

## Online Services Committee Minutes

Committee/Meeting Name	Online Services Committee				
Date	July 9, 2008	Starting Time	2:00	Ending Time	3:00
Location	Library 010			Recorder	Joy Brenneman
Members Present	Joy Brenneman, Diane Brice, Joy Connors, Brenda Davidson, Charlotte Goebel, Dale Longbine, Brenda Rossnagel, David White				
Absent	Bob Austin , Sally Evans, Judy Johnson, Courtney Milleson, Kay Mooney, Jason Norman, April Sessler				
Visitors					

Topics	Discussion, Information	Action to be Taken, Decision, Recommendation, Timeline
<b>Dale Longbine</b>	<p><b>Knowledge Base</b></p> <ul style="list-style-type: none"> <li>• Parature chosen as vendor; partially funded with Title V funds</li> <li>• Meetings beginning with Parature, Dale is Project Leader</li> <li>• Users will be able to rate questions</li> <li>• AskAC will be involved in implementation</li> </ul> <p><b>LogMeIn</b></p> <ul style="list-style-type: none"> <li>• Remote access software has been purchased by Title V</li> <li>• Software will be used by AskAC staff and ITS staff – ITS Helpdesk is moving to AskAC</li> </ul> <p><b>Automated Email</b></p> <ul style="list-style-type: none"> <li>• Working to create an automated email to students to let them know when their application has been entered</li> </ul>	
<b>David White</b>	<p><b>Email Campaigns</b></p> <ul style="list-style-type: none"> <li>• A way to target specific student groups to get out information</li> <li>• e-Advising team beginning weekly meetings</li> </ul>	

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<b>Brenda Davidson</b>	<b>LMS –</b> <ul style="list-style-type: none"><li>• ANGEL LMS has been chosen and approved<ul style="list-style-type: none"><li>○ Modular approach</li><li>○ Links to outcomes and assessments</li><li>○ Summer 2008 – train the trainers</li><li>○ Fall 2008 – faculty training</li><li>○ Spring 2009 – pilot</li></ul></li><li>• Question was asked whether it could also be used for staff training classes – Brenda will discuss with Patsy</li></ul>	
Next Meeting	Wednesday, August 13; 3:00, Library 112	