

**Panhandle Regional Law Enforcement Academy-Criminal Justice Programs
Advisory Committee Meeting Minutes**

CHAIRPERSON: Toni Gray		
MEETING DATE: 05/20/09	MEETING TIME: 1:30 PM	MEETING PLACE: Amarillo College- Polk Street Campus, Room #120
RECORDER: Sibbie Sams		PREVIOUS MEETING: 02/18/09

MEMBERS PRESENT:

OTHERS PRESENT:

	Name and Title		Name and Title		Name and Title
✓	Dale Alwan Chief Dumas Police Dept.	✓	Kelle Hall Lieutenant Randall County S.O.	✓	John Kiehl Regional Services Director PRPC
X	Jamie Baker Assistant Warden TDCJ Bill Clements Unit	✓	Michael Hubbs Civilian	✓	Sean Hardman Regional Services Assistant Director/C J Coordinator PRPC
✓	Donny Brown Interim Chief Pampa Police Dept.	✓	David Johnson Lieutenant Potter County S.O.	✓	Cherie Clifton Assistant Professor Advising & Counseling
✓	Dale Davis Lieutenant Canyon Police Dept.	✓	Art Lopez Trooper DPS	✓	Mike Duval Chief Amarillo College Police Dept.
✓	Bo DeArmond Sheriff Moore County S.O.	✓	Bill McLean Civilian	✓	Toni Gray Director Criminal Justice Programs
✓	Terry Easterling Director Potter, Randall & Armstrong Counties CSCD	✓	Harry Smith Sergeant Potter County S.O.	✓	Sondra Beighle Associate Director Criminal Justice Programs
✓	Ken Funtek Captain Amarillo Police Dept.	✓	Dawson Stubbs Lieutenant Texas Tech Police Dept.	✓	Eric Wallace Coordinator Intervention Programs
✓	Donald Gaines Assistant Chief Potter County Juvenile Probation Dept.	✓	David Wagner Chief Hereford Police Dept.	✓	Alex Chancia Coordinator Criminal Justice Programs

Agenda Item	Action Discussion Information	Responsibility
Continuing Business:	Meeting called to order	Toni Gray
	Approval of minutes	Toni Gray
Law Enforcement Academy & Law Enforcement In-Service Training Updates:		Alex Chancia
Specialized Training:		Eric Wallace
Intervention Programs:		Eric Wallace
Academic Update:		Toni Gray
Committee Roundtable & Miscellaneous:		Toni Gray

MINUTES

Key Discussion Points	Discussion
Continuing Business:	<p>Meeting was called to order at 1:30 p.m. Introductions were made around the room. Special introductions were made for Harry Smith, Sergeant with Potter County S.O., and for Donny Brown, Interim Chief of Pampa Police Department.</p> <p>A motion was made to approve the minutes from the February 18, 2009, meeting. Motion was seconded and carried.</p>
Academy & In-Service Training Updates:	<p>On May 14, the 99th Academy took their 1st Semester Final. The overall class average on the Final was 89.05. The Academy is doing well and will graduate on August 28 at 6:30 p.m. at the Oasis Southwest Baptist Church.</p> <p>In a couple of weeks we will start interviewing for the October Academy. If you would like to send someone through the Academy, be sure to contact Sean with PRPC and let him walk you through the sponsorship process.</p> <p>In late August, Toni will contact the Academy Applicant Review subcommittee to review the applications we reject. The subcommittee members are Kelle Hall, Strecia McCaig, Bill McLean, and someone to replace Huddleston. We will set the review process up for early September.</p> <p>On March 26 the 98th Academy had 100% passing on their first attempt of the Basic Peace Officer TCLEOSE exam. Toni will bring the 98th Academy class video to the next meeting.</p> <p>Alex went over the following In-Service Training:</p> <ul style="list-style-type: none"> • TCIC/NCIC for Less Than Full Access taught by Mary Kruger will be held on May 28. • AR-15 Operator School will be held October 12-16. • Date for the Sexual Assault Family Violence Investigator Course (SAFVIC) class will be announced soon. • Texas Motor Vehicle Dealer Laws Specialized Training will be held June 3. The instructor is an Investigator for TX DOT. Class is free and we still have room. • TCLEOSE mandated classes are scheduled through August to help individuals trying to meet the August 31st deadline. • Standardized Field Sobriety Training (SFST) is set for July 9-11.
Specialized Training:	<p>Eric gave the following updates:</p> <ul style="list-style-type: none"> • In late March, we had 310 attend the 9th Annual Child Abuse Prevention Conference. The reviews were not as good as we usually receive so we

will be working hard on the 10th Annual Conference for next year and hope to be able to find speakers who will relate to our broad audience.

- On April 6, we had 150 attend the “Emotional Survival for CJ Professionals” with Dr. Kevin Gilmartin receiving high marks on the evaluations. This was sponsored by Amarillo Police Department, Randall County Sheriff’s Office, and PRPC.
- “Latinos: Crimes Culture and Community” class held April 29-May 1 had enrollment in the low 40s. Enrollment was capped by Midwest Counterdrug Training Center (MCTC) because they provide meals and lodging for participants traveling 50 miles or more. We had people attend from as far away as Utah and Albuquerque. This training was free and evaluations were very good.
- The next MCTC class, “Detecting Danger”, is scheduled for May 27 and it is already full. Both MCTC classes were full at least 2 months before their scheduled dates. We are requesting 8 to 9 different courses from MCTC for next year; since they receive federal grants, they are able to provide great training with quality instruction for free.
- Alex took the S.L.A.T.T. (State and Local Anti-Terrorism Training) from HIDTA. This was an information sharing class with a lot of participation from the students. Class was free and the information was good.
- We have just a little left in our budget for Specialized Training so we are working with the Attorney General’s Office to schedule another Gang Seminar in early August. Once we confirm the date for the Gang training, we will announce the date for the SAFVIC training.
- We held our first planning committee meeting for the 9th Annual Women in Criminal Justice (WICJ) conference. We plan to hold the conference for only two days, October 8 & 9. We will simplify the format and try to hold down the cost.

Toni added a thank you to Amarillo Police Department (APD), Randall County Sheriff’s Office (RCSO) and PRPC for the financial help with the “Emotional Survival” Training. APD paid \$2000, RCSO paid \$500, and PRPC paid \$2500 so we would be able to offer this training for free for all law enforcement and their spouses.

Toni is busy working on the Specialized Training schedule for next year. We want to hold 15 conferences but can only afford to hold 8. We plan to start advertising our conferences on the back of all brochures we send out.

Sondra reported on the first “Intoxilyzer” school held May 11-15. The class was a great success with 20 enrolled. Kristie Swearingen brought all of the Intoxilyzer equipment from Midland College and we set the items up in room #112. We paid Kristie \$2500 and that included her travel expenses. She did a great job and received good evaluations. Two or three students did not pass the final test, but

	<p>they will have another opportunity to take and pass the test. Sondra asked if anyone had feedback from their officers. Several members mentioned how much they appreciate the training being held in Amarillo as it saves their agency quite a bit of money.</p> <p>We hope to have the second Intoxilyzer school during the first week of November. We might have to move it to later in November in order to be able to use room #112 which is the perfect facility to hold this type of training. You can sign up for the November school through Kristie or Sondra.</p> <p>Discussion was held on how many slots for keys would be available. In September and October when they do the re-certifications there may be officers who do not re-certify and slots will open up. Jim Williams is the one who controls the number of keys awarded to each agency.</p> <p>“Scientific Accident Investigation” class for July has been cancelled since we had only one enrollment.</p>
Intervention Programs:	The summer class schedules have just come out.
Academic Update:	<p>Toni attended graduation last Friday night in place of Sarah Uselding who is on maternity leave. We had 18 Criminal Justice (CRIJ.AS) majors, 4 Criminal Justice Law Enforcement (CJLE.AAS) majors, and 4 Forensic Science (FORS.AS) majors graduate.</p> <p>Toni has created a “working” subcommittee from the Forensic Science Advisory Committee; members include Jim Burgess, Stan Rickwartz, Selden Hale, and Bobbie Ledbetter. Currently we are creating a Crime Scene Series or Certificate program which consists of courses students can take individually or as a certificate program with courses presented throughout the year. We are striving to provide the more technical training for Courtroom Testimony, Fingerprinting, Crime Scene Searches, Photography, Blood Spatter, Firearm Ballistics, and Cyberspace computer information. Toni will e-mail everyone within the next few weeks with the Crime Scene Series project format. Please provide feedback as your expertise will help us.</p>
Committee Roundtable & Miscellaneous:	<p>The following items were discussed:</p> <ul style="list-style-type: none"> • Toni has requested \$12,000 from the College to purchase new cars and will give an update about this during the August meeting. • John Kiehl spoke a few moments regarding plans for training funds. He went over the need for refresher AFIS training as it takes special skills to use the AFIS units. Some agencies are underutilizing their equipment. • PRPC is working to make changes to PLETS where you will be able to make your own changes and cancellations. A link will be added to the PLETS home page to connect you to a job posting bulletin board.

- John also mentioned HB2507 which is currently in the senate finance committee. If the bill is passed it will create funding for maintenance for interoperable statewide emergency radio infrastructure. If you want to support this bill, please contact the government officials at 512-463-0370.
- The Recovery Act Program was discussed. John wants to use the funding to create a mobile data hub within the city of Amarillo.
- PRPC has put in for a 5% increase in funds for next year.
- David Wagner will have a Cultural Diversity (#3939) class in Hereford tomorrow with Kirsten Williams teaching.
- Michael Hubbs asked what training was used to help prevent traffic stop deaths. This type of training is covered under Patrol Procedures during the Academy and reinforced during FTO (Field Training Officer). Safety procedures are stressed as officers are reminded not to become complacent and to always wear their TAC vest. Officer safety is always at the forefront of our training.
- David Johnson mentioned the “NRA Patrol Rifle Instructor School” scheduled at Potter County Range on July 13-17; they need seven (7) more people. PCSO is also having a Cultural Diversity (#3939) and a Crisis Intervention Training (CIT).
- Discussion was held on the possibility that Special Investigative Topics (#3232) and Cultural Diversity (#3939) would no longer be mandated courses. These two courses might be put under the Intermediate requirement. It was mentioned the replacement mandates might be Arrest, Search & Seizure and Legal Updates for the next 4-year cycle. Maybe there will be a decision on this at the TCLEOSE meeting in June.
- Sean Hardman reminded everyone to keep using the PLETS.org web site. If you do not have a log in, please contact Sean.
- The APD Academy is doing their review this week and will take the TCLEOSE exam next Wednesday.
- Toni will attend Twitter training on June 4 and will report back on advertising possibilities on Twitter and/or Facebook.
- Cherie Clifton reported Amarillo College’s enrollment was up 12% for Summer and 16% for Fall. Enrollment always increases when the economy is bad.

Meeting adjourned at 3:00 p.m.

CHAIRPERSON
SIGNATURE:

DATE: 08/12/09

NEXT MEETING: 11/18/09