

Faculty Senate Minutes
December 1, 2006

Call to Order: Gay Mills, President, called the meeting to order at 3:03 p.m.

Senators Present: Gay Mills, Scott Beckett, Margie Waguespack, Larry Adams, Mindy Adams, Mike Bellah, Nancy Brent, Kay Taylor for Judy Isbell, Judy Jackman, Lana Jackson, Michael Kopenits, Aimee Martin, Jan Martin, Bob Matthews, Sheree Talkington, Lil Withrow, Henry Wyckoff

Senators Absent:

Visitors: Carroll M. Forrester

Approval of Minutes: Minutes of November 3 were approved with an amendment. The following sentences were added to Dr. Paul Matney's remarks:

The future direction of the College will be to grant faculty status only to those new hires with a significant teaching responsibility; however, there will be no attempt to change the faculty status of existing personnel who do not currently have a significant teaching responsibility.

Guest: Brad Johnson, Dean of College Advancement

Brad visited with the Senate and discussed enrollment issues and trends. He pointed out that enrollment numbers depend on the definition of "enrollment" that is being used. The "official" enrollment number that AC publicizes is the number of students enrolled at the census date. Factors that may or may not be reflected in enrollment numbers include drops, purges, unduplicated and duplicated headcounts, students actually served by the college, etc.

Brad noted that enrollment actually dropped only 1 ¼ percent this fall and that AC is working on increasing the college-going population in this area. Faculty members were reminded to let students know that if they have 45 hours more than their degree requires, universities would charge them out-of-state tuition. Brad invited Senators and others interested in enrollment information to call him for clarification of any facts and figures.

President's Report

Gay Mills

Gay reported on the recent meeting of the President's Council that she attended. At the meeting, Dr. Jones noted that AC is working on developing partnerships with WT. These include a possible educational contract with students signed by representatives from both AC and WT so students will be guaranteed transfer credits. Dr. Jones also said that WT

might be extending the number of hours that transfer from AC to WT. He also mentioned a possible 1 % salary increase for AC employees, depending upon spring enrollment.

Gay then confirmed the makeup of the Faculty Survey Committee and noted that it would be working with Danita McAnally to make final decisions on question wording, format, etc. The seven committee members are: Margie Waguespack, Chair; Scott Beckett, Judy Isbell, Judy Jackman , Lana Jackson, Aimee Martin, Jan Martin. The target date for administering the survey is the end of February.

Salary Increase Proposal

Scott Beckett, Chair of the Salary Committee, presented information on AC salaries, noting that the average faculty salary at WT is \$11,000 higher than the average faculty salary at AC. He then presented a proposal for a 4 % salary increase with step increases to be funded by AC. Judy Jackman motioned that the Senate accept this proposal, Henry Wyckoff seconded, and the motion passed unanimously.

Follow-Up on Questions for Senate

Judy Jackman presented answers to faculty questions presented at the Nov. 3 meeting. Terry Berg answered the first question about who keeps revenue from departmental lab fees and if any departments keep these fees. He said that all lab fees go into the General Fund. He noted that there are five instances where other fees, not lab fees, are marked for specific supplies, testing costs, or software expenses which are not included in the departmental budgets. These are the following: Carter Fitness Center Fee, Access Learning Center Software Fee, Meds Software Fee, Mortuary Science Testing Fee, and the Vocational Nursing Assessment Software Fee.

Judy noted that she received a partial answer from Lynn Thornton about evaluations and would email him for further information. It was suggested that the Senate also invite Lynn to a meeting to discuss recent changes in evaluation forms and procedures.

Committee Reports:

Elections Committee: No report

Technology Committee: Larry Adams reported that he updated the Faculty Senate page.

Courtesy Committee: Lil Withrow reported on cards sent to faculty members.

Faculty Development Committee: Scott Beckett reported on the AC Faculty Development Committee's desire to get information about faculty's professional development needs and mentioned a proposal to look at faculty's self-evaluations for this information. The Senate agreed that this would be a breach of confidentiality, even if

names were removed since the particulars on the evaluations would be specific to individuals. The Senate suggested that the AC Faculty Development Committee could instead post an online form that faculty could fill out to indicate various individual and departmental needs.

Publicity Committee: No report

Legislative Committee: Gay shared handouts on salary tables and helpful Internet links provided by TCCTA.

Old Business

There was no old business remaining.

New Business

Sheree Talkington reported on a parking problem on the West Campus and a faculty member's request that the Senate look into it. She noted that the West Campus has lost 42 parking spaces in the past two years since these have been designated as restricted to daycare parents, etc., who do not need them every day (only Monday is parent visiting day). It was noted that faculty and students are having trouble finding unrestricted parking places. The Senate suggested that Sheree try to determine who restricted the parking lots and if some can be unrestricted for faculty and students who really need them.

Adjournment: 5:05 p.m.

Next Meeting: Friday, January 12, 2007, Washington St. Campus, CUB Private Dining Room