell wants to roll out the Institutional Targets for the next 5 years. The target goal is to double the number of awarded degrees, certificates and transfers by 2018.

There will be one target for the entire institution. Individual programs will have smaller goals that will feed into the overall goal.

Budget

Budget workshop with the Board of Regents has been completed.

Additional

Hereford and Moore County Campuses pay Amarillo College taxes but have no representation on the AC Board of Regents. Discussions are under way with the College attorney to determine options for including representatives from those campuses on the BOR.

Classified Employee of the Year nomination forms are due by Friday, June 28, 2013. Russell encouraged the Council to identify a classified employee to

nominate and submit supporting documents to him by Wednesday, June 26, 2013.

Deans Council Member Reports

- Academic Success
 - 28 people will attend AVID next week
 - Tamara shared several books that are being read by Academic Success to enhance faculty performance
- Arts & Sciences
 - In process of evaluating core curriculum submissions
- Center for Teaching and Learning
- Continuing Education
 - Online CE registration is being tested but not ready to roll out to general public. Should be available by Fall 2013.
 - SIM man is in a box in the Center for Continuing Healthcare
- Health Sciences
 - Through Texas Mission of Mercy, dental hygiene and dental assisting students participated in the oral screening and cleaning of approximately 300 patients
- Hereford Campus
 - Completing the outside of the new building and parking lot with a November completion date
 - Benefit Bank training
 - Closed application process for a Student Services Coordinator
 - Plans to expand mentoring and tutoring programs with Gear Up coordinators
 - Showcased truck driving simulator to Hereford industry
- Moore County Campus
 - Renee and Daniel will give the educational report at the next Board meeting
 - Student Activities Center project came in significantly over budget
 - Ribbon tying ceremony scheduled for August 23 for new facility at 10:00am
 - Benefit Bank training
- Technical Education
 - Working closely with Purchasing to complete last minute purchases
 - Working to repair relationship with Caterpillar
 - Planning a diesel advisory committee meeting in the Diesel shop in the fall
 - Working to improve enforcement of testing standards
 - Scheduling one-on-one Blackboard training sessions

Adjourned at 3:40