

**NUCLEAR MEDICINE PROGRAM MEETING
MINUTES
NOVEMBER 12, 2003**

MEMBERS PRESENT: Shelly Price – Northwest Texas Hospital, Helen Jean – VA Hospital, Ben Reid – Amarillo Diagnostic, Dr. Bill Byrd – Amarillo Diagnostic, Lindsey Willis – Baptist St. Anthony's, Brad Immel – Amarillo Heart Group, Lydia Heard – Dr. Biggs' Office, Julie Eberteen – Baptist St. Anthony's Hospital, Ken Phillips – Student Representative

EX-OFFICIO'S PRESENT: Mark Rowh – Program Director, Bill Crawford – Division Chair, Marianne Jones-West Campus Counselor, Barbara Gray – Lab Assistant

1. WELCOME – Shelly Price, Chair, welcomed everyone to the meeting.
2. MINUTES – The minutes of February 26, 2003, were approved as written with no corrections.
3. INTRODUCTIONS – Introductions were made around the table.
4. COUNSELING CENTER - Ms. Jones reported that registration for the spring semester will start Monday. Students can now register for classes by phone, the WEB, or in person. Students will not have to stand in line as they did in arena registration that has been slowly phased out.
5. CONTINUING HEALTH CARE EDUCATION-Absent
6. OLD BUSINESS – Mr. Rowh apologized for the last meeting but due to the change of directors there was little time to call a “formal” meeting.
7. NEW BUSINESS – Student enrollment increased from 13 to 16 and this fall the enrollment will increase again to 17 due to an added clinical site. In the selection process everything is geared towards the point system. All earned points are entered in to the computer which will then print out a list of the top 17 students. A few of the committee members expressed a concern stating that some students who start clinical have some physical and or mental disabilities and was wondering if there was a way to incorporate a personal interview in the selection process. Mr. Rowh stated that Amarillo College is a community college, all applicants are treated equally, however, he can add a statement regarding physical limitations, i.e., must be able to lift 50 lbs. Mr. Rowh is hoping to add a couple of affiliation sites such as Dr. Jafar's office and Harrington Cancer Center. The summer schedule will change this year as students will start their classes on May 17 and will graduate July 27. Mr. Rowh gave everyone a Nuclear Medicine application packet to look over at their leisure.
8. AFFILIATIONS REPORTS
 - A. NORTHWEST TEXAS HOSPITAL – Ms. Price reported that due to HIPAA regulations it is very important the students understand the need to practice patient confidentiality. She suggested that the students do some role playing on patient confidentiality. Mr. Rowh said that he talks about HIPAA in Introduction to Nuclear Medicine, but could add a role playing section to that class. Another issue that she has regarding the students is the dress code is not being followed. Mr. Rowh said that had been called to his attention last year and has been dealt with. Dr. Bill Byrd suggested that they be sent home if they are not dressed appropriately and Mr. Rowh agreed. Also, Mr. Rowh reminds the students that body piercings are not allowed in the clinical setting.

- B. VA Hospital – Ms. Jean reported that the Nuclear Medicine department at the VA has difficulty filling out the evaluation forms. Ms. Jean suggested changing the term “competency” to “as expected”. Mr Rowh said that he and Ms. Gray will draft something up and pass it on to the CI’s to look at. Ms. Jean also suggested changing the terminology on the Progress Reports to read as “above average” rather than “excellent” because what she thinks is “excellent” another clinical site may think differently. Mr. Rowh reminded everyone that the CI’s should be confident with in their grading skills and the grade that is given is the grade that the student earned and not to worry about how other clinical sites grade the students.
 - C. BAPTIST ST. ANTHONYS – Ms. Willis reported that at times students think the techs are there just there to teach them and they don’t understand that the CI’s have jobs too. Also, some of the students think that they are running the show and do not listen to what the techs say. The number one priority is patient care - then teaching students. She asked Mr. Rowh to tell the students that if they are not happy with their clinical rotation at BSA they need not come back. Ms. Willis said that they enjoy the students and enjoy teaching the students and are there to help, however the students need to respect the job that the CI’s do. Also, the students need to bring their own syringe shields to use during their rotations.
 - D. AMARILLO DIAGNOSTIC – Mr. Reid reported that students are doing well. The second year students are a very competitive group that he has ever seen -- it can become distracting at times in clinic.
 - E. MEDICAL DIRECTOR – Dr. Bill Byrd stated that he is very impressed with how hard the CI’s and the students work.
 - F. SYNCOR PHARMACY – Absent
 - G. AMARILLO HEART GROUP – Mr. Immel had nothing to report.
 - H. DR. BIGGS’ OFFICE – Ms. Heard said it’s hard to evaluate students right now since she just graduated a year and a half ago.
9. STUDENT REPRESENTATIVE REPORT There was really nothing to report, however, the students are not crazy about their clinical uniforms.

ADJOURNMENT – Being no further business the meeting was adjourned at 1:20 p.m.

Minutes were written and submitted by Kim Lacey, Administrative Assistant.
