

Faculty Senate April 9, 2010

Senators present: Michelle Orcutt, Matt Craig, Becky Burton, Nichol Dolby, Pam George, Denise Hirsch, Teresa Smoot, Jana Comerford, Cherie Clifton, Jnita Collins, Anne Nail, Ann Hamblin, Bill Netherton, Carol Buse, Claudie Biggers, Jill Gibson, Aimee Martin

Senators absent: Victoria Taylor-Gore, Tom Shelton, Marianne Jones

Guests: Judy Isbell, Heather Voran, Brenda Rush, Theresa Edwards, Terry Tucker, Collin Witherspoon, Priscilla Hunt, Becky Easton

Claudie Biggers called the meeting to order at 1:03 p.m.

I. Guest Presentation: Dr. Judith Carter CCSSE Study

Dr. Carter reported that the CCSSE team was charged with reviewing the results of the student and faculty engagement surveys. The team looked at the five benchmarks the survey measures, including active and collaborative learning, academic learning, student challenge, and support for learners.

Conclusions: The survey showed that AC is below mean on presentations, working on projects with other students, working on papers or projects that require integration of information from several sources.

Recommendations:

After reviewing the data, the committee recommended

- Do CCSSE every two to three years to allow sufficient time for reviewing results
- Develop an extended or stronger orientation for students as recommended by the First Year Experience Committee
- Make writing an institutional priority for the College
- Maintain small class sizes
- Institute a lunch and learn workshop so that students and faculty can discuss needs and expectations
- Encourage faculty to educate students about expectations, what feedback is, how to contact us, etc.
- Define terminology
- Remind students to give faculty time to respond to questions
- Help students understand how to communicate appropriately via email with their faculty
- Encourage faculty development as provided by Faculty Development Committee
- Emphasize best practices and provide training and funding to help faculty learn to use best practices

II. Guest Presentation: Danita McAnally, Dean of Assessment and Development Strategic Plan

Danita McAnally reminded the Senate of the Strategic Plan Survey, which asked questions that were mapped back to the components of strategic planning to arrive at values, vision, mission and core goals of the College from various stakeholders (AC employees, credit students, continuing education students, community members, etc.) The theme that emerged was the desire for convenience, low cost and expanded services. Focus groups were held with community leaders to gain more information.

All of the Strategic Plan information and the ideas under development are being posted on the AC website under About AC and there is a Strategic Plan Writing Team in place. You will find a Power Point which explains the development of this new strategic plan and other documents which are being used in drafting this new plan under Quick Links on AC home page or clicking on this web link: <http://www.actx.edu/strategic/index.php?module=article&id=42>

Danita noted that it is important to review the College Strategic Plan annually amongst all stakeholders and to revise and review the AC mission on a regular basis. She explained the effectiveness indicators that the Strategic Planning Team is considering. Danita encouraged feedback on the Planning Team's work. She explained that Mark Hanna is going to assist with guiding the planning process. On April 23, Mark will take frontline managers (dept. chairs, program coordinators, directors, etc.) through the steps of strategic planning and will collect their concerns and issues. Next, senior administrators (president's cabinet, deans, associate deans, division chairs, branch campus chairs) will go through a workshop to develop strategies based on concerns. Finally, frontline managers will brainstorm based on those strategies.

The completed plan should go to the Board of Regents in August. It will drive the institution for the next five years.

III. Approval of Minutes

Correct spelling of Courtney Milleson's last name, move Nichol Dolby from the list of those present.

Matt Craig made a motion to approve the minutes. Michelle Orcutt seconded the motion.

IV. Committee Reports

1. Salary Committee: Carol Buse

Carol reported that the committee is bringing her up to speed

2. Courtesy Committee: Jana Comerford

Jana introduced new Wind Energy instructor Trey Tucker.

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4/7/2010	Duane Lintner	CIS	About his wife doing better.	4/7/2010
4/7/2010	Kay Taylor	Instructor, Access Lrng Ctr	Death of her mother	4/7/2010
4/7/2010	Eddie Wynn	Occupational Safety Environmental Officer	Death of granddaughter	4/7/2010
4/7/2010	Janie Roach	Accounting Clerk, Business Office	Death of mother	4/7/2010
4/7/2010	Cheryl Gailey	Adm. Asst., Behavioral Studies	Death of husband	4/7/2010

3. Academic Technology/IT Council: Claudie Biggers
 Claudie noted that Lee Colaw is pursuing many innovative ideas. She distributed the ATC report.

4. Questions Committee: Bill Netherton
 The Questions Committee received a question regarding the anonymity of the Institutional Climate Survey, which has been answered by Delton Moore and will be forwarded on to Lee Colaw for further explanation.

 The second question regarded the handling of the attempted carjacking on campus and the speed in which people were notified that an armed assailant was on campus. The College Emergency Notification System is currently being tested. Several questions were asked about the Emergency Notification System. These questions will be forwarded to Rusty Cornelius, Lynn Thornton, Mike Duvall and Ellen Green. Senators expressed concern that the numerous employees on campus that evening were not notified about the carjacking.

5. Faculty Survey Committee: Aimee Martin
 Aimee reported that the Survey Committee is collating the results of the survey. She noted that despite numerous technology problems, they received 84 responses. Bill Netherton said the general mood of the results is positive and the results will be released soon.

6. Mead Award: Claudie Biggers
 The Committee is now tallying the responses.

7. Faculty Development Committee: Michelle Orcutt, Pam George

ACTS postponed for this year due to budget issues. There will be a Faculty Appreciation Cookout from 4:30 -7 p.m. May 7.

8. Technology Committee: Pam George
Pam has updated the Senate web site
9. Professor Emeritus: Jill Gibson
Reception will be held April 22 to honor the 2010 Professor Emeritus Joyce Hinsley.
10. Legislative Committee: Ann Hamblin
Legislative Committee was going to hold a forum for Regents' candidates but the election was cancelled because all Regents were running unopposed.

New Business

- I. Claudie Biggers encouraged senators to sign up to help with the Professor Emeritus reception.
- II. Becky Easton, as a member of the VP Search Committee reported that on at 3 p.m. on May 3, 4, and 5th, the three vice president finalists will be on campus and will hold an open forum for questions and answers. Dr. Matney will make the final decision on which candidate is chosen but he will be seeking campus-wide input. The location will be announced at a later date.
- III. Ann Hamblin and Anne Nail have written a letter for Courtney Milleson's Student Success Class.
- IV. Claudie congratulated Becky Burton on her new position as Assistant Director of Career Clusters.

Elections

Nichol Dolby reported the election results

Access: Judy Isbell

Allied Health: Mark Rowh

LCFA: Becky Easton

Nursing: Theresa Edwards

Sciences and Engineering (3 positions) Collin Witherspoon, Tiffany Lamb

The third Sciences and Engineering position is a tie and will require a run-off.

Bill Netherton moved that we hold the run-off election for the tied position for the third senate seat in Sciences and Engineering. Jnita Collins seconded the motion. The motion passed.

Nichol Dolby pointed out that Science and Engineering terms have not been staggered correctly due to added faculty numbers in the division and senators not completing their terms.

Aimee Martin motioned that that one of the three in Sciences and Engineering will need to serve a two-year rather than three-year term, which will be determined by lots following the run-off election. Becky Burton seconded that motion. The motion passed.

The Elections Committee will prepare a proposed amendment to the bylaws to address run-offs for Faculty Senate seats and ways to adjust when the rotation is imbalanced

Becky Burton made a motion to destroy all ballots except for the Science and Engineering ballots until after the run-off election. Aimee Martin seconded the motion. The motion passed.

Pam George motioned to adjourn. Anne Nail seconded the motion. The motion passed. The meeting adjourned at 3:10 p.m.