

# IE Committee Meeting

<b>Meeting called by:</b>	Danita McAnally	<b>Type of meeting:</b>	Preparation
<b>Facilitator:</b>	Danita McAnally	<b>Note taker:</b>	Kim McMahan
<b>Timekeeper:</b>			

**Attendees:** Mark Hanna, Brandy Hayes, Danita McAnally, Jeanette Nelson, Delton Moore

**Absent:** Jon Bellah, Richard Pullen, Sheree Talkington, Becky Easton, Bobbie Hyndman, Macy Kohler, Kara Larkan, Dale Longbine, Eric Wallace

## Minutes

<b>Agenda item:</b>	Welcome	<b>Presenter:</b>	Danita McAnally
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**Agenda item:**

**Discussion:**

**Agenda item:** Institutional Program Review – Proposed Revisions

**Discussion:**

- A. India Team – Rewrote script; look at Program Review links  
 Here are the links for the projects.  
<https://ccappsweb.com/iea>  
<https://ccappsweb.com/iea/view>  
[https://ccappsweb.com/iea/external\\_review](https://ccappsweb.com/iea/external_review)  
<https://ccappsweb.com/iea/er> - There are few errors in projects in adding and editing in few pages we are working on this.

You can even check any particular page by giving the correct path like this  
<https://ccappsweb.com/iea/instructional.aspx> in any of the above projects in "iea".

- B. Instructional – Add questions relevant to distance education (including services at a distance);

Some of the discussion included:

What the procedure used to select online learning?

Which planning tool(s) such as Program Review or Strategic Planning was used to make decisions for which courses and/or programs were offered?

Which are the program/departments assesment tools for review and revisions for distance learnig?

I. F add a #2:

What characteristics have been identified between different delivery methods (e.g. traditional, online and dual credit)?

# 3. Now what changes have been made to the instructional courses?

Library – IV B # 4

How has the library been involved \_\_\_\_\_this discipline s accreditation?

What online courses and/or specific online content in these courses could be improved by embedding library instruction within those courses?.....**see danita's notes**

C. Non-Instructional – Add questions relevant to distance education (including services at a distance)

Use *Best Practices For Electronically Offered Degree and Certificate Programs?* (handout)  
<http://www.sacscoc.org/pdf/081705/commadap.pdf>

~~D. Should or could the time period for developing the Self Study of Program Review be revised to allow for Self-Services Stats to be updated in January? Move to next times~~

E. Any other updates that should be made?

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**Agenda item:** Other Business

**Discussion:**

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**Agenda item:** Other

**Discussion:** See Danita's notes for suggested changes to add online.

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**Agenda item:** Next Meeting: Thursday, May 7, 2009 at 3:30 pm in Library 112 NOTE:  
DANITA ON VACATION – Should this meeting date be changed?  
Danita suggested to move to the last week of April. Mark and Jeannette agree.  
Leave at the 3:30 time.