

FACULTY EVALUATION COMMITTEE MEETING MINUTES

November 21, 2008, 0900 hours

Members Present: Mark Rowh, Judy Johnson, Sabra Gore, Mike Kopenits, Rudy Bratcher, Kara Larkan-Skinner

Welcome All Members

Rowh called the meeting to order and thanked the members for their attendance today.

Old Business

Discussion began on the possible ways to revise the evaluation tool so that faculty members could benefit from student responses.

Rudy Bratcher sent an email out to the CS Department to get faculty opinions about the existing tool. She received no responses.

Sabra Gore made possible revisions to the Form Instructions that are located at the top of the evaluation tool. Committee members were given copies of the proposed changes. As compared to the existing instructions, Gore felt that the existing format for the ratings may be confusing to the students and proposed the following:

1= Strongly **Disagree** 2= Disagree 3= Agree 4=Strongly **Agree** 5=**Unsure**

- Ensure that you understand the rating system above. **Read carefully.**
- Rate the instructor by selecting one of the five choices.
- Choose 5=Unsure only if
 - You are not sure of the answer.
 - The statement is not applicable to this class.
- Use a #2 pencil.
- Write additional comments, if you wish, about a statement on the line below it.
- Do **not** sign this form.
- Return this form to the proctor when you are finished.

The instructor will not see this evaluation until next semester. Thank you for helping improve the teaching and learning at Amarillo College. Please take this seriously.

The members felt that the proposed revisions should be considered for future tools.

New Business

Dr. Lana Jackson received her doctorate recently and attended the meeting today at the request of Dr. Paul Matney to present information on her thesis topic. Dr. Jackson provided a detailed look at her thesis, entitled, **Faculty Actions and Student Satisfaction in Distance Education Courses at Three Community Colleges**. The purpose of this study was to identify relationships between faculty actions in the online classroom and student satisfaction with online classes at three Texas community colleges, specifically identifying faculty actions, which influenced student satisfaction in distance education courses.

Dr. Jackson compared the online evaluation tools that exist at Amarillo College, Odessa College, and South Plains College. Committee members were given comparative information about Jackson's findings. Jackson reported that her findings suggested that Amarillo College's instrument was lacking as compared to others in that many questions that students were required to answer were not relevant to assessing instructor performance and that true student satisfaction was not being assessed properly. Jackson's thesis topic was proven to be very helpful during this time, since several college committees were being engaged to make changes to online learning and online satisfaction.

The question arose on how faculty can benefit from student responses that are gathered through the evaluation processes.

Rowh reported that at this point, it was necessary for the committee members to postpone any new recommendations to revise the evaluation tools, pending that Amarillo College was in the process of going through many revisions through e-learning and focus groups that will facilitate the use of quality standards in the online environment.

Rowh reported that he was asked to join a best practices focus group meeting on e-learning topics, along with Kara-Larkan Skinner and Dr. Jackson, and he will get back with the faculty evaluation committee members after the first of the year when the spring semester begins.

Adjournment

Meeting was adjourned at 1030 hours.

Next Meeting

Pending best practices of AC e-learning focus group meeting.