

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
<p>1. OPENING REMARKS S. Mueller</p> <p>2. REPORT FROM DIVISION CHAIR - S. Mueller Texas BON</p>	<p>1.OPENING REMARKS – S. Mueller</p> <ul style="list-style-type: none"> Ms. Mueller called the meeting to order at 1:39 p.m. The Nursing Division Faculty Organization Minutes from the January 9, 2008 and February 6, 2008 meetings were presented for approval. <p>2.1 REPORT FROM DIVISION CHAIR</p> <ul style="list-style-type: none"> <u>NCLEX Pass Rates Survey.</u> Ms. Mueller provided a summary from a survey conducted by the Texas BON entitled, Report on the Possible Impact of Repeat Test-Takers on Nursing Educational Programs' NCLEX Pass Rates (see attachment for the full report). <u>NCLEX Exam.</u> The BON has provided nursing schools with an NCLEX Exam procedures page to assist students applying for the examination. Ms. Mueller provided a copy of this page to all faculty present (see attachment). <u>Jurisprudence Exam/Practice Issues.</u> Ms. Mueller also discussed current information from the BON about the Jurisprudence Exam, and she provided information from Mary Beth Thomas, Director of Education, about some areas of nursing practice generating increasing discipline by the BON. These include: 1) inadequate/improper documentation, 2) boundary violations, 3) misappropriation of medication, supplies and equipment from an employer, and 4) providing misleading information on employment. <u>Partnerships Survey.</u> Ms. Mueller pointed out that the BON has completed a survey to inventory current partnerships among nursing programs and clinical/community affiliates. These partnerships are posted on the BON web sites. A summary of innovative model partnerships identified by the BON was provided to faculty (see attachment). <u>ACORN.</u> Ms. Mueller discussed the new THECB Advisory Committee on Nursing (ACORN).The 13-member committee, representing a balance of geographic locations and ADN, BSN, and industry interests, will consider a variety of nursing education concerns, including recommending standards for student retention, identifying Centers of Excellence to improve the sharing and transferability of best practices, and working the with NIPG awardees to develop evaluation protocols. Dr. Brenda Cleary has been selected by the THECB as the curriculum consultant "to identify methods to improve the curriculum of professional nursing programs" in response to SB 39 (80th Leg). ACORN's first order of 	<p>A motion was made by Richard Pullen and seconded by Teresa Smoot to approve the Nursing Division Faculty Organization Minutes from the January 9, 2008 meeting. These minutes were approved without additions or corrections.</p> <p>A motion was made by Verena Johnson and seconded by Cele Rangel to approve the Nursing Division Faculty Organization Meeting Minutes from February 6, 2008. These minutes were approved without additions or corrections</p>
THECB		

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<p>TNA</p> <p>T-OADN</p> <p>Regrets Letters</p>	<p>business will be to work with Dr. Cleary to complete a study on curriculum redesign for ADN and BSN instruction with a specific focus on patient safety. <u>Chapter 7 Rules</u>. Ms. Mueller also reported that the THECB repealed its existing Chapter 7 Rules in February relating to recognition of post-secondary educational institutions February and implemented amended Chapter 7 Rules. The change in Chapter 7 Rules could increase the number of schools of nursing in Texas and the competition for nursing faculty and clinical spaces as well as have significant implications for maintaining professional nursing as an academically-prepared profession. <u>NIGP Outcomes</u>. Ms. Mueller reported on the outcomes of the Nursing Innovation Grant Program 2007, which were primarily focused on clinical simulation, clinical preceptor, and student academic success projects. <u>NIGP Awards</u>. Ms. Mueller provided information about the new 2008-09 Nursing Innovation Grant Program awards. One of the Hospital Partnerships Competition grants was awarded to Angelo State University and four hospital partners to implement a new model of LVN to RN education with a 50% less completion time. The AC LVN to ADN AP Option will serve as a “control” in the research conducted in this grant. A copy of all the 2008-09 NIGP Grant Award summaries will be available for faculty review in WCA-212. <u>Performance Initiative</u>. Ms. Mueller distributed a copy of the TAC, Chapter 4, Subchapter I-Nursing Education Performance Initiative, which is designed to promote retention and graduation of students enrolled in initial licensure programs and recognize those programs that achieve a graduation rate of 85% or more.</p> <ul style="list-style-type: none"> Ms. Mueller discussed the goal of TNA to increase the number of nursing graduates who are licensed within one year of graduation by 3,000 by 2010. TNA has established three approaches to achieve this goal, which include: 1) maintain/extend existing funding for the PNSR funds (current level is \$15 million; target level is \$25 million), 2) maintain \$4.05 million (biennium) for the NIGP to improve educational efficiencies and increase graduates, and 3) increase funding for nursing faculty salaries in RN education. TNA also plans to focus on establishing local Nursing Shortage Coalitions and creating local grassroots support efforts with legislators and community leaders. Rey Garcia, Executive Director of the Texas Association of Community Colleges, spoke at the T-OADN Deans and Directors Banquet in Austin. His topic was about how policy is established at TACC regarding legislative issues. His prediction is that the next legislative session is going to be worse than the last for community colleges because the amount of state revenue has been decreasing from sales taxes in Texas. Dr. Garcia has already begun holding regional sessions. He is urging community colleges to speak out about their services to their legislators. He is also asking nurses to ask the healthcare community to tell their legislative representatives that they need nurses from the community colleges. Ms. Mueller reported that we have been asked to add the following information to our “regrets letters” during this application period to qualified applicants not admitted to the A.D.N. Programs: “There are nursing programs in the state of Texas who are willing to accept qualified students who have been denied admission, or are on a waiting list, to other nursing programs with a rapid response review, contingent upon available spaces. If you will go to the following website, www.fp.sfasu.edu/taddpnp, you will find a listing of those schools and the name of a contact person. When you contact the school, please identify yourself as having been denied admission and/or are on a waiting list with another nursing program and ask for a rapid review.” The Texas Association of Deans & Directors of Professional Nursing Programs (TADDPNP) is the host site for this pilot project for fall 2008. Several schools of nursing have already placed contact information at the web site indicating a willingness to 	<p>Action deferred until the April 29th meeting when more information is available about the number of applicants for fall 2008.</p>

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<p>Board of Regents</p> <p>Vice President's Council</p> <p>Texas Panhandle Coalition for Nursing</p>	<p>consider students for admission that have been rejected by other nursing programs.</p> <ul style="list-style-type: none"> ▪ The Board of Regents met Tuesday, February 26, 2008. <u>IT Report</u>. Ms. Mueller stated that the AC Tactical Technology Report was presented to the Board at the meeting. The full document is available for faculty to read on the President's Page. The Board voted to extend Eduserve's contract for IT management services for nine months at a cost of \$208,500. <u>Construction Manager-at-Risk</u>. Page and Associates Contractors, Inc. was selected as the construction manager-at-risk for the bond issue projects. The construction manager-at-risk works with the architect(s) to ensure that a firm monetary amount holds for the projects. Any sub-contractors are approved by the construction manager-at-risk. The fee-for-services is 3.5% of actual construction costs. <u>Benchmark Report</u>. Amarillo College's Position in Benchmark Studies is a report which provides information about fiscal operations and accountability (enrollment, persistence, and success) at AC. A copy will be available in WCA-212 for faculty to read. ▪ Vice President's Council met on February 27th. <u>Regional Clinical Simulation Center</u>. A reception for Dr. Richard Jordan, TTUHSC, at the First United Bank on Tuesday, February 19th, was used to unveil the plans of Texas Tech, WTA&MU and AC to enter into a MOU to open a transitional clinical simulation center in the Texas Tech Building on Wallace Blvd by fall 2008. The MOU will permit the hiring of a director and staff and the ordering of equipment for the facility. An inter-local cooperation agreement will replace the MOU after the attorneys from all three institutions have reviewed the agreement and the governing boards of the three institutions have approved it. Ultimately, the goal is to build a \$12 million stand-alone simulation hospital for the region. <u>2008-09 Budget</u>. Budget packets have been e-mailed. Budgets must be reviewed by the division chairs with Paul Matney no later than March 27th. The meeting with Dr. Matney to discuss the budgets of the Nursing Division has been scheduled for March 24th. This year, the divisions cannot request any items that qualify as infrastructure and computer equipment. That includes PCs/Macs (CPU, Keyboard and Monitor), Laptops, Network Printers, Mediated Classroom Equipment (Projectors, Computers and Sound Equipment). The college will determine from its inventory database which areas, including faculty/staff offices, computer labs, and classrooms, have outdated technology and a need for replacement. The Presidents' Cabinet will determine the computer/technology budgets for the next several budget cycles, so that the process becomes centralized and coordinated. There will probably be some money available for the Nursing Division from Carl Perkins funds for instructional equipment/software and travel. If anyone has any requests for instructional equipment or software other than computer equipment, please let Ms. Mueller know immediately. ▪ The Coalition met on January 18th and February 15th. Both meetings were devoted to strategic planning sessions. The group identified its purpose as "ensuring an adequate supply of nurses are available to meet our regional nursing demands while supporting nursing education". The group assessed strengths, weaknesses, opportunities, and threats and formulated a vision for the future of TPCN. The vision includes establishing TPCN as the expert resource for education, development, retention and recruitment of nurses in the Texas Panhandle, continuing to develop ways to reduce the nursing shortage in the Texas Panhandle, supporting finalization of the regional clinical simulation center, and exploring/implementing alternative methods of providing nursing education. The co-chairs of TPCN are Charlyn Snow, NWT HS, and Carolyn Witherspoon, COHS. Adonna Ballard, NWT HS, serves as the secretary/treasurer. The next meeting of the group is Friday, March 21st at 1:30 pm. 	

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3. COLLEGE COMMITTEE REPORTS	<p>3. COLLEGE COMMITTEE REPORTS</p> <p><u>3.1 Academic Affairs – Barrett</u></p> <ul style="list-style-type: none"> ▪ The committee met on Friday, February 15, 2008. ▪ The Biology Department's request to make minor changes in the catalog was approved. ▪ Mortuary Science presented changes to assist the students in the program with passing the National Board Exam. These changes were approved. ▪ Course descriptions for the 2008-2009 Catalog were updated in order to make the catalog more consistent throughout. ▪ Transportation Technology courses were revised and updated. Courses which are no longer being taught were removed from the catalog. <p><u>3.2 Assessment – Mueller</u></p> <ul style="list-style-type: none"> ▪ The committee met on February 15th. ▪ Results of the targeted appeal for student artifacts to assess the general education competencies were discussed by Kara-Larkin Skinner. ▪ A report from Academic Affairs regarding changes in the general education competencies was provided by Dr. Matney. ▪ General education competency committee leaders for the remaining four competencies--communication, critical thinking, mathematics, and technology--provided reports. ▪ The next step of the PET process, outcomes results, was a major topic of discussion among committee members. The instructional divisions/departments still need to be trained in this aspect of the PET process. Target dates for this to be accomplished are in April, because the instructional PET forms are due on May 1st. <p><u>3.3 Commencement – Cannon, Barrett, and Fricks</u></p> <ul style="list-style-type: none"> ▪ The committee met February 22nd. ▪ Sub-committees will begin working on assignments. ▪ Main topics of discussion were: <ul style="list-style-type: none"> ▪ Upon requests from Dr. Jones and Dr. Matney, cookies will be served at Commencement exercises. ▪ The committee voted unanimously that no fund-raising for students will take place at Commencement. ▪ Ken Pirtle is the new lead marshal for Commencement. It was approved by the committee that all faculty will wear red tassels on their caps in honor of Bob Sloger and Steve Dutton at the May 	

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	<p>2008 Commencement. Dr. Matney has agreed to find the funds to pay for the red tassels and will make note of this during the Commencement ceremony.</p> <p><u>3.4 Distinguished Alumnus Selection – Pullen</u></p> <ul style="list-style-type: none"> ▪ The committee will meet March 12, 2008. <p><u>3.5 Faculty Professional Development – Williamson</u></p> <ul style="list-style-type: none"> ▪ Amarillo College Teaching Seminar (ACTS) retreat will be May 14 -17 at the Fort Marcy Compound in Santa Fe, New Mexico. All lodging, transportation and most meals will be provided by Amarillo College. Faculty need to sign up now. ▪ Ms. Williamson will be attending “Turning Point” on March 7th, which is a new faculty-student interactive PowerPoint. Breakfast or lunch and snacks are provided. Faculty is encouraged to attend. <p><u>3.6 Faculty Evaluation – Mueller</u></p> <ul style="list-style-type: none"> ▪ The committee will meet this Friday, March 7th. The major topic of discussion will be about on-line faculty evaluations. <p><u>3.7 Faculty Handbook – Moore</u></p> <ul style="list-style-type: none"> ▪ The committee has not met. <p><u>3.8 Faculty Senate – Dixon, & Jones</u></p> <ul style="list-style-type: none"> ▪ Ms. Dixon attended Faculty Senate on February 8th. ▪ There is still time to complete the Faculty Survey, but please complete ASAP. ▪ The Faculty Salary Committee sent an e-mail to everyone about proposed salary changes. ▪ Questions can be sent to Ms. Dixon for the Questions Committee. <p><u>3.9 Faculty Technology Users – Grove</u></p> <ul style="list-style-type: none"> ▪ Ms. Grove was not present to give a report. ▪ Ms. Mueller reported that she has been notified by Dr. Matney’s office that Ms. Grove will complete her term on this committee on May 9th. A replacement for the committee from the Nursing Division must be appointed ASAP. <p><u>3.10 Institutional and Program Effectiveness - Pullen</u></p> <ul style="list-style-type: none"> ▪ The committee has not met. <p><u>3.11 Library Network Advisory – Moore</u></p> <ul style="list-style-type: none"> ▪ The committee has not met. <p><u>3.12 On-line Faculty Advisory - Pullen</u></p> <ul style="list-style-type: none"> ▪ The committee met February 27th. ▪ An e-mail survey of faculty and staff regarding concerns about online education was discussed. The main concerns were: <ul style="list-style-type: none"> ▪ Test security in online courses 	<p>Verena Johnson volunteered to replace Ms. Grove. There was consensus agreement that Ms. Johnson should serve on this committee. Ms. Mueller will notify Dr. Matney’s office that Ms. Johnson will be the appointee from the Nursing Division to the Faculty Technology Users Committee for a three-year term.</p>

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	<ul style="list-style-type: none"> ▪ Development of policies and procedures to help faculty conduct online courses ▪ Best practices as cited in the literature ▪ Danita McAnally was in attendance and said the college will be sending a formal, detailed survey to all college employees asking their thoughts on distance education at AC. <p><u>3.13 President's Council – Mueller</u></p> <ul style="list-style-type: none"> ▪ The Council met on February 11th. ▪ The format of the meetings has changed. Council members are required to submit questions to Dr. Jones in advance. Some topics from this meeting included the recent KACV-TV/FM transmission problem, the expected state legislative focus for 2009 and the expected impact on community colleges in the area of health insurance, the smoking problems on the WSC around the air intake of the Student Service Center, the anticipated time frame for faculty to begin to realize new computer hardware allocations from the new IT Tactical Plan, the new plan for campus emergency procedures, and a new project at Travis Middle School called, "Linking Education and the Community". <p><u>3.14 Rank & Tenure – Thompson</u></p> <ul style="list-style-type: none"> ▪ The committee will be meeting on Thursday, March 6th. ▪ There are 20 promotion notebooks to review. ▪ One faculty member from the Nursing Division has petitioned for promotion in rank. ▪ This is Ms. Thompson's last year on the committee. Ms. Mueller reported that she has been notified by Dr. Matney's office to ask the division elect two faculty members to be considered for appointment by the Presidents' Cabinet for appointment to this committee. <p><u>3.15 Testing and Remediation – Thompson</u></p> <ul style="list-style-type: none"> ▪ No report. <p><u>3.16 Traffic Citation Appeals – Reed</u></p> <ul style="list-style-type: none"> ▪ The committee has not met. <p><u>3.17 Wellness – Whitehead</u></p> <ul style="list-style-type: none"> ▪ The committee has not met. ▪ April 8, 2008 is the Wellness Fair on the WSC. Level IV Community Health students will be participating in the Wellness Fair. 	<p>Two nominations will be submitted to Dr. Matney for consideration by Presidents' Cabinet to replace Ms. Thompson on the Rank & Tenure Committee. These individuals are LaVon Barrett and Jan Cannon.</p>
4. NURSING DIVISION COMMITTEE REPORTS	<p>4. NURSING DIVISION COMMITTEE REPORTS</p> <p><u>4.1 Advisory-- Mueller</u></p> <ul style="list-style-type: none"> ▪ The Advisory Committee for spring is scheduled for 3:00 pm in WCA-108 on April 9, 2008. ▪ All faculty are invited to attend. LaVon Barrett and the VN Program are hosting the spring meeting. <p><u>4.2 Student Activities – Cannon (Interim)</u></p> <ul style="list-style-type: none"> ▪ The committee met on February 27, 2008. ▪ The committee reviewed the updated bylaws presented by the subcommittee (Ruth, Theresa, and Marianne). They were sent to Ms. Mueller to review. After further revisions, they will be brought to 	

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	<p>Faculty Organization for approval.</p> <ul style="list-style-type: none"> ▪ <u>SNA Report and Community Projects:</u> <ul style="list-style-type: none"> ▪ The SNA will have two candy and popcorn sales for fundraisers on March 4th and March 26th. ▪ The community project ended February 29th. The winning classes for children's book donations will get a pizza party on April 2nd. ▪ The SNA hosted a Spring Social in February. ▪ Two community organizations contacted the SNA about volunteer opportunities: Ragin Cajun and the Kidney Foundation. We are trying to get student and faculty volunteers to participate in these two community activities. ▪ The SNA Convention is on March 27th in Grapevine, TX. Funding has been requested to send two to three officers to the convention with a faculty sponsor. ▪ Two of our SNA officers attended and represented AC at the reception and clinical simulation presentation in honor of Dr. Richard Jordan, new Dean of TTUHSC in Amarillo on February 21st. ▪ We are also looking at some organized fundraiser opportunities for our students to be involved with in the future. ▪ <u>LVN Pinning</u> <ul style="list-style-type: none"> ▪ No report given. ▪ <u>ADN Pinning</u> <ul style="list-style-type: none"> ▪ Spring pinning will be held at Central Church of Christ (sanctuary and main fellowship hall have been reserved). ▪ Pinning discussions with Level IV students will begin during the first week of March. ▪ Regular meetings with the Pinning Committee will begin soon. ▪ ADDITIONAL: Please submit the names of your class representatives for the Student Activities Committee. Each level should identify one or two class representatives. The names of class representatives will need to be submitted to Jan Cannon. <p><u>4.3 Testing – Pullen (Interim)</u></p> <ul style="list-style-type: none"> ▪ The committee met on February 12th. ▪ Problems with ParSYSTEM were discussed. The Nursing User Technology Committee is developing step-by-step guidelines for faculty who ParSYSTEM, which will address some of these problems. (setting up rosters, ParScore issues, etc.). ▪ The committee taskforce is reviewing the current Test Blueprint and Guidelines. ▪ The committee reviewed examples of test items from one of Kim Wright's exams and provided her with feedback. ▪ The committee will meet again on March 12, 2008. The committee will review test items from one of Teresa Smoot's exams at this meeting. <p><u>4.4 Nursing Peer Review – Shadbolt</u></p> <ul style="list-style-type: none"> ▪ The committee will be meeting before the end of the semester. <p><u>4.5 Learning Resources – Hirsch</u></p> <ul style="list-style-type: none"> ▪ The committee met Wednesday, March 5, 2008. ▪ There are funds available in the division's budget for non-print media. The committee discussed 	

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	<p>purchase of new CD's and DVD's to expend this budget.</p> <ul style="list-style-type: none"> It was decided that a list of streamed on-line videos will be given to each faculty member to determine which videos need to continue to be streamed or need to be removed from streaming. <p>4.6 <u>Technology Users - Grove</u></p> <ul style="list-style-type: none"> The committee met Wednesday, February 27, 2008. Ms. Grove is compiling a survey and will e-mail it to faculty when the committee approves it. Ms. Mueller is currently reviewing the Faculty Handbook prior to placing it on-line. All old and unused software programs in the CAI Lab have been removed. The process of on-line clinical instructor and clinical area evaluations is back in the hands of the Nursing Division. A software program is being purchased and should be installed during Spring Break. The VN Program will be converting to on-line evaluations as well, since the Scantron machine is broken. Ms. Gray and Ms. Grove have been developing a step-by-step Par instruction manual, which provides detailed instructions for procedures from setting passwords to printing reports. Several "non-Par" committee members have been assigned a part of the procedures and are "testing" the steps to make sure the instructions are clear. Placing course manuals on-line was discussed. A concern at issue is the financial burden this would place on students. Students with financial aid are able to purchase the manuals with their financial aid, but students would have to bear the cost of printing the manuals if they were on-line. The committee could not come to a consensus, and this item was tabled for future discussion. <p>4.7 <u>Clinical Simulation - Whitehead</u></p> <ul style="list-style-type: none"> A sub-committee has developed a Clinical Simulation Manual for faculty. At the meeting scheduled for April 1, 2008, the committee will get recommendations on the manual and possibly bring the manual to faculty for approval at the next Faculty Organization meeting. 	<p>Ms. Murray questioned the use of I-Phones and PDAs in the clinical area in relation to our cell phone use policy for students. This issue was referred to the Curriculum Committee for review and possible policy revision.</p>
5.MISCELLANEOUS	<p>5.MISCELLANEOUS</p> <p>5.1 <u>NRC – Hirsch/Pullen</u></p> <ul style="list-style-type: none"> Thursday, March 13, 2008, is the Showcase of Technology from 10:00 am–12:00 noon on the West Campus. The NRC will be hosting about 60 high school students. Both faculty and student volunteers are needed to assist with the Showcase. See Khristi or Denise, if you can help. <p>5.2 <u>Computer Testing Center – Gray</u></p> <ul style="list-style-type: none"> Ms. Gray stressed that when sending test information, it is critical to send ALL information needed. This includes the ENTIRE test name beginning with the W:/ all the way to the .TOL, the number of questions on the test, amount of time to be allowed for the test, and if students will need calculators for the test. Testing is going fine, and there are no major issues at present. Ms. Gray will begin scheduling finals next week. If faculty members have any specific requests, please send them to her by e-mail ASAP. 	

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	<p><u>5.3 Advising - McClure</u></p> <ul style="list-style-type: none"> ▪ Spring II begins Monday, March 10, 2008. ▪ Kim McGowan in the Math Department has volunteered to conduct math reviews for students taking the HESI A2 Exam or the Nursing Division Math Test. Specific dates and times have been scheduled and posted for these reviews, which will be on the WSC. ▪ Registration for summer/fall 2008 begins Monday, April 14, 2008. ▪ Sneak Peek is scheduled for Thursday, April 24th. ▪ Texas Tech Career Expo is planned for sometime in May. <p><u>5.4 Announce Staff Development – Shadbolt and Williamson</u></p> <p>Today was the sixth and final staff development for the year.</p>	
6.TREASURER'S REPORT	<p>6.TREASURER'S REPORT – S. Fricks</p> <ul style="list-style-type: none"> ▪ End of 07 balance: \$808.68 ▪ End of January : \$767.68 <ul style="list-style-type: none"> ▪ Deposits: \$16.00 – 02/07/08 ▪ Expenses: <ul style="list-style-type: none"> ▪ 01/14/08 – Scott Flowers; Jan Cannon's Grandmother's funeral: \$41.00 ▪ 01/29/08 – Scott Flowers; Candice Vincent's father (funeral); Delores Thompson's mother (hospital): \$88.00 ▪ Refund: \$35.00 (02/06/08 for Cele) ▪ End of February balance: \$660.68 	<p>Ms. Mueller reminded Ms. Fricks that she needs to reimburse herself \$300 for the December Christmas Party from these funds. This would bring the balance down to \$360.68</p>
7. VOCATIONAL NURSING REPORTS	<p>7. VOCATIONAL NURSING REPORTS</p> <p><u>7.1 Coordinators Report – L. Barrett</u></p> <ul style="list-style-type: none"> ▪ VN graduates from December 2007 have 100% pass rate. ▪ A great team of faculty and ATI testing have contributed to student success on the NCLEX exam. <p><u>7.2 Level I – K. Dixon</u></p> <ul style="list-style-type: none"> ▪ After the Skills final, six students did not pass. <p><u>7.3 Level II – S. Williamson</u></p> <ul style="list-style-type: none"> ▪ Have been collaborating with WT students for project. ▪ Coordinating with Allied Health to come give speeches. <p><u>7.4 Admission/Progression – L. Barrett</u></p> <ul style="list-style-type: none"> ▪ Have not met. 	
8. ASSOCIATE DEGREE NURSING REPORTS	<p>8. ASSOCIATE DEGREE NURSING REPORTS</p> <p><u>8.1 Level I – Moore</u></p> <ul style="list-style-type: none"> ▪ <u>Introduction to Nursing</u> 73 students currently enrolled. No withdrawals. 14 not passing. ▪ <u>Principles of Clinical Decision Making</u> 78 students currently enrolled. 1 withdrawal. Several not attending. 2 not passing. ▪ <u>Pharmacology</u> 	

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	<p>75 students currently enrolled. 1 withdrawal. Several not attending. 4 not passing after 2 exams.</p> <p>8.2 Level II – Fricks</p> <ul style="list-style-type: none"> ▪ <u>Concepts of Clinical Decision Making I</u> 63 students currently enrolled. Module 1 Exam given February 19th; 11 not passing. ▪ <u>Care of Childbearing Family</u> 65 students currently enrolled. Module 2 Exam will be March 11th; 12 not passing. ▪ <u>Health Assessment</u> In-class -- 52 students currently enrolled; 1 withdrawal. Final: March 5, 2008. On-line – After final - 23 students enrolled; 22 passed; 1 did not pass. A's 6, B's 11; C's 5; D's 1 ▪ <u>Transition to Nursing Practice</u> 14 enrolled. Module 1 Exam given February 18th; 3 not passing. <p>8.3 Level III – Pullen</p> <ul style="list-style-type: none"> ▪ 95 combined enrollment among all three Level III courses. ▪ <u>Concepts of Clinical Decision Making II</u> 65 students currently enrolled. 17 not passing after 1st exam. ▪ <u>Care of Children and Families</u> 66 students currently enrolled. 20 not passing after 1st exam. ▪ <u>Mental Health</u> 67 students currently enrolled. 36 not passing after 1st exam. <p>8.4 Level IV – Reed</p> <ul style="list-style-type: none"> ▪ <u>Advanced Concepts of Adult Health</u> 83 students are currently enrolled. 1 clinical failure; 15 not passing after 1st exam. ▪ <u>Management of Client Care</u> 76 students currently enrolled. 2 students have withdrawn. 2nd exam today; 9 not passing after 1st exam. ▪ <u>Introduction to Community Based Nursing</u> 68 students enrolled. 	
9. ADN COMMITTEE REPORTS	<p>9. ADN COMMITTEE REPORTS</p> <p>9.1 Admission/Progression – M. Moore</p> <ul style="list-style-type: none"> ▪ Have not met; only 2 letters at present. <p>9.2 Curriculum – J. Cannon</p> <ul style="list-style-type: none"> ▪ The committee met on February 20, 2008. ▪ There will need to be some updates and changes made to both the Faculty and Student Handbooks: Course Manual Guidelines, Committee Minutes Format, civility statement ▪ A subcommittee (Marjeanne, Kathy, Cele, and Marianne) will look at the Course Manual Guidelines policy, which needs to be updated for the Faculty Handbook. These changes will be brought to 	

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	<p>Faculty Organization in April.</p> <ul style="list-style-type: none"> Ms. Mueller discussed the possible need to develop a Civility Policy for the Student Handbook. After discussion, the committee agreed that a statement in the course syllabus would be sufficient. Faculty will continue to address the issue of civility in the classroom. Curriculum will continue to look at the thread of Evidence Based Practice and how best to incorporate it into the curriculum. The committee suggested keeping a faculty notebook for documentation purposes of any research-based articles supporting best practices. The notebook should be kept in the faculty work room for all to view new and best evidence for clinical practice. As faculty incorporates new research findings, it would be beneficial to send out e-mails letting faculty know a new article has been placed in the notebook or to provide a direct link to the article on-line. Ms. Mueller will be attending a conference on "Rebuilding Your Nursing Curriculum to Reflect Today's Practice Reality." in April. She will present information from this meeting to Curriculum in April. The Curriculum Committee members were asked to begin discussion on curriculum concerns in light of lower pass rates on NCLEX-RN. As these concerns come to light, curriculum will begin addressing them individually. Ms. Murray will compile a table of these concerns which will be posted in the minutes. Some of the concerns voiced by members and non-members attending were: 1) lack of consistency of program rigor, 2) faculty not making expectations clear to students, 3) lack of consistency among faculty with care plans, 4) care plans being outdated, 5) faculty to student ratios in clinical, 6) number of patients assigned to students in clinical prior to Level IV, and 7) testing as it relates to curriculum. Level I Representatives present: Raquel Delao and James Beck Next meeting: March 26, 2008 at 1:30pm <p><u>9.3 Research and Program Effectiveness – Grove</u></p> <ul style="list-style-type: none"> Dr. Pullen gave the following committee report in Ms. Grove's absence: The committee is compiling surveys from alumni and employer's of alumni to measure A.D.N. Program outcomes. We are also compiling data to measure graduation rates (completion and persistence rates). The A.D.N. Planning and Evaluation Tracking (PET) form is due in May 2008. The committee is evaluating the utilization of the Clinical Warning Tool. The committee is reviewing the CPEC to determine if any of the NLN competencies need to be assigned a value no higher than a 2. The Committee has reviewed two recent research proposals by Jan Cannon and Susan Mason. 	
10. ADDITIONAL ITEMS: Honor Graduates	<p><u>10. ADDITIONAL ITEMS</u></p> <ul style="list-style-type: none"> Nominees for Outstanding Major were: Gina James, Sherri Sladek, Jennifer Levens, and Leandra Lister. Kelly Savage attended the meeting as a requirement for her Practicum class. Course manuals have been returned from the West Campus Bookstore. They are in the office and available to be picked up. Course manuals for summer must be back over to the bookstore by March 31st. 	<p>Mary Watkins will be the Honor Graduate for the May 2008 class with a GPA of 3.98. Sherri Sladek was selected by the faculty as the Outstanding Major for the May 2008 class. Gina James will receive one of the Clinical Awards for the</p>

TOPIC	DISCUSSION/RATIONALE	ACTION/ RECOMMENDATION
		class.
11. ADJOURNMENT	11. ADJOURNMENT <ul style="list-style-type: none"> The meeting was adjourned by consensus of the faculty at 3:37 p.m. 	

 Sheryl Mueller, Nursing Division Chair Date