

**AMARILLO COLLEGE**  
**NURSING DIVISION FACULTY ORGANIZATION MINUTES**

DATE: March 3, 2010

TIME & PLACE: 1:30 p.m. - West Campus Building A, Room 108

ATTENDANCE: Present: - Lindy Billington, LaVon Barrett, Jan Cannon, Jeanette Embrey, Theresa Edwards, Marcia Green, D'dee Grove, Deborah Hall, Denise Hirsch, Paul Hogue, Verena Johnson, Marianne Jones, Tabatha Mathias, Susan McClure, Khristi McKelvy, Marjeanne Moore, Sheryl Mueller, Pat Murray, Richard Pullen, Kathy Reed, Kelly Savage, Lyndi Shadbolt, Jennifer Siess, Delores Thompson, Rebecca Vincent, Ruth Whitehead, Kim Wright, and Kerrie Young

ABSENT: Ginny Coppock, Melanie Gray, Phyllis Pastwa, Tamara Rhodes, Teresa Smoot and Tammie Tabor

AGENDA: See Attached.

MINUTES:

| TOPIC   | DISCUSSION/RATIONALE  | ACTION/<br>RECOMMENDATION   |
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| <b>OPENING REMARKS</b><br><b>S. Mueller</b><br>Call to Order<br>Approval of Minutes<br>Announcements<br>New Employees<br>Health Concerns<br>Congratulations<br>Birthdays<br><br><b>2.0 REPORT FROM DIVISION CHAIR - S Mueller</b> | <b>1.0 OPENING REMARKS – S. Mueller</b> <ul style="list-style-type: none"> <li>Ms. Mueller called the meeting to order at 1:30 p.m.</li> <li>Ms. Mueller called for the approval of the minutes from the February 3, 2010 meeting.</li> <li>Ms. Mueller recognized our new employees-Tina Thomas-NRC Supervisor and Karie Englestone-CAI Lab/Testing Centers.</li> <li>Health Concerns—Judy Wilson will have surgery in Dallas on March 17<sup>th</sup> for breast cancer, and Glo Freese is on bedrest for increasing cerebral edema.</li> <li>Ms. Mueller offered congratulations to Richard Pullen and Tabatha Mathias for publication of a new article entitled, “Fostering therapeutic nurse-patient relationships”. The article is in “Nursing Made Incredibly Easy”</li> <li>Birthday wishes were offered to those celebrating birthdays during the month of March: Triss Brewer (13) and Joan Acklin (25). Happy Birthday!</li> </ul> <b>2.0 REPORT FROM DIVISION CHAIR</b> <ul style="list-style-type: none"> <li><b>Spring Break</b>—Spring Break begins for nine-month faculty on March 15<sup>th</sup>. The 12-month faculty and staff will work March 15<sup>th</sup> – March 17<sup>th</sup>, unless vacation time has been pre-arranged. The college and Nursing Division will be closed on Thursday, March 18<sup>th</sup> and Friday, March 19<sup>th</sup>. Have a happy Spring Break and St. Patrick's Day!</li> <li><b>Pay Advices</b>—Pay advices for faculty are located in WebAdvisor under “employees”. Some of us have had difficulty finding the location of the online pay advices.</li> <li><b>Budget</b>—Preparation of the 2011 budget for the Nursing Division is in progress. As noted in Dr. Matney's “Campus Update” of March 1<sup>st</sup>, the college is expected to reduce the 2011 budget by 5% through savings in capital equipment, travel, contingencies, and salary savings. Instructions to the divisions are to hold the budgets flat or to reduce budgets, if possible.</li> <li><b>Perkins Funds</b>—As noted in my e-mail to faculty on February 26<sup>th</sup>, the Health Science Career</li> </ul> | <p>Lyndi Shadbolt made a motion to accept the minutes of February 3, 2010, and Richard Pullen seconded the motion. The minutes were approved by a majority vote.</p> <p>Health Concerns: Ms. Mueller asked the faculty if they wished to do something for Glo and her husband, Vic. The faculty discussed the possibility of taking meals from Super Suppers.</p> |

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|       | <p>Cluster is still eligible this year to make requests for Carl Perkins funds. This week will be the last opportunity for faculty to request equipment and software through the Perkins allocation for the next budget year. Please contact either Khristi McKelvy or Denise Hirsch with your requests prior to March 5<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>• <b><u>Nursing Division Travel</u></b>—As indicated previously, all Nursing Division travel with institutional funds has been suspended. The division will still be able to use funds from restricted nursing accounts and the Sue McGee Excellence Fund. The focus for Nursing Division faculty development will shift to webinars and limited travel close to home.</li> <li>• <b><u>Testing Webinars</u></b>—Please try to attend the two scheduled webinars hosted by Di Associates, Inc. The first of these interactive webinars is Monday, March 29<sup>th</sup> from 1:00 to 2:30 p.m., and the second webinar is Monday, April 19<sup>th</sup>, from 1:00 to 2:30 p.m. The first webinar is entitled “Using Detailed NCLEX Test Plans as a Guide for Testing”, and the second webinar is entitled, “Interpreting Test Analysis Data and Revising Test Items”. Both webinars will be held in WCB*102.</li> <li>• <b><u>West Campus CTL: Open Labs</u></b>—Please note that the Center for Teaching and Learning (CTL) has multiple dates and times scheduled in WCD-104 during March, April, and May for open labs. Pam George and Heather Voran staff these open labs to provide faculty with online course assistance.</li> <li>• <b><u>QSEN Forum</u></b>—The Quality and Safety Education for Nurses National Forum, “Climbing From Good To Great” will be held June 2<sup>nd</sup> through 4<sup>th</sup> in Denver, Colorado. Due to grant support from the Robert Wood Johnson Foundation, the registration fee is only \$100. The conference room rate at the Westin Westminster Hotel is only \$89.00 per night. If you are interested in attending this conference, please let me know by March 12<sup>th</sup>. Registration opens on March 15<sup>th</sup>. There is funding available to send up to six faculty members to this conference. See handout for more information.</li> <li>• <b><u>Faculty Credentials</u></b>—As part of the ongoing process to prepare for the SACS-COC review in 2012, an electronic database for faculty credentials is being updated. All division chairs, department chairs, and program coordinators have been charged with ensuring that each faculty member has the credentials for assignment to various courses. This process also includes physical inspection of personnel records in Human Resources.</li> <li>• <b><u>BON Conference Call</u></b>—West Texas and Rio Grande Region nursing schools participated in the first education conference call with BON nurse consultants on February 24<sup>th</sup>. The purpose of the conference call was to provide updates from the BON and discuss educational issues. Some highlights of the conference call included: 1) the BON has placed updated program contact lists and NCLEX-RN pass rates (last 5 years) on the website; 2) the BON will no longer publish and distribute quarterly NCLEX pass rates; 3) the BON reports from regular Board meetings are an excellent resource for education news; 4) there are currently 12 new proposals to the BON for new nursing programs in the state; 5) the DELCs (now called the DEC's or Differentiated Essential Competencies) are still in revision after the review and integration of comments from over 80 schools of nursing in the state and will likely not be finalized until fall 2010.</li> <li>• <b><u>Other BON News</u></b>—The BON is developing a position statement to be posted on the website</li> </ul> |                           |

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| 3.0 COLLEGE COMMITTEE REPORTS | <p>about the effective use of the HESI Exit Examination or other standardized tests as an evaluation method in the progression of students in nursing educational programs. The BON has just completed a periodic review of the Nursing Jurisprudence Exam (NJE). The exam forms have been modified, but the content being measured remains the same.</p> <ul style="list-style-type: none"> <li>• <b>NLN Annual Survey</b>—The 2009 NLN Annual Nursing Data Review, based on 2007-2008 data, is now available at the NLN website. Some notable findings include: 1) Key statistics reflect slowing growth in admissions and enrollment in pre-licensure nursing programs for the first time in at least six years; 2) Demand for admissions in nursing programs of all types continues to outstrip supply; 3) The majority of pre-licensure programs are “highly selective” and accepted fewer than half of all applicants; 4) Shortages of faculty and clinical placements are constraining growth; 5) Post licensure programs are much more likely to report that adding faculty would expand admission capacity; and 6) Approximately one in 10 nursing programs reported unfilled vacancies for new student admissions.</li> <li>• <b>RWJF “Initiative on the Future of Nursing” at the IOM</b>—The last of the three nationwide forums, “The Forum on the Future of Nursing Education at the IOM”, was held in Houston. The archived webcast of the forum is available at <a href="http://www.thefutureofnursing.org">www.thefutureofnursing.org</a>. Summaries of the three forums will be published in late spring or summer of this year. The IOM committee report will be released in fall 2010.</li> </ul> <p><b>3.0 COLLEGE COMMITTEE REPORTS</b></p> <p><b>3.1 Academic Affairs – Barrett</b></p> <ul style="list-style-type: none"> <li>• The Academic Affairs Committee met on Friday, February 26, 2010.</li> <li>• All agenda items were addressed.</li> <li>• The following paragraph: “Proposal to Modify Amarillo College Policy on Multiple Associate Degrees” was discussed and accepted by the committee. <ul style="list-style-type: none"> <li>◦ <b>Multiple Associate Degrees</b><br/>Students who wish to pursue an additional associate degree should consult with their academic advisor.<br/>A student who has received an associate degree from Amarillo College or any other institution of higher education may obtain an additional associate degree in another area. However, students would seek appropriate academic advising before initiating the pursuit of another associate degree. <ol style="list-style-type: none"> <li>1. For each additional associate degree, a minimum of 18 <b>additional</b> semester credit hours <b>must</b> be completed at Amarillo College <b>or any accredited institution</b>. These credit hours may not repeat credit applied to a previous degree and must apply to the additional degree.</li> <li>2. All courses required by any specific program must be completed. <ul style="list-style-type: none"> <li>➤ The general education courses work for both majors so that students can get two degrees.</li> </ul> </li> </ol> </li> </ul> </li> </ul> <p><b>3.2 Academic Technology Committee – Johnson</b></p> <ul style="list-style-type: none"> <li>• The old media server is no longer working and cannot be repaired. All media files that were on</li> </ul> | <p>The <b>bolded</b> and <u>underlined</u> words are the changes in the policy.</p> |

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|       | <p>the server are still there, but the links to those files are gone. The files can be moved to the new server by contacting eLearning and telling them exactly where the files were located. ELearning will find the files, create new links and put in the new links into your AC Online class.</p> <ul style="list-style-type: none"> <li>◦ This is a good opportunity to review the media files we had and decide if we still need them. Files will not automatically be moved. Only the files that you request will be moved to the new server.</li> <li>◦ Media files will no longer be through the library but will be placed in a Nursing LOR. (The NRC videos are now in the Nursing Division LOR and instructors can pick the videos they wish to use and link them to their class).</li> </ul> <ul style="list-style-type: none"> <li>• The rogue device that plagued the Washington Street Campus has been fixed.</li> <li>• IT Council approved the Appropriate Use Policy but deleted the email and internet use policies.</li> <li>• All students will receive an email stating: "Our records indicate that your Amarillo College class schedule was recently changed. Please take a moment to access your WebAdvisor account and verify that these changes are correct."</li> <li>• Students who enroll in a course with an on-line component will receive an email encouraging them to complete the Readiness for Education at a Distance Indicator. This tool helps students determine their level of readiness for taking online courses.</li> <li>• There is a new package of paperwork for Approved Applications for Online Course Development. This can be obtained from CTL.</li> </ul> <p><b>3.3     <u>AC Online Subcommittee-Johnson</u></b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b>3.4     <u>Assessment, Instructional Subcommittee—Hirsch</u></b></p> <ul style="list-style-type: none"> <li>• Committee met on February 26<sup>th</sup>.</li> <li>• The committee discussed "Assessment Matters" and what worked well.</li> <li>• Gail Malone (South Plains College) will be giving a presentation to faculty on Friday, March 26<sup>th</sup>, from 11 a.m. to 1 p.m. on "How to Write Good Instructions".</li> <li>• The committee also discussed our accreditation timeline and compliance certification for 2013. This is a requirement from SACS-COC.</li> </ul> <p><b>3.5     <u>Emergency Preparedness Advisory--Pullen</u></b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b>3.6     <u>Faculty Development--Pastwa</u></b></p> <ul style="list-style-type: none"> <li>• The committee met on February 17, 2010. <ul style="list-style-type: none"> <li>◦ ACTS was postponed until May 2011 due to budget constraints.</li> <li>◦ A small group is looking into a different venue for this year that would not cost as much and that would be local.</li> </ul> </li> </ul> |                           |

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|       | <ul style="list-style-type: none"> <li>• Heather Voran has been added as a member of the committee due to her work with CTL.</li> <li>• We are currently seeking faculty for the summer 2010 CTL Faculty Internship Program. <ul style="list-style-type: none"> <li>◦ Application deadline is March 26<sup>th</sup>.</li> <li>◦ The faculty that are currently doing the internship love it and say that it has really helped them to understand AC online.</li> </ul> </li> </ul> <p><b>3.7 <u>Faculty Evaluation—Shadbolt</u></b></p> <ul style="list-style-type: none"> <li>• The committee has sent the following recommendations to the AC administration regarding online evaluations: <ul style="list-style-type: none"> <li>◦ The committee recommends that the online student evaluations be scheduled for the spring 2010 online classes only.</li> <li>◦ The committee recommends that the student evaluations scheduled for spring 2010 in traditional classes use the current process in paper format distributed in the classroom.</li> <li>◦ The committee recommends further study of results received from online evaluations in spring 2010 before implementation of online evaluations for all classes (online &amp; traditional).</li> </ul> </li> <li>• The Faculty Evaluation Committee does not support the inclusion of the <u>Best Practices for AC Online Courses</u> as a part of the Faculty Performance Review process.</li> </ul> <p><b>3.8 <u>Faculty Handbook—Moore</u></b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b>3.9 <u>Faculty Senate—Jones, Smoot &amp; Hirsch</u></b></p> <ul style="list-style-type: none"> <li>• The Faculty Senate met on February 5, 2010. <ul style="list-style-type: none"> <li>◦ Lee Colaw was the guest speaker. <ul style="list-style-type: none"> <li>➤ Mr. Colaw spoke about the recent “rogue virus”.</li> <li>➤ Mr. Colaw sent an email on February 15, 2010 about updates and anti-virus protection.</li> <li>➤ AC had over 3 million emails in January 2010.</li> <li>➤ 96.5% of these emails were spam with virus attachments.</li> </ul> </li> </ul> </li> <li>• The committee will meet again on Friday, March 5, 2010 at 1:00 p.m. in WCA-109.</li> </ul> <p><b>3.10 <u>Institutional and Program Effectiveness--Young</u></b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b>3.11 <u>Non-Traditional Genders in Academia—Pullen</u></b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b>3.12 <u>Rank &amp; Tenure --Pullen</u></b></p> <ul style="list-style-type: none"> <li>• The committee has several notebooks from faculty who are petitioning for professorial rank.</li> <li>• The committee is reviewing these notebooks this week.</li> </ul> |                           |

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| 4.0 NURSING<br>DIVISION<br>COMMITTEE<br>REPORTS | <ul style="list-style-type: none"> <li>The committee will meet as a group on Monday, March 8, 2010 at 1600.</li> </ul> <p><b>3.13 <u>Wellness -- Whitehead</u></b></p> <ul style="list-style-type: none"> <li>The AC Health Fair was on March 2, 2010.</li> <li>There were 60-80 people in attendance.</li> <li>Craig Clifton sent out an online survey for people to fill out.</li> <li>Thirteen students from nursing were there to help and the vendors complemented students on their preparedness.</li> </ul> <p><b>4.0 NURSING DIVISION COMMITTEE REPORTS</b></p> <p><b>4.1 <u>Advisory -- Mueller</u></b></p> <ul style="list-style-type: none"> <li>The Spring Advisory committee meeting will be Tuesday, April 20<sup>th</sup>, at 3:00 p.m. in WCA-108.</li> </ul> <p><b>4.2 <u>Clinical Simulation--Hall</u></b></p> <ul style="list-style-type: none"> <li>The next meeting is March 10th, 2010.</li> <li>The Sim Manual is on the J-drive.</li> <li>The new Nursing Division LOR is up.</li> <li>Kelly Savage recruited a level 1 student representative; we still need a level 3 student representative.</li> <li>We would like to present a faculty development activity for the Orientation to Simulation Presentation, which is available for faculty on the new Nursing Division LOR. <ul style="list-style-type: none"> <li>At that time, we would also like to review the Simulation Template on the J-drive.</li> </ul> </li> <li>It is now possible to upload the AC EMR onto Angel. <ul style="list-style-type: none"> <li>This means the chart can be accessed anywhere the WWW is available.</li> </ul> </li> <li>The 3G SimMan is here, and will be assembled on April 15 in the NRC and April 14 at SIM Central. <ul style="list-style-type: none"> <li>This is a good time to orient faculty to his care and functions.</li> <li>John at SIM Central has already said that it was okay to attend their installation.</li> </ul> </li> <li>We discussed the idea of combining the Clinical Simulation Committee with the Technology Users Committee and agreed this is a great idea. <ul style="list-style-type: none"> <li>Our next step will be to combine goals and objectives of the two committees.</li> </ul> </li> </ul> <p><b>4.3 <u>Learning Resources—Hirsch</u></b></p> <ul style="list-style-type: none"> <li>There is still money available in the Nursing Division non-print budget. <ul style="list-style-type: none"> <li>New DVD's have been ordered.</li> </ul> </li> </ul> <p><b>4.4 <u>Nursing Peer Review -- Shadbolt</u></b></p> <ul style="list-style-type: none"> <li>No Report</li> </ul> <p><b>4.5 <u>Research and Program Effectiveness—Johnson</u></b></p> <ul style="list-style-type: none"> <li>The committee will meet on February 10, 2010.</li> </ul> |                           |

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|       | <ul style="list-style-type: none"> <li>Committee is bringing the revised Introduction to Community-Based Nursing CPEC and the Student Evaluation of a Preceptor and Preceptor Evaluation of a Student forms for approval by Faculty Organization.</li> <li>Employer and the One- and Five-Year Graduate Surveys will be completed on-line this spring.</li> <li>Committee discussed CPEC grading at the last meeting. Highlights of this discussion included:               <ul style="list-style-type: none"> <li>Students should have the opportunity to receive a score of “3” in any area of the CPEC where a “3” is possible. If students cannot receive a score of “3” because the competencies cannot be met, then those competencies need to be adjusted.</li> <li>Students should be graded on competencies for the particular level and not what they should know from another level or have acquired in another level. For example, a Level 1 student should be graded on the expected competencies for a level 1 student and not with the expected competencies of a Level 3 student.</li> </ul> </li> </ul> <p><b>4.6 Student Activities—Canon</b></p> <ul style="list-style-type: none"> <li>The committee met on February 22, 2010.</li> <li><b>SNA</b>-We are still trying to find a date to do a Habitat for Humanity project.               <ul style="list-style-type: none"> <li>The project was scheduled for February 13<sup>th</sup>, but there was minimal communication with the organizers of this event and our students were unclear on the details.</li> <li>Kerri and Jennifer are working to try and find a date in April to complete this community project.</li> </ul> </li> <li>We are still trying to nail down a date to help with a community project at City Church.               <ul style="list-style-type: none"> <li>We are looking to assist with a meal service as well as identify other areas of need that we could get involved in.</li> </ul> </li> <li>Jennifer is working on finding out more information regarding the Denim Drive through Cotton Inc.</li> <li>We had the spring social for SNA on Tuesday, February 23<sup>rd</sup>.               <ul style="list-style-type: none"> <li>We had a good turn out from students.</li> <li>Thank you to all the faculty who helped make this day a success by donating your time to cover shifts and help with the set-up.</li> </ul> </li> <li>Kerrie Young has stepped into the role of co-faculty sponsor for the SNA.               <ul style="list-style-type: none"> <li>Jennifer and Kerrie are working very hard organizing all the events for SNA.</li> </ul> </li> <li><b>Student Activities</b>-Jan still needs student representatives for Level 2 and Level 3.               <ul style="list-style-type: none"> <li>Please get those names to Jan as soon as possible.</li> <li>Those representatives have to be documented for the committee records.</li> </ul> </li> <li>Jan will be going to Level 4 the week of March 10<sup>th</sup> to begin talking to the graduates about pinning.               <ul style="list-style-type: none"> <li>Jan, Ruth, and Marianne will start meeting with the ADN Pinning Committee soon to plan</li> </ul> </li> </ul> | <p>A motion was made from the R&amp;PE committee to accept the CPEC and evaluation forms. Debby Hall seconded the motion and it was approved by a majority vote of the faculty.</p> |







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|       | <p><b><u>Outstanding Major for Spring 2010</u></b></p> <ul style="list-style-type: none"> <li>Carolyn has prepared a list of the potential May 2010 graduates and their GPAs. One outstanding major needs to be selected from this list. Honors Convocation will be held on Sunday, April 18<sup>th</sup>, and the outstanding majors from both fall 2009 and spring 2010 will be recognized.</li> </ul> <p><b>8.2. <u>Level I -- Moore</u></b></p> <ul style="list-style-type: none"> <li><b>Introduction to Nursing</b></li> <li>Started with 129</li> <li>Currently enrolled-128 students with one not attending.</li> <li><b>RNSG 1209-001</b></li> <li>63 enrolled</li> <li>16-D, 2-F</li> <li><b>RNSG 1209-002</b></li> <li>65 enrolled-1 not attending</li> <li>13-D, 2-F</li> <li><b>Pharmacology</b></li> <li><b>1301-001</b>—54 students enrolled. One not passing.</li> <li><b>1301-002</b>—42 students enrolled with one drop. One student is not passing.</li> <li>Pharmacology grades are the same as at the last meeting. <ul style="list-style-type: none"> <li>Module 2 exam is on Monday, March 8<sup>th</sup>.</li> <li>3 (possibly 4) have dropped passing.</li> <li>The third dosage test is on Monday March 8<sup>th</sup>. There are 13 that are taking that exam.</li> </ul> </li> <li><b>Principles of Clinical Decision Making</b></li> <li><b>1331-001</b>—49 students attending; 4 dropped; 7 failing; A-4, B-14, C-24, D-7</li> <li><b>1331-002</b>—41 students attending; 4 dropped; 8 failing; A-1, B-13, C-19, D-7</li> </ul> <p><b>8.3 <u>Level II – Wright</u></b></p> <ul style="list-style-type: none"> <li>96 students enrolled. 77 are generic students, 18 are Transition students, and one student is repeating HPRS 2200 only.</li> <li>77 students are taking both RNSG 1247/1263 and RNSG 1251/1260.</li> <li>Level II has had 4 student withdrawals.</li> <li><b><u>RNSG 1247/1263 Concepts of Clinical Decision Making I</u></b> <ul style="list-style-type: none"> <li>77.6% passing</li> <li>22.4% not passing</li> </ul> </li> <li>The next exam is 3/23/2010.</li> </ul> | <p>After nominations and voting, Deborah Morrison was named the outstanding major for the spring 2010 semester.</p> |

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|       | <ul style="list-style-type: none"> <li>• <b><u>RNSG 1251/1260 Care of Childbearing Family</u></b> <ul style="list-style-type: none"> <li>◦ <b>Section 001</b></li> <li>◦ 80.0% passing</li> <li>◦ 20.0% not passing</li> <li>◦ <b>Section 002</b></li> <li>◦ 76.0% passing</li> <li>◦ 24% not passing</li> <li>◦ <b>Total</b></li> <li>◦ 77.6% passing</li> <li>◦ 22.4% not passing</li> </ul> </li> <li>• <b><u>RNSG 1115.001 Health Assessment (Paul)</u></b> <ul style="list-style-type: none"> <li>◦ <b>Section 001=37</b></li> <li>◦ <b>Section 002=39</b></li> <li>◦ Final will be 3/10/2010.</li> </ul> </li> <li>• <b><u>RNSG 1115.002 Health Assessment (Verena)</u></b> <ul style="list-style-type: none"> <li>◦ 17 attending</li> <li>◦ Specialty exam taken 2/22/2010.</li> <li>◦ Final will be 3/31/2010.</li> </ul> </li> <li>• <b><u>RNSG 2307 Transition to Nursing Practice</u></b> <ul style="list-style-type: none"> <li>◦ 18 students are enrolled.</li> <li>◦ 77.8% passing 22.2% not passing; A=1, B=5, C=8, D=3, F=1</li> </ul> </li> <li>• <b><u>HPRS 2200 Pharmacology for Health Professionals</u></b> <ul style="list-style-type: none"> <li>◦ 15 enrolled, 1 repeating</li> </ul> </li> </ul> <p><b><u>8.4 Level III – Pullen</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>RNSG: 1248: Concepts of Clinical Decision Making II</u></b></li> <li>• 74 students are enrolled.</li> <li>• 12 students are not passing after first exam.</li> <li>• <b><u>RNSG: 2201: Pediatrics</u></b></li> <li>• 86 students are enrolled.</li> <li>• 18 are not passing after the second exam.</li> <li>• <b><u>RNSG: 2213: Mental Health Nursing</u></b></li> <li>• 78 students are enrolled.</li> <li>• 22 are not passing after the first exam. One student dropped.</li> </ul> <p><b><u>8.5 Level IV-Reed</u></b></p> <ul style="list-style-type: none"> <li>• BSA provided lunch for the graduates on Wednesday, February 24, 2010.</li> <li>• <b><u>RNSG 1110/2161 – Introduction to Community-Based Nursing</u></b></li> <li>• 56 students are enrolled.</li> <li>• All are passing at this time.</li> </ul> |                           |

| TOPIC                                    | DISCUSSION/RATIONALE   | ACTION/<br>RECOMMENDATION |
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| <b>9.0 ADN<br/>COMMITTEE<br/>REPORTS</b> | <ul style="list-style-type: none"> <li>• <b><u>RNSG 2231/2262 – Critical Care</u></b></li> <li>• 60 students are enrolled.</li> <li>• 10 not passing after the first exam.</li> <li>• <b><u>RNSG 2221/2263 – Management of Client Care</u></b></li> <li>• 56 students are enrolled.</li> <li>• 5 not passing after the first exam.</li> </ul> <p><b>9.0 ADN COMMITTEE REPORTS</b></p> <p><b>9.1 <u>Admission/Progression</u> -- Wright</b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b>9.2 <u>Curriculum Committee Report—Pullen</u></b></p> <ul style="list-style-type: none"> <li>• Kelly Savage continues to review policies and procedures (Faculty Handbook) for accuracy and currency. Several of these policies and procedures will come to committee at the March 24, 2010 meeting for discussion.</li> <li>• A webinar was also conducted by Dr. Bernadette Melnyk on evidence-based practice. This webinar was held in room WCA-108 at 1000 on March 3, 2010.</li> <li>• Evolve Conference with Dr. Mary Yoho will be on Wednesday, March 10, 2010 from 1130 to 1330.</li> <li>• We will have a couple of webinars by Donna Ignatavicius in WCB-102 on the following dates: <ul style="list-style-type: none"> <li>◦ Monday, March 29, 2010 from 1300-1430: Using Detailed NCLEX Test Plans as a Guide for Testing</li> <li>◦ Monday, April 19, 2010 from 1300-1430: Interpreting Test Analysis Data and Revising Test Items</li> </ul> </li> <li>• <b><u>Nursing Process Task Force:</u></b> Task Force developed a template for the Nursing Care Plan. However, Task Force was concerned that the format did not show enough progression through the program. Task Force is taking a different direction and wants to ensure that any care plan format that is utilized in the program is what is supported in the nursing education literature for clinical instruction of students. Linda Caputi will consult with the ADN Faculty on April 5, 2010 to evaluate the scope of our concerns with the nursing process and then provide us with ongoing guidance in our quest to achieve student success in clinical using a format/process in clinical that is innovative and in-line with contemporary nursing education.</li> <li>• <b><u>Documentation Task Force:</u></b> D'dee Grove is revising the Documentation Guidelines based upon feedback from Task Force. The revised Guidelines will also include examples of documentation for OB and Pedi as well as for the medical-surgical clinical courses.</li> <li>• We reviewed the <u>Grade Distribution Report</u> for fall 2009 in all ADN courses in comparison to the</li> </ul> |                           |

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|-----------------------------|--|---------------------------|
| <b>10. ADDITIONAL ITEMS</b> | <p>college as a whole. The following Levels met or exceeded the mean GPA for the ADN Program in fall 2009: Introduction to Nursing, Pharmacology, All Level 2 courses, and All Level 4 courses. Courses that were below the mean GPA of the ADN courses were Principles of Clinical Decision-Making and all Level 3 courses. We also reviewed <u>overall attrition</u> rates for the last 6 years in the program. Discussion about GPA and attrition rates focused on student success strategies, including helping students to access child care during clinical days. There was also significant discussion about hiring a Retention Specialist. Sheryl Mueller is continuing to actively pursue making this position a reality through discussions with college administration. The goal with this position is to join faculty members in helping students succeed in the nursing program.</p> <ul style="list-style-type: none"> <li>• The Level 4 Management of Client Care faculty members presented a new textbook that they want to adopt for the class--Essentials of Nursing Leadership and Management. Students will be using this textbook beginning in fall 2010.</li> <li>• Jan Cannon presented a pocket version of the Brunner's textbook, a lab and diagnostic studies book, and a care plan book that students could take to clinical. She wanted faculty members to be apprised of these resources for students. These "pocket" versions could be purchased by the student at a discounted cost. Committee will continue to review.</li> </ul> <p><b>10.0 ADDITIONAL ITEMS</b><br/> <b>10.1 Recruitment Task Force—Cannon</b></p> <ul style="list-style-type: none"> <li>• A meeting was scheduled for Wednesday, February 24<sup>th</sup> at 1:00 p.m. <ul style="list-style-type: none"> <li>◦ Jan had to cancel the meeting, but she will try to reschedule the meeting for Monday, March 8<sup>th</sup>.</li> </ul> </li> <li>• The Health Science Career Cluster Brochure is ready. <ul style="list-style-type: none"> <li>◦ We ordered 1,000 copies for the next two years.</li> </ul> </li> </ul> <p><b>10.2 Nursing Student Success Task Force--Pullen</b></p> <ul style="list-style-type: none"> <li>• We will soon meet to discuss the results of the "We Want to Hear From You" survey.</li> </ul> |                           |
| <b>11. ADJOURNMENT</b>      | <p><b>11. ADJOURNMENT</b><br/> The meeting was adjourned at 3:20 p.m. by faculty consensus.</p>  |                           |

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Sheryl Mueller, Nursing Division Chair

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Date