



# AMARILLO COLLEGE MORTUARY SCIENCE PROGRAM ADVISORY BOARD Dec. 11, 2003

## Minutes

Present: Charlie Cox, Jason Altieri, Brad McNew, Ron Smith, Philip Hass, Ron Maxwell, Chad Jackson, Art Schneider, Janice MacMillan

- I. Introductions – Charlie called the meeting to order at 7:35 AM in the Private Dining Room at Amarillo College.
- II. Old Business:
  - A. Certificate Program Status Handouts of academic affairs forms requesting the certificate program and new course offering were passed out. Jason said the co-board has changed their policy and will accept the certificate program. The student will need to take the Arts portion of the state exam. Currently they have to take both portions and have an Associates degree from accredited school. Brad asked what we were going to do the train students to understand funeral directing, financial, etc. The committee agreed that would have to be covered at some point in the certificate program.
- III. New Items:
  - A. Officers - will be elected at the Spring meeting.
  - B. Online Classes
    - i. Credit - Thanatochemistry will be the first academic course offered on line this Spring.
    - ii. Continuing education courses will be offered on the WEB.
  - C. Expansion of facilities:
    - i .Casket selection room
    - ii .Mock stateroom/chapel
    - iii .Donations?
  - D. Indigent Cases – embalming, graveside service, families could be served better
  - E. Overview and status
    - i. Enrollment trends – enrollment remains strong – inquiries continue
    - ii. National Board Examination

- a. results –strong – compare how students will do on national board
- b. computerization – National board exam will all be on the computer in January, state law, public health, sciences, arts, merchandizing
- c. correlation between in-class performance and pass/fail – over 60 majors, 50 active in classes.

Adjourn – The meeting was adjourned at 8:45 AM.

Respectfully Submitted

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Janice MacMillan, Administrative Assistant  
Sciences & Engineering Division