

Faculty Senate Minutes
February 5, 2010

Senators present: Matt Craig, Nichol Dolby, Aimee Martin, Pam George, Becky Burton, Jnita Collins, Jana Comerford, Teresa Smoot, Denise Hirsch, Tom Shelton, Ann Nail, Cherie Clifton, Bill Netherton, Victoria Taylor-Gore, Michelle Orcutt, Anne Hamblin

Senators absent: Duane Lintner, Marianne Jones

Guests: Karen McIntosh, Lisa Meehan, Paul Matney, Danita McAnally, Judy Carter, Priscilla Hunt, Carroll Mack Forrester

Special Guests: Dr. Paul Matney and Danita McAnally, Lee Colaw

Claudie Biggers called the meeting to order at 1:05 p.m.

- I. Survey Committee Chair Aimee Martin shared comments received from AC faculty regarding replacing the current Faculty Survey with a new type of survey. The majority of the faculty who responded to senators' request for reaction to the possible change favored maintaining the current survey.

Anne Hamblin, survey committee member, spoke of how the Senate started the Faculty Survey to get feedback from constituents and better represent faculty concerns. She noted that the Senate appreciates the College administration's support for the Senate and supports the institution. She added, however, that majority of the faculty say they prefer the current open-ended format.

Aimee Martin noted that concerns about the proposed new survey include

- Cost
- Too long
- No open-ended questions
- Possible questions regarding maintaining anonymity
- Not designed to meet AC's specific needs
- Wouldn't gather information specifically from faculty
- Not keeping the existing survey would stop Senate from gathering longitudinal data

Matt Craig and Bill Netherton spoke in favor of maintaining the old survey. Becky Burton noted that the Allied Health Division does not support the survey.

Dr. Matney noted that the Senate is free to have the survey; however, as president of the institution, he wants to give all employees the opportunity to evaluate the institution with a valid instrument. Last year, he shared the Faculty Survey results throughout the College. He said that his concern regarding last year's responses was the negativity expressed in the survey. He noted that it is easy to hide behind the cloak of anonymity and say ugly things and he was disappointed in the rude and hateful comments in the survey. Dr. Matney noted however, that rather than focusing on the negative comments in the survey, he worked with the cabinet to mine the gems and useful constructive comments in the survey.

He said his concerns with the survey are

- It doesn't give us metrics
- It takes too long to compile results (approximately 60 man hours)
- It doesn't give other employee groups the opportunity to respond
- It allows venting and complaining but could build up walls between employee groups

He closed by saying that the Senate may conduct the survey and collate it; however, the College will also conduct an institutional climate survey. He assured the Senate that he will review the results of the Faculty Survey and use those results in a constructive manner.

Danita McAnally then addressed the history of the survey and noted that she recommended the open-ended format. She said that cabinet members have asked her to find a survey capable of gathering all employees' opinions for a reasonable survey. That is how the College chose the proposed new survey.

Danita McAnally also noted that the College is now using Scantron's Class Climate software that guarantees anonymity of responses with the Faculty Survey; however, the collating of the results is a labor-intensive process.

She offered the option of the Faculty Senate adding questions to the new survey and adding open-ended questions. She said there would be no concerns about guaranteeing anonymity with this type of survey.

She also noted the problem with "survey fatigue" where people tire of responding to surveys. She said she hopes that faculty will respond to both surveys because proper assessment requires multiple measures.

Paul Matney noted that the CCSSE survey has resulted in very helpful recommendations and is providing AC with benchmarking data on student

engagement. He said he appreciates concerns about the costs of surveys, but the College is committed to scrutinizing costs and making wise decisions.

He urged the Senate to make sure the responses to the survey are professional and not reflective of petty personal conflicts. He then thanked the faculty for a “job well done” and noted that we have met an all-time Spring enrollment high.

- II. Lee Colaw: addressed the Rogue DHCP virus, which is disrupting connectivity across campus. He noted that faculty should be careful to avoid malware and should follow procedures for updating machines, which includes leaving desktops turned on Mon.-Thurs. in vented areas and running required updates. Colaw said specific procedures for preventing viruses in both laptops and desktops will be sent out soon. ITS believes the connectivity problem is caused by a series of issues. They are working to identify and eliminate the causes of the problem. They will be bringing in experts from CISCO to help stop the spread of the problem. They are also working with Symantic anti-virus to eliminate a new virus that may be related to the anti-virus system.

Lee Colaw also noted that ITS has been monitoring email for viruses and much of that email contains viruses and spam (96.5%). These emails do not get through our virus blockers.

He also announced that a streaming video server has been ordered as part of a grant.

- III. Karen McIntosh: Chair of Faculty Evaluation Committee
Karen McIntosh addressed that the status of online student evaluations. The committee is working to get online student evaluations going in a consistent manner.

She also addressed the need to coordinate online data with traditional class data and to create a consistent time frame for conducting student evaluations.

She noted that the Texas Higher Education Coordinating Board is looking at new recommendations for student evaluations, which may lead institutions to require student evaluations every semester for every instructor.

Finally, she noted that a “Best Practices” skill sheet for online classes was developed by a faculty committee. It is a checklist to help the department enhance its delivery of online instruction. The committee has been charged with working it into the faculty performance review process.

Issues related to online student evaluations will be discussed at the next Faculty Senate Meeting.

IV. Committee Reports

- a. Salary Committee: Anne Hamblin noted that the committee will make a presentation for Dr. Matney but a date has not been set.
- b. Courtesy Committee: Jana Comerford

Jan. 2010			
1/20/10	Dr. Paul Matney	President	"Headliner Award" from the Globe News, "which recognizes newsmakers who made headlines for all the right reasons."
1/20/10	Danielle Arias, Kristen Johnson, Ron Mashburn, and Randy Sims	Asst Director-Cont. Ed & WF Dev. MCC	On the team that received the Dumas/Moore Co. Chamber of Commerce Vision Award for 2009.
1/20/10	Stefanie Carruth	Graphic Art/Web Design Specialist - College Relations	Stefanie's designs recently won two honors for AC College Relations. She designed the 2009-2010 Student Handbook that won first place at the fall District 4 Conference of the National Counsel for Marketing & Public Relations. Also, Stefanie's work on the print media campaign for the Common Reader program earned first place at the conference of the Association for the Promotion of Campus Activities.
1/21/10	Lilia Escajeda	Board member	Named the AGN Woman of the Year for 2009.
1/21/10	Anthony Thorpe	Asst. Prof. of Electronics Technology	Death of father-in-law
1/21/10	Judy Massie	Instructor for Medical Data Specialist program	Gallbladder surgery. Back Feb. 8 at the earliest.
1/21/10	Diana Johnson	Math instructor	Death of father
1/21/10	Becky Burton	Program Dir. of Radiography program	Students achieved 100% pass rate on the national certification example for the second year in a row.
1/27/10	Duane Lintner & wife	CIS Instructor	Illness of Mrs. Lintner
2/2/10	Pat Murray	Nursing instructor	Mild heart attack
2/2/10	Anthony and Myrtle Thorpe	Asst. Prof. of Electronics Technology	Death of brother-in-law
2/2/10	Jerry Terry	Truck Driving	Death of mother-in-law, Olga Lange
2/2/10	Ron Mashburn	Wind Energy, Moore County	"Badger of Honor" award for student engagement
2/2/10	Randy Sims	Instrumentation classes	"Badger of Honor" award for student engagement

2/2/10	Irene Hughes	Student Support Services Advisor, Moore County	"Badger of Honor" award for student engagement
2/2/10	Renee Vincent	Director, MCC	Congratulations on 10th anniversary
2/2/10	Dr. Shawn Fouts	Dean of Career and Technical Education	Promotion to dean

Ann Nail will check to see how the Senate can assist Duane Lintner and his family during his wife's recent illness.

- c. Academic Technology Report: Vicky Taylor-Gore
Vicky Taylor-Gore shared notes from the recent ATC meetings.
- d. Questions Committee: Bill Netherton
Bill Netherton shared questions submitted since the last Senate meeting.
In response to one of the questions, there was some discussion regarding the December graduation scheduled for next year, how it came about and how current budget crisis could impact this decision.
- e. Mead Award: Vicky Taylor-Gore noted that the committee has developed the online nomination form and is working on promotional materials.
- f. Professor Emeritus Committee: Jill Gibson
Jana Comerford made a motion to conduct the vote via email. Nichol Dolby seconded the vote.
- g. Faculty Development Committee: Michelle Orcutt
ACTS will most likely be canceled due to budget cuts. The Center for Teaching and Learning will also be eliminating all food provided at AC events

New Business

- I. Discussion of Faculty Survey
Anne Hamblin noted that when the senators reached out to their constituencies, they discovered that the majority of those that responded say they want the current survey to continue. Given that Dr. Matney has told the Senate that we may continue the survey, Anne Hamblin and Aimee Martin recommended that the Senate continue the survey this year. Denise Hirsch made a motion that we continue with their faculty survey as it stands. Nichol Dolby seconded the motion. The motion passed unanimously.
- II. AC Online Policy
Claudie Biggers discussed her concerns regarding the recently-created AC Online Policies, which were developed without significant faculty input. The Senate discussed how this could impact faculty teaching online classes.

Nichol Dolby made a motion that the senators draft a resolution and send it out via email for the Senate to vote at the beginning of next week.

Bill Netherton seconded the motion. The motion passed.

III. Approval of the minutes

Correct spelling of Willie Weaver's name in the minutes

Aimee Martin moved for adoption of the minutes as corrected

Ann Nail seconded the motion, which passed.

IV. Becky Burton made a motion to adjourn, Michelle Orcutt seconded it. The meeting adjourned at 4:10 p.m.