

**Panhandle Regional Law Enforcement Academy-Criminal Justice Programs
Advisory Committee Meeting Minutes**

CHAIRPERSON: Toni Gray		
MEETING DATE: 02/18/09	MEETING TIME: 1:30 PM	MEETING PLACE: Amarillo College- Polk Street Campus, Room #112A
RECORDER: Sibbie Sams		PREVIOUS MEETING: 11/12/08

MEMBERS PRESENT:

OTHERS PRESENT:

Name and Title		Name and Title		Name and Title	
X	Dale Alwan Chief Dumas Police Dept.	✓	Michael Hubbs Civilian	✓	Cherie Clifton Assistant Professor Advising & Counseling
✓	Jamie Baker Assistant Warden TDCJ Bill Clements Unit	X	Robert Huddleston Sergeant Potter County S.O.	✓	Shawn Fouts Corporate Development Consultant Workforce Development
✓	Dale Davis Lieutenant Canyon Police Dept.	X	David Johnson Lieutenant Potter County S.O.	✓	Mike Duval Chief Amarillo College Police Dept.
✓	Bo DeArmond Sheriff Moore County S.O.	X	Art Lopez Trooper DPS	✓	Toni Gray Director Criminal Justice Programs
✓	Terry Easterling Director Potter, Randall & Armstrong Counties CSCD	✓	Bill McLean Civilian	X	Sondra Beighle Associate Director Criminal Justice Programs
✓	Ken Funtek Captain Amarillo Police Dept.	✓	Dawson Stubbs Lieutenant Texas Tech Police Dept.	✓	Eric Wallace Coordinator Intervention Programs
X	Donald Gaines Assistant Chief Potter County Juvenile Probation Dept.	✓	Pat Michael for David Wagner Chief Hereford Police Dept.	✓	Alex Chancia Coordinator Criminal Justice Programs
✓	Kelle Hall Lieutenant Randall County S.O.				

Agenda Item	Action Discussion Information	Responsibility
Continuing Business:	Meeting called to order	Toni Gray
	Approval of minutes	Toni Gray
Education Report: Updates		Toni Gray
Law Enforcement Academy & Law Enforcement In-Service Training Updates:		Alex Chancia
Specialized Training:		Eric Wallace
Intervention Programs:		Eric Wallace
Academic Update:		Toni Gray
Committee Roundtable & Miscellaneous:		Toni Gray

MINUTES

Key Discussion Points	Discussion
Continuing Business:	<p>Meeting was called to order at 1:30 p.m. Introductions were made around the room. Discussion was held on who would replace Trevlyn Pitner. It was decided Toni would contact Donny Brown, Interim Chief of Pampa Police Dept., to see if he would be willing to serve on the Committee.</p> <p>Toni asked for approval of the minutes from the November 12, 2008, meeting. A motion was made to approve the minutes. Motion was seconded and carried.</p>
Education Report: Updates	<p>Toni gave updates on the following items discussed during previous meetings:</p> <ul style="list-style-type: none"> • During the last meeting, we discussed having a subcommittee to help with decisions regarding Academy applicants. It would be too labor intensive for the subcommittee to meet with each applicant, so it has been determined the subcommittee will consider only those applicants who are subject to rejection. The subcommittee (Strecia McCaig, Robert Huddleston, Kelle Hall, and Bill McLean) will meet soon to go over the procedures we need to follow. Toni will report on the subcommittee during our next meeting. • The Clarendon College and Pampa P.D. issue discussed during the last meeting is unresolved. Since Pampa P. D. is located in the Clarendon College service area, we need approval from Clarendon College to go into their territory to provide TCLEOSE training. Pampa P.D. sent a request to Clarendon College stating their need to have TCLEOSE training through us, however the request was rejected. Toni has not followed up on this issue as the situation has changed with Trevlyn Pitner gone. Toni will check with Donny Brown to see if he wants her to contact Clarendon College. • Update on the Academy car situation was positive. We received a roll down car from Pampa P.D. and a second roll down car from Amarillo College (AC) P.D. Toni has also submitted a request for AC Institutional Resource funds in the amount of \$12,000 to purchase two cars. We should be able to maintain a good healthy fleet for our “Professional Police Driving” training with the vehicle roll downs every year or two and with the purchase of two cars. Toni thanked Dale Davis for all of his input and help. • We have scheduled our first Intoxilyzer School for May. Thanks to the Intoxilyzer subcommittee who worked hard to find a way to have the training here instead of sending officers to Midland, San Antonio, or Tarrant County. Kristie Swearingen from Midland College will do the

	<p>training at an estimated cost of \$2,500 to \$3,000. If all goes well with the first class held in May, we will schedule another one for November.</p> <ul style="list-style-type: none"> • The “Scientific Accident Investigation” class will be held this summer. Alex is in the process of finalizing everything and as soon as possible he will have it listed on the training schedule. Cost will be \$595 for the two week training. • “Emotional Survival” with Kevin Gilmartin will be held on April 6. Toni thanked Amarillo P. D. for their \$2,000 contribution for the training and asked for anyone else with extra training funds to help out. Total cost for this training will be around \$4,000. We want to include spouses and would like to cover the cost without using PRPC funds.
<p>Academy & In-Service Training Updates:</p>	<p>The 98th Academy will take their TCLEOSE Test on March 26 and will graduate on March 27. The 98th Academy Job Fair is scheduled for March 10. This Academy is currently in “Defensive Tactics” training.</p> <p>The 99th Academy started in January and is currently taking their Penal Code class. They have had a couple of tests so far and the grades were good. The 99th Academy will graduate on August 28.</p> <p>Alex has received praise from instructors for both academies.</p> <p>Alex described the new defensive tactics room in West Campus Building “B”. We have made an arrangement with AC Leisure Studies to share the room and equipment. By combining resources we have an impressive area for all defensive tactics training.</p> <p>Alex went over the following In-Service Training:</p> <ul style="list-style-type: none"> • Mandated classes will be held through the end of the training cycle which is August 31, 2009. We have 3 more “Special Investigative Topics” (TCLEOSE #3232) and 3 more “Cultural Diversity” (TCLEOSE #3939) on the schedule. • The following Intermediate courses are on the schedule: Intermediate Use of Force, Intermediate Child Abuse, and Intermediate Arrest, Search & Seizure. • Two more Jail Schools are scheduled. <p>If you want a specific class to be added to the schedule, please contact Alex.</p> <p>In a previous meeting, we discussed offering the mandated courses on line. The 360 Training who provides on-line courses for other workforce training through AC has submitted some courses to TCLEOSE for approval.</p>

<p>Specialized Training:</p>	<p>Eric went over the following Specialized Training:</p> <ul style="list-style-type: none"> • On January 14 we helped PRPC with the “Panhandle Regional Emergency Management” seminar which was a big success with 435 people attending. The evaluations we received were all positive. This seminar will probably be scheduled as an annual event. • On February 4, 5, and 6, we held “Leadership and Ethics” training with Jim Dodson and Beverly Chiodo. We received excellent evaluations for both presenters from the 82 people who attended. • The 9th Annual Child Abuse Conference is scheduled for March 26. This will only cost \$20 to attend. • We have the “Emotional Survival” training with Kevin Gilmartin scheduled on April 6. • During April and May we have the following classes with the Midwest Counterdrug Training Center: “Understanding Crime and Culture in the Latino Community” and “Detecting Danger”. If you are traveling 50 miles or more to attend the training, your lodging and meals will be provided. You will need to go on-line to their website to register. <p>Toni commended Alex and Eric for their initiative in finding and arranging the training through Midwest Counterdrug Center.</p> <p>Toni will try to schedule several more specialized schools before the end of this year.</p>
<p>Intervention Programs:</p>	<p>No updates for Intervention.</p>
<p>Academic Update:</p>	<p>Toni is preparing to mail out 5,000 post cards with information on the on-line Criminal Justice degree plan. She is also in the process of updating our website to include on-line degree specifics. We will also be upgrading the Academy website as we focus on our 100th Academy which starts in October. Toni plans to release the new PRLEA logo for the 99th Academy graduation in August. The new logo will be on Academy shirts and will be displayed on the wall outside the Academy door.</p> <p>On March 5, we have the first meeting with the Forensic Science Advisory Committee. In May, we will have our first graduates in Forensic Science.</p>
<p>Committee Roundtable & Miscellaneous:</p>	<p>The following items were discussed:</p>

- Dale Davis and Kelle Hall would like for Toni to sponsor a “Highway Interdiction” course. Training will be two days and cost \$250 per person. Discussion was held on contracting for a flat fee instead of per person charge. Toni will be glad to look into this.
- Kelle asked about a “Police Driving” school for in-service. Discussion was held on the Airport requirements for using their driving track. RCSO will also be holding an instructor school.
- Jamie Baker agreed to provide painters for the new Defensive Tactics room.
- Cherie Clifton mentioned the 4% enrollment increase for the Spring semester at AC. This month we will break ground for the new Nursing and Dental Center on the West Campus which is scheduled to open in the Fall of 2010. The additional building space will give Criminal Justice more room in building “C”.
- Terry Easterling spoke a few moments about the Sanctions Court he has been working on which has been extremely successful. He detailed the phases offenders go through and mentioned the numerous benefits of this new program.
- Toni detailed the new 9-month “Ethical Leadership” training scheduled to start in September. The course will cost \$695 per person with classes held once a month from 9 to 4. We will start marketing this in May.
- Toni thanked the Intoxilyzer subcommittee members: Dale Alwan, Dale Davis, Kelle Hall, Ken Funtek, Sondra Beighle and Alex Chancia. She gave special thanks to Sondra for all of her research.

Before the next meeting Toni will do the following:

- Meet with the subcommittee for processing Academy applications
- Check on the Clarendon College issue
- See about the on line mandated classes
- Ask Donny Brown if he will serve on the Committee

Meeting adjourned at 3:20 p.m.

CHAIRPERSON SIGNATURE:	DATE: 04/30/09	NEXT MEETING: 05/20/09
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