

**Panhandle Regional Law Enforcement Academy-Criminal Justice Programs
Advisory Committee Meeting Minutes**

CHAIRPERSON: Dale Davis		
MEETING DATE: 02/14/07	MEETING TIME: 1:30 PM	MEETING PLACE: Amarillo College-Polk Street Campus, Room #112A
RECORDER: Sibbie Sams		PREVIOUS MEETING: 11/15/06

MEMBERS PRESENT:

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Lt. Dale Davis Canyon Police Department	Lt. Ken Dougherty For Ken Farren Chief Deputy Potter County S.O.	Sondra Beighle Associate Director of CJ Programs
Terry Easterling Director Potter, Randall & Armstrong Counties CSCD	Michael Hubbs Civilian	Eric Wallace Coordinator of Intervention Programs
Jeff Lester Lt. of Training and Personnel Amarillo P. D.	Kelle Hall for Dave Thurman Chief Deputy Randall County S.O.	Alex Chancia Coordinator of Criminal Justice Programs
Richard Martindale 47 th District Attorney's Office	Joe Grimes Assistant Warden TDCJ Bill Clements Unit	John Kiehl Regional Services Director PRPC
		Sean Hardman Assistant Regional Services Director-CJ Coordinator PRPC

Agenda Item	Action Discussion Information	Responsibility
Continuing Business:	Meeting called to order	Dale Davis
	Approval of minutes	Dale Davis
Education Report: Panhandle Regional Planning Commission Sponsorship		John Kiehl
Academy-Law Enforcement In-Service Training Updates:		Alex Chancia
Specialized Training:		Eric Wallace
Intervention Programs:		Eric Wallace
Academic Update:		Sondra Beighle
Committee Roundtable & Miscellaneous:		Dale Davis

MINUTES

Key Discussion Points	Discussion
<p>Continuing Business:</p>	<p>The meeting was called to order at 1:35 p.m. by Dale Davis. We will vote on the minutes from the November 2006 meeting during the May meeting since we do not have a quorum.</p> <p>Introductions were made around the room. John Kiehl introduced Sean Hardman who is the new PRPC Criminal Justice Coordinator. Sean previously worked with PRPC and was most recently the City Manager of Stratford.</p> <p>Sondra introduced Joe Grimes, Assistant Warden with TDCJ, as the new Committee member who replaces Joe Nunn. Dawson Stubbs, head of Texas Tech P. D., could not attend the meeting today, but he has agreed to serve as a member of the Committee replacing Rob Roach. Sondra also mentioned she had received a letter of resignation from Wes Langham. During our next meeting, we will need to select someone to replace Wes.</p> <p>Other special introductions included Lt. Kelle Hall from Randall County S.O. and Connie deJesus who assists Alex with Law Enforcement In-Service training.</p>
<p>Education Report: Panhandle Regional Planning Commission Sponsorship</p>	<p>The meeting was turned over to John Kiehl from PRPC. Recently, John and Sean met with Sondra to go over the PRPC contract training expenditures. The meeting was held primarily to discuss ways and means to make the PRPC funds go a little farther into the year. We are starting to run through the funds too quickly. As of right now, we have used 60% of the balance with six months left on the contract.</p> <p>The following items were discussed:</p> <ul style="list-style-type: none"> • PRPC contract funds were originally intended to cover only county and city law enforcement personnel. Over the years we have included individuals from other agencies within the PRPC area such as local college and universities' police departments. We decided to go back to the original intended sponsorship for county and city law enforcement personnel only. • The contract totals \$62,000 per year. This amount most likely will not increase, so we need to be prepared to live within that total. Cost is going up each year which results in buying less training hours with more dollars. John stated that he did not

want us to forego quality in training, but we do need to be sure how we want our dollars spent. We need to create a balance between quantity and quality when we set up the class schedule. John stated that we need a good active academy here so that individuals do not have to go somewhere else for their training. Kelle Hall mentioned the Focus Groups' decision to hold more quality training.

- John has issued a letter explaining the changes and has received responses from agencies which are affected. He stated that we must stay firm with the contract agreement for sponsoring only PRPC area city and county law enforcement personnel. We must try to extend the length of our dollars to August 31, 2007. With six months left, we need to muster our resources now. If we don't, we will have to get creative by the end of the year. We may have to set up classes where the students pay half or a portion of the cost and PRPC will pay the balance.

Discussion was held on ways to cut training cost:

- Combine Amarillo College, Amarillo P.D., Randall County S.O., and Potter County S.O. mandated training. This would save enough to supply the funding for the high dollar topics and instruction.
- Generate a central training calendar with Web links from the home pages of APD, RCSO, and PCSO. Amarillo College CJ Programs could create the calendar and receive contact hours for all training. Calendar will provide list of classes offered, location, maximum enrollment and list of contact persons.
- Decrease "Special Investigative Topics" (#3232) and "Cultural Diversity" (#3939) to 4 hours each and combine the classes for 8-hour training. It is not too late to change the scheduled classes for March and April as per Alex.
- We already require a minimum attendance of 10 (as per the PRPC Contract), but we might think about increasing the minimum enrollment to make classes more cost effective.

Sondra suggested that we bring this up again during the May meeting. It is a good idea to combine the training, and we will need to discuss it in more detail.

	<p>John asked about the "Fingerprint Comparison" training schedule. He may contact the Identix people to do a regional training on their hardware. Some agencies need renewal training on the AFIS work stations and the Live Scan equipment. AC can have the contact hours.</p>
<p>Law Enforcement Academy & In-Service Training Updates:</p>	<p>There are fifteen recruits in the 94th Academy who will be graduating on March 23 after they take the TCLEOSE exam on March 21. The 95th Academy has twenty recruits and the class seems to be doing well. Kim Vickers, TCLEOSE Representative, came by to visit and was pleased with the changes we have made with the Academy.</p> <p>Alex went over the current class schedule and listed classes which needed more enrollment. Please remind your officers to call our office to enroll in class. If they have not signed up and the class has to be canceled due to low enrollment, we will not know to contact them about the cancellation.</p> <p>Discussion was held on the Basic Instructor course. TCLEOSE wants to increase the hours by adding instructor development training. Sondra said TCLEOSE had talked about this change for quite awhile.</p> <p>Call Alex if you need any classes scheduled outside of Amarillo.</p>
<p>Specialized Training:</p>	<ul style="list-style-type: none"> • "Sexual Predators" is scheduled for February 21 & 22. This is one of the high dollar classes costing \$89 for 2 days. We mailed the advertising brochure out to over 1000 people, and we already have over a 100 people signed up. Mike Napier, a retired FBI Agent with The Academy Group, will be teaching. The enrollment deadline is listed as today, but we can deal with anyone who signs up later. PRPC people will be covered. • A 24-hour "PowerPoint A-Z" training will be held on March 7, 8, and 9 with Thomas Manson teaching. At the present time, we do not have the minimum enrollment. • At the end of March, we will hold our annual child abuse conference. "The Traumatized Child" will be covered by PRPC. • We have scheduled "Management by Leadership" in April to be held at the Randall County S.O. This class will be open to anyone who wants to attend for \$95. This is not PRPC covered, but Kelle Hall is working on a deal to fix the cost.

Intervention Programs:	No updates to report for Intervention Programs.
Academic Update:	<p>The Forensic Science degree has been approved by Academic Affairs and will be in the Fall 2007 catalog. There are four universities in the State who will accept our Forensic Science AS degree across the board. The new degree combines the three disciplines: Biology, Psychology, and Criminal Justice. In order to offer this new degree, we had to develop two new courses, Forensic Science I and Forensic Science II. We will have the Forensic Science degree brochures ready by our next meeting.</p> <p>Sondra passed out the new PRLEA brochures. She pointed out the female on the cover, Kelsey Alexander from Dumas P.D. We have always had a male officer on the cover, so it was nice to update the cover using a picture of one of our former female recruits.</p>
Committee Roundtable & Miscellaneous:	<p>The following items were discussed:</p> <ul style="list-style-type: none"> • PRPC will be having a Homeland Security exercise in June. • What are the deadlines for The National Incident Management System (NIMS) training? • David Cann, PRPC Regional Emergency Communications Manager, is certified to teach and is pretty much set to go. • PRPC has already trained 1300 people for NIMS.

CHAIRPERSON SIGNATURE:	DATE: 04/30/07	NEXT MEETING: 05/16/07
------------------------	----------------	------------------------