

MEDICAL DATA SPECIALIST PROGRAM

Advisory Committee Meeting

Minutes

November 19, 2008 - 11:30 a.m.

MEMBERS PRESENT: Tanya Fraley – Chairperson, Misty Harvey, Jan Martin, Rachael Monroe, Janet Lewis, Lonetta Ingram, Lesa Rubsamen, Leesa Detten, Carol Lee Smith

EX-OFFICIO'S PRESENT: Judy Massie, Bill Crawford, Dr. Matney, Cherie Clifton, Jeanette Embrey

- 1. Welcome – Ms. Fraley welcomed everyone to the meeting and introductions were made around the table.**
- 2. Minutes – The minutes of the December 7, 2007 meeting were approved as written.**
- 3. Continuing Health Care Education – Ms. Embrey reported that they offer two coding classes but it is mainly for those that have prior experience.**
- 4. Student Representative – Ms. Monroe enjoys all of the classes, but wishes it was a degree and not a certificate program.**
- 5. Director's Report – Ms. Massie reported that there were six graduates last May and should have nine graduate next May. Most students are taking at least two years to complete the program. A proposed outline for the program was given to everyone to look at. Students will be able to choose three different pathways, after finishing core courses: Medical Coding, Medical Transcription and Medical Data Specialist Generalist (title suggested by Cherie Clifton). The target date for this change to begin will be fall of 2009. After some discussion regarding THECB guidelines, Ms. Massie will tweak the curriculum changes to reflect those issues discussed.**

A motion was made to change the curriculum to allow students to choose from three different pathways in the MDS program, and to remove the Pharmacology course altogether. All members were in favor of the curriculum changes.

Tommy DeJesus, AC's WebMaster, has plans of putting the program on Google. Advertising for the program is crucial at this point.

- 6. Adjournment – Being no further business the meeting was adjourned at 12:30 p.m.**

Minutes were written and submitted by Kim Lacey
