



Amarillo College

MINUTES

Institutional Effectiveness Committee

11/14/06

1:30 – 3:00 pm

Library 112

Attendees: Danita McAnally Kara Larkan-Skinner Delton Moore Maureen Hood
Rebecca Easton Macy Kohler Dale Longbine
Richard Pullen

Absent: Bobbie Hyndman Mark Hanna Sheree Talkington Eric Wallace

Call to order: 1:33 pm

Approval of Minutes from meeting

McAnally asked the Committee if they reviewed the September 6, 2006 meeting minutes. Committee indicated that the minutes were accurate.

Introduction

Danita McAnally introduced Kara Larkan-Skinner as the Director of Outcomes Assessments

Up to date information

PET Forms

80% of all non-instructional have outcomes. We will still be assisting them over the next year to measure more outcomes.

Instruction is piloting the outcomes data. Disciplines have not been taught how to do outcomes. In February we will teach programs how to assess their outcomes. April/May we will teach general education programs. It will take about a year to implement.

Accountability

TCCTA is working to get the state to fund accounting to Accountability. This would give us more funds for innovations and outcomes.

External Review Form Development of Program Review

McAnally explained how the past Institutional Effectiveness Committee revised how we do program review on our campus.



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A G E N D A

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I. Introduction

Kara Larkan-Skinner Director of Outcomes Assessments

II. Approval of Minutes from September 6, 2006 meeting

III. External Review Form Development of Program Review

Draft of External Review Report/Form

IV. Next Meeting: January 2007- email Brandy Hayes with days and time periods to avoid.

VI. Other

VII. Adjourn

Two Committees will be formed from our committee to review the External Review Report/Form draft.

One for Instructional (NOTE: Section III, IV and V(A) is not completed; VIII is missing)

One for Non-Instructional (has wording changes for External Review form)

McAnally asked the Committee to review the Draft of the External Review Report/Form (handout). McAnally explained the form and how the External Review Committee will review the Self-study.

Key things to look for:

Definitions other than that provided on the additional links

Technical Editing

Next Meeting

January 2007- email Brandy Hayes with days and time periods to avoid for spring meetings.

Adjourned into groups at 2:00 pm

Recommendations:

Instructional group - Recommends that we add to the Program Review Self-study - Instructional question regarding accreditation. They would like to see another question added if they are not accredited, is there accreditation available and through what organizations.