MEDICAL DATA SPECIALIST PROGRAM
Advisory Committee Meeting

Minutes

December 7, 2007 @ 11:30 a.m.

MEMBERS PRESENT: Jan Martin – Chairperson, Misty Harvey, Tanya Fraley, Linda Orick, Janet Lewis, Mair' Hernandez, Lonetta Ingram, Toni Emmons, Lesa Rubsament.

EX-OFFICIO'S PRESENT: Judy Massie, Bill Crawford, Kim Crowley.

1.   Welcome – Ms. Martin, Chair, welcomed everyone to the meeting.

2.   Introductions – Everyone introduced themselves and the site represent.

3.   Minutes – The minutes of the May 4, 2007, meeting were approved with two corrections: add Bill Crawford and Jan Martin as being in attendance.

4.   Continuing Health Care Education – Ms. Crowley stated that they are looking into CEU classes for Coding.

5.   Student Representative – Ms. Orick stated that she enjoys the program but feels that the Coding class is a lot to do for just one semester and would like to see it become two semesters.

6.   Director's Report – Massie reported to date, there should be eight students that will graduate in May, possibly nine students. Last year there were nine graduates and are employed.

         There were lengthy discussions on other competition out in the community such as Spellman & Associates, Mulan, etc., and how those private programs compare to the MDS program, and how there is definitely a need for Coders NOT encoding (coding software program). Everyone felt the MDS program was an awesome well rounded program but it was suggested to allow students to take different pathways. It was strongly suggested to add Anatomy & Physiology I & II to the curriculum. Also, a few part-time instructors stated that some students have a hard time taking Medical Terminology I and Coding concurrently. It was suggested students take Medical Terminology I prior to taking the Coding class.

         A proposed outline for the Coding pathway (3 semester program):

         Medical Terminology I
         Medical Terminology II
         Human Disease/Pathophysiology
         Ambulatory Coding - CPT
         ICD-9 I
         ICD-9 II
         Anatomy & Physiology for Medical Assistants

OR

Anatomy & Physiology I
Anatomy & Physiology II

Hernandez made a motion the MDS program offer core courses, then allow students to choose from three different pathways. The student(s) could choose Coding, MDS or Transcription. This motion was seconded by Ms. Emmons and unanimously carried.

Some ideas on advertising the MDS program would be to design a program brochure and get with Tommy DeJesus, WebMaster for Amarillo College, to set up the program on Google.

Ms. Emons stated that ICD-10 might be out by 2010. She also mentioned that Texas Tech certifies their Coders with a "coding boot camp" but the Coders usually have had many coding hours prior to boot camp.

7. Adjournment – Being no further business the meeting was adjourned at 1:30 p.m.

Minutes were written and submitted by Kim Lacey, Administrative Assistant.

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