

## **Faculty Senate Minutes**

January 16, 2009

**I. Call to Order:** Lana Jackson, President, called the meeting to order at 3:10 p.m. and welcomed guests.

**II. Senators Present:** Steven Beckham, Jnita Collins, Tom Shelton, Ann Hamblin, Mindy Graham, Vicky Taylor-Gore. Nancy Brent, Aimee Martin, Bill Netherton, Henry Wykoff for Bob Mathews, Brian Farmer for Larry Adams, Karen McIntosh for Lil Withrow, Jill Gibson, Lana Jackson, Claudie Biggers, Nichol Dolby, Ann Nail.

**III. Senators Absent:** Diana Johnson, Marianne Jones, Teresa Smoot, Sheree Talkington

**IV. Guests:** Brenda Rush, NseAbasi Ekpo, Paul Matney, Jerry Moller, Priscilla Hunt

### **V. Guest Presentations:**

Dr. Paul Matney and Jerry Moller addressed recent temporary changes in AC governance. Jerry Moller has been named as Acting Vice President and Dean of Instruction while Dr. Matney is serving as Acting President. These positions will continue until the Board of Regents selects a new president. Jerry Moller complemented the AC employees and Dr. Matney for their hard work keeping the institution running smoothly. The two then opened the floor for questions:

--Aimee Martin asked Dr. Matney to explain the changes with the mailroom and the shortage of mailboxes. Dr. Matney reported that Bruce Cotgreave and Lola Hornstra made these decisions and would be the correct individuals to address this.

--Lana Jackson asked about the timeline for the President search. Dr. Matney reported that the Board would issue a request for qualifications for consulting firms to assist with the search. The RFQ went out to 50 consulting firms across the country. The Board will review the RFQs and then determine if they wish to use a consultant for the search. If they choose to use a consulting firm, they will then select one. Dr. Matney informed the Senate that if and when the position is posted, he will apply for it. He noted that the time it takes to seat a new president will depend upon whether a consultant is used. He anticipated that a new president could be in place as early as this summer; however, the process could take up to a year to complete.

--Jill Gibson asked Jerry Moller to explain the Distance Education Focus Group that will meet on Friday, Jan. 23. Moller said the focus group would contribute to creating a strategic plan for Distance Education and assisting with determining what direction distance education should take. Moller urged the faculty to attend this meeting.

--Dr. Matney reported that the ITS CIO search committee will meet next week to discuss three recently interviewed candidates.

--Dr. Matney reported that AC will be participating in a national benchmark survey called the Community College Survey of Student Engagement. This will require an online faculty survey and an in-class student survey, which will provide national benchmark information that will make our students more successful.

**VI. Approval of Minutes:** Mindy Graham motioned to approve minutes. Tom Shelton seconded. The motion carried.

**VII. President's Report:**

A. IT

a. Faculty members have volunteered to serve on the committee that is researching the choosing of a new portal. The volunteers are: Dr. Judith Carter, David Hernandez, Bobbie Hyndman, Jim Taylor, Paul Hogue, Preston Childress, Mary Clare Munger, Susan Burgoon, Jan Martin, Scott Beckett, Lisa Meehan, Ray Newburg, Marcia Green

b. E-mail conversion

According to Dr. Grandgenett, the e-mail conversion was successful. Anyone having problems with the new e-mail should contact Helpdesk, which is now working.

B. Community College Education Program Changes

The Office of Professional Development will be discontinuing this program; but will grandfather-in faculty who have already started the program. Classes (such as the New Faculty Academy) will address the preparation of new faculty members for teaching at AC/and teaching in the community college environment.

C. CIO Search Committee

Three candidates came in for interviews and the search committee will make a decision regarding these candidates next week.

D. Distance Education Substantive Change report will be completed and sent to SACS by the end of February.

E. AC Online Training

Faculty must complete Basics I, Online Fundamentals and Basics II before receiving course shells. Fifty-five training sessions will be offered in February. All faculty are encouraged to take the classes even if they do not anticipate offering classes fully online.

F. AC Best Practices in e-learning

Because of SACS requirements, a committee is creating a one page rubric that outlines best practices in e-learning. Claudie Biggers and Lana Jackson are the Faculty Senate representatives on this committee

**Committee Reports**

A. *Courtesy Committee*

The Courtesy Committee has sent the following cards since the last report:

12/3/2008	Macy and John Kohler	birth of a daughter
12/12/2008	Barbara Sherrill	death of daughter
1/12/2009	Delores Thompson	daughter had a stroke

B. *Elections Committee*

No report

*C. Legislative Committee*

A one page legislative report will be sent out at the beginning of February  
A subcommittee of the Senate Finance Committee endorsed changing funding from contact hours to completion of courses  
All bills can be tracked through TCCTA

*D. Questions Committee*

No new questions have been submitted

*E. Salary Committee*

The committee is finalizing its proposal for Dr. Matney.

*F. Technology Committee*

No report

*G. Faculty Development Committee*

ACTS will focus on how AC can better serve the student

*H. Faculty Survey Committee*

The committee will release the survey in February. All faculty are encouraged to participate.

*I. Academic Technology Committee*

No report. Please send questions to Vicky Taylor Gore.

**Old Business**

- A. Letter: Nicole Dolby made a motion to rescind a motion made in the December meeting, because it did not comply with the Faculty Senate Bylaws. Brian Farmer, representing Larry Adams, seconded the motion and the motion carried.
- B. Student Success:  
The administration has charged the Senate with defining student success. Senators will complete a worksheet outlining student success measures prior to the February Faculty Senate Meeting

**New Business**

A. Lana Jackson addressed questions regarding the Trio Grant, which will expire in 2010. According to Dr. Matney, the College will be seeking another grant and will not reapply for the Trio Grant. Dr. Matney has said that services to at-risk students will be funded regardless of whether a new grant is received. Guests Brenda Rush and NseAbasi Ekpo expressed concern that services for high risk students continue or expand. The Senate will invite Bob Austin and Danita McAnally to address the next Senate meeting to address how services for students will be funded in light of the discontinuation of the Trio Grant.

B. Sciences and Engineering Senator

Senator Diana Johnson will be resigning from the Senate and the bylaws require the Senate to hold a special election to fill the empty spot. Anne Nail motioned to run a special election for a new senator for Sciences and Engineering. Nicole Dolby seconded the motion. The motion carried.

**X. Adjournment**

Motion was made to adjourn by Ann Hamblin and seconded by Nancy Brent. The motion passed, and the meeting was adjourned at 5:15 p.m.