

PHARMACY TECHNOLOGY ADVISORY COMMITTEE MEETING

MINUTES

March 26, 2008 @ 3:00 p.m.

MEMBERS PRESENT: Joe Ellison, Chairperson, Chad Simpson, Brent Collier, Jennifer Barnett, Micki Grosz, Jose Perez.

EX-OFFICIO'S PRESENT: Shawna Lopez, Cherie Clifton.

1. **WELCOME-** Lopez welcomed everyone and turned the meeting over to Ellison, Chairperson.
2. **MINUTES** – The minutes for the September 28, 2007, meeting were approved with one correction: Strike through item #7 on the March 20, 2007 meeting. Chad Simpson is not sure what was said and would like the comment to be removed from the record.
3. **CONTINUING HEALTH CARE EDUCATION** – Absent
4. **ALLIED HEALTH ADVISOR/COUNSELING** – Cherie Clifton joined Allied Health a few months ago and has been extremely busy. She has been with AC for 19 years as a counselor, but filled this new position and is enjoying it. Clifton sees or receives phone calls from approximately 10 allied health students a day.
5. **STUDENT REPRESENTATIVE** – Jose Perez stated that graduation is May 6 and five students bought their pins. The only thing that some of the students wanted to bring to the table is while at some clinical areas they are being treated as if they not there. Some of the clinical site representatives said the students need to take the initiative and to ask for things to do.
6. **DIRECTOR'S REPORT** – Lopez thanked everyone for all their support during the accreditation site visit. She asked the members to look over the curriculum to determine that it makes it possible the attainment of all educational goals and objectives listed in the accreditation standards (refer to attached crosswalk). Chad Simpson added that he asks his clinical students to write a short paper on "pharmacy services for the culturally diverse". Otherwise, how can he measure the student's knowledge? Simpson also gives the students Math homework. Lopez loves that idea!

Lopez asked the members to look over the program application packet and review the admission criteria. It was suggested that an interview panel interview the applicants before they are selected to enter the program. The only issue with an interview panel is that it tends to be subjective, and not objective. Barnett and Collier

suggested having the students do a “mock” job interview with a panel, and to incorporate the interview into one of the PHT courses. Lopez asked the members to review the programs criteria for the student’s successful completion of the program. The basis is students will need to pass all required courses with a 75 or better, as well as the comprehensive finals, which will incorporate applicable goals and objectives (will be used to measure student success). Also, the retail and hospital setting competency profile for practicum will be used as a measuring tool (see attached hospital competency profile). The Certification Review will be used a capstone course. It was asked if the Certification Review be put on-line so that anyone could take it. Lopez will check in to that. Addendum: the prerequisite to the course is PHT 1166: Practicum which is a minimum of 160 clock hours of clinical time.

Lopez gave members a sample of the Strategic Plan which reviews strengths, weaknesses, threats and opportunities, for the program. She asked the members look it over and if they have any suggestions to please call her at 356-3655 or email her at lopez-sm@actx.edu

7. Adjournment – Being no further business the meeting adjourned at 4:00 p.m.

Minutes were submitted and written by Kim Lacey, Administrative Assistant.
