

PHARMACY TECHNOLOGY ADVISORY COMMITTEE MEETING

MINUTES

March 20, 2007 @ 11:30 a.m.

Members Present: Joe Ellison-Chiarperson, Chad Simpson, Brent Collier, Jennifer Barnett, Judy Massie, Matti Wheelock, Mickey Gross.

Ex-Officio's Present: Shawna Lopez, Bill Crawford, Dr. Matney, Pilar Suarez

1. Welcome – Lopez welcomed everyone to the meeting following the luncheon.
2. Call to order – Ellison called the meeting to order and introductions were made around the table.
3. Minutes – The minutes of the 2/2/06 were approved as written.
4. Continuing Health Care Education – Suarez reported that her department has not done any continuing education workshops for this program but will be willing to do set up and/or help if anyone is interested.
5. Student Representative Report – Wheelock stated that she likes the program and really enjoys going to clinic. Students have to do 160 clock hours of clinic and right now Wheelock is going to retail settings only. Ellison added that he would like to see students have longer rotations at one place – they just get use to having a student and their rotation is over.
6. Director's Report – Lopez reported that the program's accreditation team will be visiting September 28, 2007. Due to accreditation, the program will be required to have two advisory meetings per year (fall & spring). *After a discussion, it was voted to add HITT 1303 Medical Terminology II be reinstated into the curriculum. The change was unanimously approved by all voting committee members.*

Lopez is anticipating that the program will have 25 graduates in May. Five students are employed and four students took the National Certification Exam over spring break. This is the first year that the exam was computerized.

Students now have to be registered with the state to go to clinic or work in a pharmacy (a new tracking system).

There is a TSHP meeting in San Antonio in April and Lopez is hoping to go. She will check with the Travel Committee and find out if there is any travel money available.

When students go to their clinic facility they carry their signed HIPAA statement to show to any CI if need be.

The cap for the program is 25 students. However it is challenging to place them all in clinic. Due to the amount of applications for the program, Lopez may look at an interview process.

7. Other Business

Simpson from BSA reported that he no longer hires technicians from Academy of Professional Careers, due to the amount of paperwork that was required from him and was wondering when this program becomes accredited who will be responsible for the paperwork. Lopez said that she would be responsible for the bulk of the paperwork.

Dr. Matney noted in the minutes of the 2/2/06 meeting, Item #7, regarding the SPCH 1318 Interpersonal Communication class not being transferable. Dr. Matney said that class is transferable. He also said that the Travel Committee was just given more money for travel and that Lopez should be able to get some money for the San Antonio trip.

8. Adjournment – Being no further business, the meeting adjourned at 12:30 p.m.

Minutes were written and submitted by Kim Lacey, Administrative Assistant