

**NUCLEAR MEDICINE PROGRAM ADVISORY COMMITTEE MEETING
MINUTES – MAY 5, 2004**

MEMBERS PRESENT: Shelly Price, Paul Matney, Ben Reid, Dr. Bill Byrd, Ken Phillips.

EX-OFFICIO'S PRESENT: Mark Rowh, Bill Crawford, Barbara Gaylor, Barbara Gray.

1. WELCOME – Ben Reid welcomed everyone to the meeting following breakfast.
2. INTRODUCTIONS – Introductions were made around the table.
3. MINUTES - The minutes of the November 12, 2003, meeting were approved as written.
4. CONTINUING HEALTH CARE EDUCATION – Ms. Gaylor reported that Radiology Symposium will be held on Friday October 29, 30, to sign up please call 354-6085.
5. COUNSELING CENTER – Ms. Jones reported that registration is going on for summer and fall, plus the mini-may semester. Are there Nuclear Medicine Technician jobs available? Mr. Rowh said that there are plenty of jobs in Texas and nationwide.
6. STUDENT REPRESENTATIVE - Mr. Phillips said that the students are excited about graduating and everything is going well.
7. OLD BUSINESS – Mr. Rowh thought about increasing the accepting student to 17, but decided to leave it at 16.
8. NEW BUSINESS
 - A. New Pharmacy Checklist – Mr. Rowh wants to make sure that the students are able to perform all of these points adequately. Can they do it or can they not do it? It will be on their registry.
 - B. New QC/QA Competency Form – CI's wanted the first year students on QC/QA competencies, and are developing this and the CI's will now be able to evaluate them on the students performance.
 - C. New Clinical Sites – Dr. Slatton's office, Dr. Jafar's Office, Harrington Cancer Center, and Pampa Regional Hospital.
 - D. Student Injury Reports – The College has devised a plan for students with an injury. When students register with the college for a clinical course(s) they pay for a malpractice policy. The College will be working with Concentra. If the student is injured at the clinical site they can go to Concentra and be seen at no charge to them and Concentra will bill the college directly. The clinical sites will receive a copy of the policy.
 - E. Change in Items 9&10 on Clinical Experience Test form - Film Evaluation: change that to Image Diagnostic.
 - F. Job Availability – Jobs are available nationwide. Not as much in Amarillo. The starting salaries are very good.

G. Criminal Background Checks – All allied health majors will be required to submit to a criminal background check at the FBI level and will take place by the fall semester. The cost to the student will be \$45.00

9. OTHER BUSINESS

A. Texas Cares Grant (AC & UT of San Antonio) is in the process of writing a curricula on bio-terrorism as a WEB course that will be introduced to our students as a pilot program this fall. Each program will select two students to volunteer and the tuition will be paid for by TDH. Mr. Crawford gave Mr. Rowh a big thank you for providing breakfast this morning.

B. Shelly Price – (NWTH) very impressed with the second year students. The first year students seem to be trying hard. The first day of clinical, a check off list is used (Shelly's Rules) and she goes through the rules and/or demonstrate them to the students, then the students sign a sheet saying that they know the rules. It helps the students when they know what is expected from the department.

C. Helen Jean – (VA) students have been excellent, and are responsible. The second year students seem to be a bit more mature this time around.

D. Ben Reid – (ADC) students are great! Also, the students at the cardiology center are super!

E. Bill Byrd (Medical Director) – thanked all the CI's for their help with the students.

10. ADJOURNMENT – Meeting adjourned at 8:00 A.M.

Minutes were written and submitted by Kim Lacey, Administrative Assistant.
