

**Panhandle Regional Law Enforcement Academy-Criminal Justice Programs
Advisory Committee Meeting Minutes**

CHAIRPERSON: Toni Gordy		
MEETING DATE: 08/22/07	MEETING TIME: 1:30 PM	MEETING PLACE: Amarillo College- Polk Street Campus, Room #112A
RECORDER: Sibbie Sams		PREVIOUS MEETING: 05/16/07

MEMBERS PRESENT:

OTHERS PRESENT:

Name and Title		Name and Title		Name and Title	
Dale Davis Lieutenant Canyon Police Dept.		Bo DeArmond Sheriff Moore County S.O.		Damaris Schlong Dean, Workforce and Economic Development	
Bill McLean Civilian		Michael Hubbs Civilian		Toni Gordy Director of CJ Programs	
Ken Funtek Captain Amarillo Police Dept.		Dave Thurman Chief Deputy Randall County S.O.		Sondra Beighle Associate Director of CJ Programs	
Richard Martindale 47 th District Attorney's Office		Dawson Stubbs Lieutenant Texas Tech Police Dept.		Eric Wallace Coordinator of Intervention Programs	
Dale Alwan Chief Dumas Police Dept.		Joe Grimes Assistant Warden TDCJ Bill Clements Unit		Alex Chancia Coordinator of Criminal Justice Programs	
Ken Dougherty Lieutenant Potter County S.O. Training Department		Trevlyn Pitner Chief Pampa Police Dept.		Sean Hardman PRPC	

Agenda Item	Action Discussion Information	Responsibility
Continuing Business:	Meeting called to order	Toni Gordy
	Approval of minutes	Toni Gordy
Education Report: Criminal Justice Programs		Toni Gordy
Academy-Law Enforcement In-Service Training Updates:		Alex Chancia
Specialized Training:		Eric Wallace
Intervention Programs:		Eric Wallace
Academic Update:		Toni Gordy
Committee Roundtable & Miscellaneous:		Toni Gordy

MINUTES

Key Discussion Points	Discussion
Continuing Business:	<p>Meeting was call to order. Introductions were made for all members and guests with a special introduction for the newest member, Bill McLean.</p> <p>Dale Davis made a motion to approve the minutes from the last meeting. Michael Hubbs seconded the motion; motion carried.</p>
Education Report: Criminal Justice Programs	<p>Toni gave a brief overview of the accomplishments for Criminal Justice Programs during 2006/2007 and previewed goals for the future.</p> <p>Significant accomplishments:</p> <ul style="list-style-type: none"> • Forensic Science Associate Degree will start this fall with thirty-three declared majors. On April 27 we had 72 people attend our first Forensic Science Conference. • On March 29, our annual Child Abuse Conference had 370 in attendance with twenty-five new sponsorships. • We raised the performance bar for our Basic Peace Officer recruits and the students rose to the challenge with improved TCLEOSE testing scores. Academy changes included on-line testing for Mid-Terms and Finals, submission of learning objectives and research papers on-line, and higher GPA requirements for all recruits. • Intervention has added two new courses, "Anger Management for Home Study" and "Cognitive Behavioral Change Program". Eric has created three on-line classes, "Alcohol Seller Education", "Defensive Driving", and "Seatbelt/Child Safety". • Sarah has added three new on-line courses along with one new hybrid class through our Criminal Justice Academic Program. • We have made major advances on our Web page. This is an on going project as we plan to update and improve our Web Site. <p>Future goals:</p>

- Implement the Forensic Science degree this fall. We have purchased equipment and supplies with \$40,000 from the Amarillo College start up fund for establishing new programs.
- "Community Resources in Corrections" and "Criminal Investigation" will be offered this semester as on-line courses making all Criminal Justice academic courses available on-line so anyone will be able to work on a CJ degree.
- We are also working with WT to create a four year on-line Criminal Justice degree with AC responsible for the freshman and sophomore courses and WT offering the junior and senior courses on-line.
- Eric is working to get his "Responsible Money Management" course approved through the U.S. Trustee Program to be required training for anyone who files for bankruptcy.
- We will follow a format from year to year for the "Specialized" training schedule with two to three hot topics each year. Toni will have a tentative schedule to hand out in November.
- We plan to increase our marketing for the Criminal Justice degree.
- We are in the process of cleaning and organizing our storage area and preparing our offices for new paint and carpet.

Toni discussed the status on several topics mentioned in previous Advisory meetings:

- PRPC is working on the community Web link. We will let everyone know when this is up and running.
- During several meetings the need for new Academy cars was discussed. No positive results from the actions we have made so we still need cars.
- A short discussion was held on the status of the "NIMS" training and the upcoming deadline of September 2007.
- What is the status of the AFIS and Identix equipment training? Some of the smaller agencies have the equipment but

	<p>have not been trained on how to use it.</p> <ul style="list-style-type: none"> On our TCLEOSE at-risk status for the Basic Peace Officer and Basic Jail training, we can report our last Academy tested at 93.33% on first attempts and the three Basic Jail classes we've held have an 87.04% on first attempts. Our test percentages are up 20 to 25%. If we continue to improve for the Basic Jail and the 95th Academy tests well, we should be removed from at-risk status in September.
<p>Law Enforcement Academy & In-Service Training Updates:</p>	<p>The 95th Academy will graduate on August 24 at 6:30 p.m. at the Oasis Southwest Baptist Church. Everyone is invited. If you need officers, please call Alex to schedule a time to meet with the class.</p> <p>In-Service training schedules were passed out and Alex went over several of courses listed.</p> <ul style="list-style-type: none"> Advance Firearm training is limited to 16 students. Students will be required to supply 100 rounds of ammo and their duty belt. A simulator will be used for a portion of the training. We have one last "CIT" (Crisis Intervention Training) scheduled this year on August 29 and 30. Class will be held at the West Campus with Johnny Sluder as the instructor. We have scheduled an "Interdiction and Asset Forfeiture" seminar for the DEA training division. This will be held at the West Campus on September 18 and 19 and there will be no charge for anyone who wants to attend the class. <p>Alex will have more on the next training schedule along with some intermediate classes. If you have any training needs, please let him know.</p>
<p>Specialized Training:</p>	<p>Eric went over the following Specialized Training:</p> <ul style="list-style-type: none"> On August 15, we had our Drug Conference with over 150 attending. We received good responses for this conference. The 7th Annual Women in Criminal Justice (WICJ) conference is coming up in October. This is open to everyone (men and women); the topics will be of benefit to all. This year you will have the option of attending one, two, or three days. Coors has agreed to sponsor the dinner at the Cowboy Club and Randall County Sheriff's Office will provide lunch for everyone

	on Friday. The WICJ Planning Committee has representatives from all of the area agencies.
Intervention Programs:	No updates for Intervention Programs.
Academic Update:	Fall academic classes are already full and we currently have 275 declared majors for the Criminal Justice AS degree. The degree can be taken completely on-line, so if you have officers who work on time schedules where they are unable to attend our in-class courses, please let them know.
Committee Roundtable & Miscellaneous:	<p>Discussion was held on:</p> <ul style="list-style-type: none"> • Cars for the Academy - Dale Davis thought Canyon P.D. might be able to help when they put their cars up for auction. Trevlyn Pitner said a letter of request from the college would probably be all Pampa P.D. would need to give a car as a straight donation. Toni asked for both of them to stay in contact about the auction items or car donations. • Potter County will be holding a "Pepper Ball Instructor" course in September. The class will cost \$200 and you can go on-line to register. • Ken Funtek, APD, will be having an "Auto Theft Investigation and Prevention" class on August 29 from 8:00 a.m. to 5:00 p.m. Class will be free of charge. He will also be having a "New Supervisor" course #3737. • Sean Hardman, PRPC, mentioned the \$50,000 left in the drug task force fund. The money is just about gone as we've been able to use the funds this year. • Sean also spoke a few moments about the Out-of-Region training money. He just wanted to remind everyone that PRPC would pay $\frac{1}{2}$ the cost of out of region training if an officer needs training that is not available here. <p>Meeting adjourned at 2:30 p.m.</p>

CHAIRPERSON SIGNATURE:	DATE: 10/31/07	NEXT MEETING: 11/14/07
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