

OCCUPATIONAL THERAPY ASSISTANT PROGRAM
Wednesday, May 8, 2002 @ 12:00 P.M.
West Campus, OTA Daily Living Lab.

Minutes

Members Present: Jennifer Hawley,OTR-Progressive Step, David Tedrick, COTA - VA Hospital, Velevia Snyder,PTA-BSA Hospital, Renee Addington,OTR -SCCI Hospital, Ed Hankard, PT -Amarillo College, Kristin Morrison - Student Representative.

Ex-Officio's Present: Ginny Gass, Linda Wheeler, Marianne Jones, Jeff Doiron, Bill Crawford.

1. Call to Order - The meeting was called to order by Ms. Addington, at 12:20 P.M.
2. Minutes - The minutes of the May 9, 2001, meeting were approved as written.
3. OTA Business
 - A. Employer Surveys & Graduate Surveys - Both surveys have been sent out. The results will be given at the next meeting.
 - B. Fieldwork I & II - Level I began their fieldwork last week. Level II will begin their fieldwork on Monday.
 - C. Recruitment Efforts - Ms. Gass reported that enrollment is down. Currently, there are 7 sophomores and 5 freshmen students. Ms. Wheeler and Ms. Gass have been to Career Day at some area high schools, Sneak Peek, AACAL, and Career Connection. Ms. Gass reported that she receives many calls looking for OTA's, and the "job board" is full. Nationwide, jobs are available.
4. AC Business
 - A. SACs Visit - The reaffirmation team visited the college in November and the visit went well. Although the preliminary report is in, with three commendations, the final report will be available this summer.
5. Continuing Health Care Education - Mr. Doiron gave everyone a packet of catalogs and brochures that outline all workshops that will be offered this spring and summer. If anyone is interested in a workshop call Jeff at 354-6085.

6. Counseling Center - Ms. Jones reported that with the new "colleague" software allows students to have access to their financial aid status, grades, and register for courses all on the computer.
7. Other Business - Texas Tech University Health Sciences Center School of Allied Health announced the Bachelor of Science, Clinical Support Services Management degree program for healthcare technicians who have an Associate in Applied Science Degree, that will be offered in a distance education on-line/WEBCT course format.

Ms. Gass reported that 9 students took the computer test and 6 passed. She believes that the 3 students who did not pass the first time, took the test for the second time and passed.

8. Adjournment - Being no further business the meeting was adjourned at 1:00 P.M.

Minutes were written and submitted by Kim Lacey, Administrative Assistant, May 8, 2002.
